

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga

Office/Department : Office of the Mayor

Function : Executive direction, control, supervision and management of municipal affairs

Project/Activity : Execute governing laws, administration and operation of the municipal government

Fund : General Fund

Appropriation Language : For general administration; executive direction, supervision and operation of the municipal government; maintenance of peace and order, public market and other infrastructures; tax campaign and other related works

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED)2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
<b>1.0 Current Operating Expenditures</b>						
1.1 Personal Services	1011-100					
A. Salaries/Step Increments	5-01-01-010	3,020,992.50	1,565,644.00	1,567,664.00	3,133,308.00	3,158,628.00
B. Wages	5-01-01-010	0.00	0.00	0.00	0.00	0.00
C. PERA	5-01-02-010	190,000.00	96,000.00	96,000.00	192,000.00	192,000.00
D. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
E. Representation Allowance (RA)	5-01-02-020	86,400.00	43,200.00	43,200.00	86,400.00	86,400.00
F. Transportation Allowance (TA)	5-01-02-030	0.00	0.00	0.00	-	-
G. Clothing/Uniform Allowance	5-01-02-040	48,000.00	48,000.00	6,000.00	54,000.00	54,000.00
H. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
J. Service Recognition Incentive (SRI)	5-01-04-990	80,000.00	0.00	0.00	-	-
K. Honoraria	5-01-02-100	0.00	0.00	0.00	-	-
L. Cash Gift	5-01-02-150	40,000.00	0.00	45,000.00	45,000.00	45,000.00
M. Mid-Year Bonus	5-01-02-990	252,763.00	261,105.00	4.00	261,109.00	263,219.00
N. Year-End Bonus	5-01-02-140	252,763.00	0.00	261,109.00	261,109.00	263,219.00
O. Life and Retirement Insurance Contributions	5-01-03-010	363,609.84	185,993.52	190,003.44	375,996.96	379,035.36
P. Pag-Ibig Contributions	5-01-03-020	9,500.00	4,800.00	57,866.16	62,666.16	63,172.56
Q. Philhealth Contributions	5-01-03-030	32,213.18	17,772.36	40,727.64	58,500.00	58,500.00
R. ECC Contributions (State Insurance)	5-01-03-040	9,500.00	4,800.00	26,533.08	31,333.08	31,586.28
S. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00	0.00
T. Productivity Enhancement Incentive (PEI)	5-01-04-990	40,000.00	0.00	45,000.00	45,000.00	45,000.00
U. Other Personnel Benefits	5-01-04-990	141,709.75	0.00	0.00	-	-
<b>Total Personal Services</b>		<b>4,567,451.27</b>	<b>2,227,314.88</b>	<b>2,379,107.32</b>	<b>4,606,422.20</b>	<b>4,639,760.20</b>
1.2 Maintenance and Other Operating Expenses	1011-200					
A. Travelling Expenses - Local	5-02-01-010	37,200.00	0.00	40,000.00	40,000.00	40,000.00
B. Training Expenses	5-02-02-010	21,200.00	2,700.00	197,300.00	200,000.00	200,000.00
C. Office Supplies Expenses	5-02-03-010	486,158.70	29,270.75	970,729.25	1,000,000.00	1,000,000.00
D. Drugs and Medicine Expenses	5-02-03-070	949,160.00	40,800.00	1,959,200.00	2,000,000.00	1,500,000.00
E. Medical, Dental and Laboratory Supplies	5-02-03-080	121,150.00	143,800.00	356,200.00	500,000.00	500,000.00
F. Agricultural Supplies	5-02-03-100	997,326.00	389,005.00	1,610,995.00	2,000,000.00	2,000,000.00
G. Gasoline, Oil and Lubricants Expense	5-02-03-090	3,440,749.51	3,586,435.19	413,564.81	4,000,000.00	4,000,000.00
H. Water Expenses	5-02-04-010	119,292.80	96,113.30	103,886.70	200,000.00	200,000.00
I. Electricity Expenses	5-02-04-020	2,974,567.89	1,467,101.05	2,132,898.95	3,600,000.00	3,600,000.00
J. Postage and Deliveries	5-02-05-010	0.00	0.00	3,000.00	3,000.00	3,000.00
K. Telephone Expenses	5-02-05-020	221,135.33	105,013.93	166,986.07	272,000.00	272,000.00
L. Internet Expenses	5-02-05-030	79,069.98	27,376.28	172,623.72	200,000.00	200,000.00
M. Advertising Expenses	5-02-99-010	146,039.50	89,920.00	210,080.00	300,000.00	300,000.00
N. Printing and Binding Expenses	5-02-09-010	379,249.00	259,225.00	240,775.00	500,000.00	500,000.00
O. Representation Expenses	5-02-99-030	911,615.69	407,319.33	1,092,680.67	1,500,000.00	1,500,000.00
P. Subscription Expenses	5-02-99-070	0.00	0.00	30,000.00	30,000.00	30,000.00
Q. Repairs and Maintenance - Other Structures	5-02-13-040	1,148,430.00	187,393.00	1,312,607.00	1,500,000.00	1,300,000.00
R. Repairs and Maintenance - Office Equipment	5-02-13-050	252,826.88	42,600.00	407,400.00	450,000.00	450,000.00
S. Repairs and Maintenance - Motor Vehicles	5-02-13-060	989,110.53	503,457.03	996,542.97	1,500,000.00	1,300,000.00
T. R & M- Heavy Equipment	5-02-13-050	573,990.00	236,260.00	563,740.00	800,000.00	800,000.00
U. Repairs and Maintenance - Artesian Wells, etc.	5-02-13-030	31,000.00	0.00	100,000.00	100,000.00	100,000.00
V. Fidelity Bond Premium	5-02-16-020	0.00	58,687.50	41,312.50	100,000.00	100,000.00
W. Insurance Expenses	5-02-16-030	88,105.67	78,320.60	71,679.40	150,000.00	150,000.00
X. Other Maintenance and Operating Expenses	5-02-99-990	2,577,944.97	1,620,130.77	1,819,869.23	3,440,000.00	2,400,000.00
<b>Total Maintenance &amp; Other Operating Expenses</b>		<b>16,545,322.45</b>	<b>9,370,928.73</b>	<b>15,014,071.27</b>	<b>24,385,000.00</b>	<b>22,445,000.00</b>
2.0 Capital Outlays	1011-300					
A. Land	1-06-01-010	0.00	0.00	0.00	0.00	0.00
B. Office Equipment Outlay	1-07-05-020	939,855.00	367,840.00	1,132,160.00	1,500,000.00	1,000,000.00
C. Furniture & Fixtures Outlay	1-07-07-010	169,980.00	89,890.00	510,110.00	600,000.00	500,000.00
D. Machineries	1-07-05-010	0.00	0.00	0.00	0.00	0.00
E. Motor Vehicles	1-07-06-010	0.00	2,316,004.00	183,996.00	2,500,000.00	0.00
F. Heavy Equipment	1-07-05-080	0.00	0.00	0.00	0.00	0.00
G. Other PPE	1-07-99-990	0.00	0.00	0.00	0.00	0.00
<b>Total Capital Outlays</b>		<b>1,109,835.00</b>	<b>2,773,734.00</b>	<b>1,826,266.00</b>	<b>4,600,000.00</b>	<b>1,500,000.00</b>
<b>TOTAL - OFFICE OF THE MAYOR</b>		<b>22,222,608.72</b>	<b>14,371,977.61</b>	<b>19,219,444.59</b>	<b>33,591,422.20</b>	<b>28,584,760.20</b>

PREPARED AND REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality  
Office/Department  
Function  
Project/Activity  
Fund  
Appropriation Language

: Sta. Ana, Pampanga  
: Office of the Mayor (Maintenance - Market & Cemetery)  
: Executive direction and management of municipal affairs.  
: Maintain cleanliness and sanitation at all times.  
: General Fund  
: Upkeep and elevate health, sanitation and cleanliness of the community. Continued operation.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures	8811-100					
1.1 Personal Services	8811-100					
A. Salaries/Step Increments	5-01-01-010	0.00	0.00	131,688.00	131,688.00	131,688.00
B. Wages	5-01-01-010	0.00	0.00	0.00	0.00	0.00
C. PERA	5-01-02-010	0.00	0.00	24,000.00	24,000.00	24,000.00
D. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
E. Clothing/Uniform Allowance	5-01-02-040	0.00	0.00	6,000.00	6,000.00	6,000.00
F. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	0.00
G. Service Recognition Incentive (SRI)	5-01-04-990	0.00	0.00	0.00	0.00	0.00
H. Cash Gift	5-01-02-150	0.00	0.00	5,000.00	5,000.00	5,000.00
I. Mid-year Bonus	5-01-02-990	0.00	0.00	10,974.00	10,974.00	10,974.00
J. Year-End Bonus	5-01-02-140	0.00	0.00	10,974.00	10,974.00	10,974.00
K. Life and Retirement Insurance Contributions	5-01-03-010	0.00	0.00	15,802.56	15,802.56	15,802.56
L. Pag-Ibig Contributions	5-01-03-020	0.00	0.00	2,633.76	2,633.76	2,633.76
M. Philhealth Contributions	5-01-03-030	0.00	0.00	2,800.00	2,800.00	2,800.00
N. ECC Contributions (State Insurance)	5-01-03-040	0.00	0.00	1,316.88	1,316.88	1,316.88
O. Productivity Enhancement Incentive (PEI)	5-01-04-990	0.00	0.00	5,000.00	5,000.00	5,000.00
P. Other Personnel Benefits	5-01-04-990	0.00	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>0.00</i>	<i>0.00</i>	<i>216,189.20</i>	<i>216,189.20</i>	<i>216,189.20</i>
1.2 Maintenance and Other Operating Expenses	8811-200					
A. Office Supplies Expenses	5-02-03-010	0.00	0.00	0.00	0.00	0.00
B. Electricity Expenses	5-02-04-020	123,929.43	65,790.33	114,209.67	180,000.00	180,000.00
C. Printing & Binding Expenses	5-02-09-010	0.00	0.00	50,000.00	50,000.00	50,000.00
D. General Services	5-02-12-990	625,000.00	355,000.00	701,000.00	1,056,000.00	1,056,000.00
E. Repairs and Maintenance - Market	5-02-13-040	226,620.00	20,750.00	579,250.00	600,000.00	593,050.80
F. Other Maintenance and Operating Expenses	5-02-99-990	4,675.00	0.00	424,760.00	424,760.00	424,760.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>980,224.43</i>	<i>441,540.33</i>	<i>1,869,219.67</i>	<i>2,310,760.00</i>	<i>2,303,810.80</i>
2.0 Capital Outlays	8811-300					
A. Other PPE		0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE MAYOR (MARKET &amp; CEMETERY)</b>		<b>980,224.43</b>	<b>441,540.33</b>	<b>2,085,408.87</b>	<b>2,526,949.20</b>	<b>2,520,000.00</b>

PREPARED AND REVIEWED BY:

APPROVED:

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor

FDP Form 1a - Annual Budget Report, by Office of Department  
 (DBM Local Budget Memorandum No. 77 dated May 15, 2018, LBP Form No. 2)  
 Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets  
 of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Office of the Mayor (Slaughterhouse)  
 Function : Executive direction and management of municipal affairs.  
 Project/Activity : Maintain and operate the slaughterhouse in accordance with existing rules and regulations.  
 Fund : General Fund  
 Appropriation Language : Upkeep and elevate health, sanitation and cleanliness of the community. Continued operation.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022		TOTAL	BUDGET YEAR (PROPOSED)2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)		
1.0 Current Operating Expenditures						
1.1 Personal Services	8812-100					
A. Salaries/Step Increments	5-01-01-010	0.00	0.00	0.00	0.00	0.00
B. Wages	5-01-01-010	0.00	0.00	0.00	0.00	0.00
C. PERA	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
E. Clothing/Uniform Allowance	5-01-02-040	0.00	0.00	0.00	0.00	0.00
F. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	0.00
G. Productivity Incentive Allowance	5-01-02-080	0.00	0.00	0.00	0.00	0.00
H. Cash Gift	5-01-02-150	0.00	0.00	0.00	0.00	0.00
I. Year-End Bonus	5-01-02-140	0.00	0.00	0.00	0.00	0.00
J. Life and Retirement Insurance Contributions	5-01-03-010	0.00	0.00	0.00	0.00	0.00
K. Pag-Ibig Contributions	5-01-03-020	0.00	0.00	0.00	0.00	0.00
L. Philhealth Contributions	5-01-03-030	0.00	0.00	0.00	0.00	0.00
M. ECC Contributions (State Insurance)	5-01-03-040	0.00	0.00	0.00	0.00	0.00
N. Other Personnel Benefits	5-01-04-990	0.00	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
1.2 Maintenance and Other Operating Expenses	8812-200					
A. Office Supplies Expenses	5-02-03-010	0.00	0.00	0.00	0.00	0.00
B. Electricity Expenses	5-02-04-020	84,683.63	34,751.02	85,248.98	120,000.00	120,000.00
C. Printing & Binding Expenses	5-02-09-010	0.00	0.00	0.00	0.00	0.00
D. General Services	5-02-12-990	212,500.00	90,000.00	190,000.00	280,000.00	280,000.00
E. Repairs and Maintenance - Slaughterhouse	5-02-13-040	0.00	0.00	50,000.00	50,000.00	50,000.00
F. Other Maintenance and Operating Expenses	5-02-99-990	6,500.00	0.00	50,000.00	50,000.00	50,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>303,683.63</i>	<i>124,751.02</i>	<i>375,248.98</i>	<i>500,000.00</i>	<i>500,000.00</i>
2.0 Capital Outlays	8812-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE MAYOR (SLAUGHTERHOUSE)</b>		<b>303,683.63</b>	<b>124,751.02</b>	<b>375,248.98</b>	<b>500,000.00</b>	<b>500,000.00</b>

PREPARED AND REVIEWED BY:

APPROVED:

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Office of the Vice - Mayor  
 Function : Executive direction, control, supervision and management of municipal affairs  
 Project/Activity : Preside on legislative sessions, regular or special.  
 Fund : General Fund  
 Appropriation Language : Presides on regular and special sessions of the Sangguniang Bayan and perform such other functions as may be prescribed by law.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED)2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	1016-100					
A. Salaries/Step Increments	5-01-01-010	949,308.00	483,780.00	483,780.00	967,560.00	967,560.00
B. Wages	5-01-01-010	0.00	0.00	0.00	0.00	0.00
C. PERA	5-01-02-010	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
D. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
E. Representation Allowance (RA)	5-01-02-020	81,600.00	40,800.00	40,800.00	81,600.00	81,600.00
F. Transportation Allowance (TA)	5-01-02-030	0.00	0.00	81,600.00	81,600.00	81,600.00
G. Clothing/Uniform Allowance	5-01-02-040	6,000.00	6,000.00	0.00	6,000.00	6,000.00
H. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	0.00
I. Service Recognition Incentive (SRI)	5-01-04-990	10,000.00	0.00	0.00	0.00	0.00
J. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
K. Cash Gift	5-01-02-150	5,000.00	0.00	5,000.00	5,000.00	5,000.00
L. Mid-year Bonus	5-01-02-990	79,109.00	80,630.00	0.00	80,630.00	80,630.00
M. Year-End Bonus	5-01-02-140	79,109.00	0.00	80,630.00	80,630.00	80,630.00
N. Life and Retirement Insurance Contributi	5-01-03-010	113,916.96	57,686.16	58,421.04	116,107.20	116,107.20
O. Pag-Ibig Contributions	5-01-03-020	1,200.00	600.00	18,751.20	19,351.20	19,351.20
P. Philhealth Contributions	5-01-03-030	10,800.00	5,400.00	13,800.00	19,200.00	19,200.00
Q. ECC Contributions (State Insurance)	5-01-03-040	1,200.00	600.00	9,075.60	9,675.60	9,675.60
R. Productivity Enhancement Incentive (PEI)	5-01-04-990	5,000.00	0.00	5,000.00	5,000.00	5,000.00
S. Other Personnel Benefits	5-01-04-990	50,432.20	0.00	0.00	0.00	0.00
<b>Total Personal Services</b>		<b>1,416,675.16</b>	<b>687,496.16</b>	<b>808,857.84</b>	<b>1,496,354.00</b>	<b>1,496,354.00</b>
1.2 Maintenance and Other Operating Expen	1016-200					
A. Training Expenses	5-02-02-010	0.00	28,200.00	121,800.00	150,000.00	150,000.00
B. Office Supplies Expenses	5-02-03-010	185,970.00	147,513.00	52,487.00	200,000.00	200,000.00
C. Gasoline, Oil & Lubricants Exp.	5-02-03-090	0.00	605,656.15	194,343.85	800,000.00	800,000.00
D. Water Expenses	5-02-04-010	2,850.00	11,381.01	78,618.99	90,000.00	90,000.00
E. Electricity Expenses	5-02-04-020	0.00	87,456.73	512,543.27	600,000.00	400,000.00
F. Postage and Deliveries	5-02-05-010	0.00	0.00	1,000.00	1,000.00	1,000.00
G. Telephone Expenses	5-02-05-020	48,000.00	24,000.00	24,000.00	48,000.00	48,000.00
H. Advertising Expenses	5-02-99-010	5,000.00	0.00	325,000.00	325,000.00	75,000.00
J. Printing and Binding Expenses	5-02-09-010	92,470.00		0.00		
K. Representation Expenses	5-02-99-030	589,099.00	0.00	300,000.00	300,000.00	300,000.00
L. General Services	5-02-12-990	0.00	660,000.00	660,000.00	1,320,000.00	1,320,000.00
M. Repairs and Maintenance - Other Structur	5-02-13-040	0.00	0.00	150,000.00	150,000.00	150,000.00
N. Repairs and Maintenance - Office Equipm	5-02-13-050	19,600.00	0.00	30,000.00	30,000.00	30,000.00
O. Repair and Maintenance - Motor Vehicle	5-02-13-060	0.00	27,410.00	122,590.00	150,000.00	150,000.00
P. Fidelity Bond Premium	5-02-16-020	0.00	0.00	10,000.00	10,000.00	10,000.00
Q. Other Maintenance and Operating Expen	5-02-99-990	0.00	270,870.00	29,130.00	300,000.00	300,000.00
<b>Total Maintenance &amp; Other Operating Expenses</b>		<b>942,989.00</b>	<b>1,862,486.89</b>	<b>2,611,513.11</b>	<b>4,474,000.00</b>	<b>4,024,000.00</b>
2.0 Capital Outlays	1016-300					
A. Office Equipment Outlay	1-07-05-020	0.00	17,990.00	82,010.00	100,000.00	100,000.00
B. Furniture & Fixtures Outlay	1-07-07-010	0.00	100,000.00	0.00	100,000.00	100,000.00
<b>Total Capital Outlays</b>		<b>0.00</b>	<b>117,990.00</b>	<b>82,010.00</b>	<b>200,000.00</b>	<b>200,000.00</b>
<b>TOTAL - OFFICE OF THE VICE - MAYOR</b>		<b>2,359,664.16</b>	<b>2,667,973.05</b>	<b>3,502,380.95</b>	<b>6,170,354.00</b>	<b>5,720,354.00</b>

PREPARED BY:

SGD  
**RAMONCITO C. BARRO V**  
 Municipal Vice Mayor

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Office of the Sangguniang Bayan Members  
 Function : Legislative Services  
 Project/Activity : Legislative works, committee hearings and such other functions as may be prescribed by law.  
 Fund : General Fund  
 Appropriation Language : Enactment of ordinances, resolutions and orders; hold Sangguniang Bayan sessions, regular, special committee hearings and; assist other offices as the situation warrants.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
<b>1.0 Current Operating Expenditures</b>						
1.1 Personal Services	1021-100					
A. Salaries/Step Increments	5-01-01-010	9,340,536.00	4,292,388.00	4,292,388.00	8,584,776.00	8,557,080.00
B. Wages	5-01-01-010	0.00	0.00	0.00	0.00	0.00
C. PERA	5-01-02-010	264,000.00	120,000.00	120,000.00	240,000.00	240,000.00
D. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
E. Representation Allowance (RA)	5-01-02-020	792,000.00	360,000.00	360,000.00	720,000.00	720,000.00
F. Transportation Allowance (TA)	5-01-02-030	792,000.00	360,000.00	360,000.00	720,000.00	720,000.00
G. Clothing/Uniform Allowance	5-01-02-040	66,000.00	60,000.00	60,000.00	60,000.00	60,000.00
H. Loyalty Bonus	5-01-02-990	5,000.00	0.00	0.00	0.00	0.00
I. Service Recognition Incentive (SRI)	5-01-04-990	110,000.00	0.00	0.00	0.00	0.00
J. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
K. Cash Gift	5-01-02-150	55,000.00	0.00	50,000.00	50,000.00	50,000.00
L. Mid-year Bonus	5-01-02-990	778,378.00	715,398.00	0.00	715,398.00	713,090.00
M. Year-End Bonus	5-01-02-140	778,378.00	0.00	715,398.00	715,398.00	713,090.00
N. Life and Retirement Insurance Contrib	5-01-03-010	919,379.52	409,814.40	620,358.72	1,030,173.12	1,026,849.60
O. Pag-Ibig Contributions	5-01-03-020	12,000.00	5,400.00	166,295.52	171,695.52	171,141.60
P. Philhealth Contributions	5-01-03-030	99,515.52	44,794.26	127,205.74	172,000.00	172,000.00
Q. ECC Contributions (State Insurance)	5-01-03-040	10,800.00	4,800.00	81,047.76	85,847.76	85,570.80
R. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00	0.00
S. Productivity Enhancement Incentive (	5-01-04-990	55,000.00	0.00	50,000.00	50,000.00	50,000.00
T. Other Personnel Benefits	5-01-04-990	1,021,300.66	0.00	0.00	0.00	0.00
<b>Total Personal Services</b>		<b>15099287.7</b>	<b>6,372,594.66</b>	<b>6,942,693.74</b>	<b>13,315,288.40</b>	<b>13,276,822.00</b>
1.2 Maintenance and Other Operating Exp	1021-200					
A. Training Expenses	5-02-02-010	0.00	376,150.00	533,850.00	910,000.00	910,000.00
B. Office Supplies Expenses	5-02-03-010	329,287.50	153,063.00	96,937.00	250,000.00	250,000.00
C. Gasoline, Oil & Lubricants Exp.	5-02-03-090	480,049.05	0.00	300,000.00	300,000.00	300,000.00
D. Water Expenses	5-02-04-010	0.00	0.00	0.00	0.00	0.00
E. Electricity Expenses	5-02-04-020	0.00	0.00	0.00	0.00	0.00
F. Postage and Deliveries	5-02-05-010	0.00	0.00	0.00	0.00	0.00
G. Telephone Expense	5-02-05-020	561,840.09	240,290.22	281,709.78	522,000.00	522,000.00
H. Internet Expenses	5-02-05-030	0.00	0.00	0.00	0.00	0.00
I. Advertising Expenses	5-02-99-010	0.00	0.00	0.00	0.00	0.00
J. Printing and Binding Expenses	5-02-09-010	285,950.00	0.00	0.00	0.00	0.00
K. Representation Expenses	5-02-99-030	224,418.00	69,875.00	330,125.00	400,000.00	400,000.00
L. General Services	5-02-12-990	3,977,000.00	1,800,000.00	1,800,000.00	3,600,000.00	3,600,000.00
M. Repairs and Maintenance - Other Stru	5-02-13-040	0.00	0.00	0.00	0.00	0.00
N. Repairs and Maintenance - Office Equ	5-02-13-050	4,100.00	0.00	40,000.00	40,000.00	40,000.00
O. Repair and Maintenance - Motor Vehi	5-02-13-060	99,781.00	0.00	0.00	0.00	0.00
P. Other Maintenance and Operating Exp	5-02-99-990	582,980.20	310,507.00	144,493.00	455,000.00	455,000.00
<b>Total Maintenance &amp; Other Operating Expenses</b>		<b>6,545,405.84</b>	<b>2,949,885.22</b>	<b>3,527,114.78</b>	<b>6,477,000.00</b>	<b>6,477,000.00</b>
<b>2.0 Capital Outlays</b>	1021-300					
A. Office Equipment Outlay	1-07-05-020	1,063,480.00	69,670.00	380,330.00	450,000.00	200,000.00
B. Furnitures & Fixture Outlay	1-07-07-010	987,950.00	59,000.00	216,000.00	275,000.00	100,000.00
<b>Total Capital Outlays</b>		<b>2,051,430.00</b>	<b>128,670.00</b>	<b>596,330.00</b>	<b>725,000.00</b>	<b>300,000.00</b>
<b>TOTAL - SANGGUNIANG BAYAN OFFICE</b>		<b>23,696,123.54</b>	<b>9,451,149.88</b>	<b>11,066,138.52</b>	<b>20,517,288.40</b>	<b>20,055,822.00</b>

PREPARED BY: **RAMONCITO C. BARRO** (SGD, Municipal Vice Mayor)  
 REVIEWED BY: **PERLITO D. PANGILINAN** (SGD, Municipal Budget Officer)  
 APPROVED: **NORBERTO G. GAMBOA** (SGD, Municipal Mayor)

Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Office of the Sangguniang Bayan Secretary  
 Function : Legislative Support Services  
 Project/Activity : Provision secretarial services to the Sangguniang Bayan's sessions, committee hearing quasi-judicial activities and other functions as may be required by law.  
 Fund : General Fund  
 Appropriation Language : Keep records of the Sangguniang Bayan's resolutions, municipal ordinance and journals/minutes of its proceedings, provide assistance to the committees such as legal research and other services as the situation warrants.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022		TOTAL
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	
<b>1.0 Current Operating Expenditures</b>					
1.1 Personal Services	1021-100				
A. Salaries/Step Increments	5-01-01-010	0.00	469,318.00	481,274.00	950,592.00
B. Wages	5-01-01-010	0.00	0.00	0.00	0.00
C. PERA	5-01-02-010	0.00	12,000.00	12,000.00	24,000.00
D. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00
E. Representation Allowance (RA)	5-01-02-020	0.00	36,000.00	36,000.00	72,000.00
F. Transportation Allowance (TA)	5-01-02-030	0.00	36,000.00	36,000.00	72,000.00
G. Clothing/Uniform Allowance	5-01-02-040	0.00	6,000.00	0.00	6,000.00
H. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00
I. Service Recognition Incentive (SRI)	5-01-04-990	0.00	0.00	0.00	0.00
J. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00
K. Cash Gift	5-01-02-150	0.00	0.00	5,000.00	5,000.00
L. Mid-year Bonus	5-01-02-990	0.00	77,722.00	1,494.00	79,216.00
M. Year-End Bonus	5-01-02-140	0.00	0.00	79,216.00	79,216.00
N. Life and Retirement Insurance Contributions	5-01-03-010	0.00	55,843.60	58,227.44	114,071.04
O. Pag-Ibig Contributions	5-01-03-020	0.00	600.00	18,411.84	19,011.84
P. Philhealth Contributions	5-01-03-030	0.00	4,963.50	14,536.50	19,500.00
Q. ECC Contributions (State Insurance)	5-01-03-040	0.00	600.00	8,905.92	9,505.92
R. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00
S. Productivity Enhancement Incentive (PEI)	5-01-04-990	0.00	0.00	5,000.00	5,000.00
T. Other Personnel Benefits	5-01-04-990	0.00	0.00	0.00	0.00
<b>Total Personal Services</b>		<b>0.00</b>	<b>699,047.10</b>	<b>756,065.70</b>	<b>1,455,112.80</b>
1.2 Maintenance and Other Operating Expenses	1021-200				
A. Training Expenses	5-02-02-010	0.00	84,850.00	5,150.00	90,000.00
B. Office Supplies Expenses	5-02-03-010	0.00	11,287.00	38,713.00	50,000.00
C. Gasoline, Oil & Lubricants Exp.	5-02-03-090	0.00	0.00	0.00	0.00
D. Water Expenses	5-02-04-010	0.00	0.00	20,000.00	20,000.00
E. Electricity Expenses	5-02-04-020	0.00	0.00	0.00	0.00
F. Postage and Deliveries	5-02-05-010	0.00	0.00	3,000.00	3,000.00
G. Telephone Expenses	5-02-05-020	0.00	21,000.00	21,000.00	42,000.00
H. Internet Expenses	5-02-05-030	0.00	0.00	100,000.00	100,000.00
I. Advertising Expenses	5-02-99-010	0.00	0.00	50,000.00	50,000.00
J. Printing and Binding Expenses	5-02-09-010	0.00	0.00	10,000.00	10,000.00
K. Representation Expenses	5-02-99-030	0.00	0.00	0.00	0.00
L. General Services	5-02-12-990	0.00	0.00	0.00	0.00
M. Repairs and Maintenance - Other Structures	5-02-13-040	0.00	0.00	0.00	0.00
N. Repairs and Maintenance - Office Equipment	5-02-13-050	0.00	0.00	10,000.00	10,000.00
O. Repair and Maintenance - Motor Vehicle	5-02-13-060	0.00	0.00	0.00	0.00
P. Other Maintenance and Operating Expenses	5-02-99-990	0.00	0.00	45,000.00	45,000.00
<b>Total Maintenance &amp; Other Operating Expenses</b>		<b>0.00</b>	<b>117,137.00</b>	<b>302,863.00</b>	<b>420,000.00</b>
2.0 Capital Outlays	1021-300				
A. Office Equipment Outlay	1-07-05-020	0.00	14,950.00	35,050.00	50,000.00
B. Furnitures & Fixture Outlay	1-07-07-010	0.00	24,900.00	100.00	25,000.00
<b>Total Capital Outlays</b>		<b>0.00</b>	<b>39,850.00</b>	<b>35,150.00</b>	<b>75,000.00</b>
<b>TOTAL - OFFICE OF THE SANGGUNIANG BAYAN SECRETARY</b>		<b>0.00</b>	<b>856,034.10</b>	<b>1,094,078.70</b>	<b>1,950,112.80</b>

PREPARED BY

SGD  
**GLENNDELL C. LAPUZ**  
 Sangguniang Bayan Secretary

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor

BUDGET YEAR (PROPOSED) 2023
950,592.00
0.00
24,000.00
0.00
72,000.00
72,000.00
6,000.00
0.00
0.00
5,000.00
79,216.00
79,216.00
114,071.04
19,011.84
19,500.00
9,505.92
0.00
5,000.00
0.00
1,455,112.80
90,000.00
50,000.00
0.00
20,000.00
0.00
3,000.00
42,000.00
100,000.00
300,000.00
10,000.00
10,000.00
45,000.00
670,000.00
50,000.00
25,000.00
75,000.00
<b>2,200,112.80</b>

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**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Office of the Municipal Planning and Development Coordinator  
 Function : Planning and Development Services  
 Project/Activity : Maintain an updated municipal and development plan of the municipality  
 Fund : General Fund  
 Appropriation Language : For preparation of municipal plans; formulate integrated economic, social, physical and other development objectives and policies for information and appropriate action of agencies concerned. Day to day activities from beginning to end of the year.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	1041-100					
A. Salaries/Step Increments	5-01-01-010	832,728.00	429,028.00	433,556.00	862,584.00	862,584.00
B. PERA	5-01-02-010	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	6,000.00	6,000.00	0.00	6,000.00	6,000.00
G. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	0.00
H. Service Recognition Incentive	5-01-04-990	10,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-010	0.00		0.00		
J. Cash Gift	5-01-02-150	5,000.00	0.00	5,000.00	5,000.00	5,000.00
K. Mid-year Bonus	5-01-02-990	69,394.00	71,882.00	0.00	71,882.00	71,882.00
L. Year-End Bonus	5-01-02-140	69,394.00	0.00	71,882.00	71,882.00	71,882.00
M. Life and Retirement Insurance Contributions	5-01-03-010	99,927.36	51,157.92	52,352.16	103,510.08	103,510.08
N. Pag-Ibig Contributions	5-01-03-020	1,200.00	600.00	16,651.68	17,251.68	17,251.68
O. Philhealth Contributions	5-01-03-030	10,555.08	5,277.54	12,222.46	17,500.00	17,500.00
P. ECC Contributions (State Insurance)	5-01-03-040	1,200.00	600.00	8,025.84	8,625.84	8,625.84
Q. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00	0.00
R. Productivity Enhancement Incentive (PEI)	5-01-04-990	5,000.00	0.00	5,000.00	5,000.00	5,000.00
S. Other Personnel Benefits	5-01-04-990	44,238.35	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>1322636.79</i>	<i>648,545.46</i>	<i>688,690.14</i>	<i>1,337,235.60</i>	<i>1,337,235.60</i>
1.2 Maintenance and Other Operating Expenses	1041-200					
A. Office Supplies Expenses	5-02-03-010	78,930.00	1,607.50	78,392.50	80,000.00	80,000.00
B. Water Expenses	5-02-04-010	1,230.00	0.00	10,000.00	10,000.00	10,000.00
C. Postage and Deliveries	5-02-05-010	0.00	0.00	1,000.00	1,000.00	1,000.00
D. Telephone Expenses	5-02-05-020	65,466.38	30,726.54	56,273.46	87,000.00	87,000.00
E. Printing and Binding Expense	5-02-09-010	4,334.00	0.00	5,000.00	5,000.00	5,000.00
F. Repairs and Maintenance - Office Equipment	5-02-13-050	4,900.00	10,550.00	9,450.00	20,000.00	20,000.00
G. Other Maintenance and Operating Expenses	5-02-99-990	9,514.50	2,902.25	7,097.75	10,000.00	10,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>164,374.88</i>	<i>45,786.29</i>	<i>167,213.71</i>	<i>213,000.00</i>	<i>213,000.00</i>
Capital Outlays	1041-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE M.P.D.C.</b>		<b>1,487,011.67</b>	<b>694,331.75</b>	<b>855,903.85</b>	<b>1,550,235.60</b>	<b>1,550,235.60</b>

PREPARED BY:

SGD  
**JO ANGELA R. LAPUZ**  
Municipal Planning and Development Coordinator

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor

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**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipal : Sta. Ana, Pampanga

Office/Department : Office of the Municipal Treasurer

Function : Treasury Services

Project/Activity : For financial administration, record management, collection and disbursement of funds.

Fund : General Fund

Appropriation Language: (a) Proper administration and utilization of public funds, maintenance of identifying financial function and operation, maintenance of an effective system of accounting of funds received and disbursed, maintenance of administering the municipality's source of revenues and an effective system of municipal records. (b) Day to day activities from beginning to the end of the year.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED)	BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL		
1.0 Current Operating Expenditures							
1.1 Personal Services	1091-100						
A. Salaries/Step Increments	5-01-01-010	2,098,030.00	1,087,103.50	1,942,320.50	3,029,424.00		3,029,424.00
B. PERA	5-01-02-010	242,000.00	120,000.00	144,000.00	264,000.00		264,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00		0.00
D. Representation Allowance (RA)	5-01-02-020	120,000.00	60,000.00	60,000.00	120,000.00		120,000.00
E. Transportation Allowance (TA)	5-01-02-030	120,000.00	60,000.00	60,000.00	120,000.00		120,000.00
F. Clothing/Uniform Allowance	5-01-02-040	66,000.00	60,000.00	6,000.00	66,000.00		66,000.00
G. Loyalty Bonus	5-01-02-990	10,000.00	0.00	0.00	0.00		10,000.00
H. Service Recognition Incentive	5-01-04-990	100,000.00	0.00	0.00	0.00		0.00
I. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00		0.00
J. Cash Gift	5-01-02-150	50,000.00	0.00	55,000.00	55,000.00		55,000.00
K. Mid-year Bonus	5-01-02-990	174,444.00	181,724.00	70,728.00	252,452.00		252,452.00
L. Year-End Bonus	5-01-02-140	174,444.00	0.00	252,452.00	252,452.00		252,452.00
M. Life and Retirement Insurance Contributions	5-01-03-010	248,661.00	128,677.92	234,852.96	363,530.88		363,530.88
N. Pag-Ibig Contributions	5-01-03-020	12,000.00	6,000.00	54,588.48	60,588.48		60,588.48
O. Philhealth Contributions	5-01-03-030	29,390.34	15,377.94	45,622.06	61,000.00		61,000.00
P. ECC Contributions (State Insurance)	5-01-03-040	11,970.14	5,993.10	24,301.14	30,294.24		30,294.24
Q. Terminal Leave Benefits	5-01-04-030	112,107.67	0.00	0.00	0.00		0.00
R. Productivity Enhancement Incentive (PEI)	5-01-04-990	50,000.00	0.00	55,000.00	55,000.00		55,000.00
S. Other Personnel Benefits	5-01-04-990	92,253.66	0.00	0.00	0.00		0.00
<i>Total Personal Services</i>		<i>3,711,300.81</i>	<i>1,724,876.46</i>	<i>3,004,865.14</i>	<i>4,729,741.60</i>		<i>4,739,741.60</i>
1.2 Maintenance and Other Operating Expenses	1091-200						
A. Travelling Expenses - Local	5-02-01-010	15,000.00	0.00	15,000.00	15,000.00		15,000.00
B. Office Supplies Expenses	5-02-03-010	148,069.60	53,370.65	96,629.35	150,000.00		150,000.00
C. Water Expenses	5-02-04-010	2,190.00	4,015.00	5,985.00	10,000.00		10,000.00
D. Postage and Deliveries	5-02-05-010	0.00	0.00	3,000.00	3,000.00		3,000.00
E. Telephone Expenses-Landlines	5-02-05-020	108,813.56	52,899.07	64,100.93	117,000.00		117,000.00
F. Internet Expenses	5-02-05-030	0.00	0.00	15,000.00	15,000.00		15,000.00
G. Printing and Binding Expenses	5-02-09-010	14,200.00	0.00	15,000.00	15,000.00		15,000.00
H. Repairs and Maintenance - Office Equipment	5-02-13-050	28,800.00	4,200.00	25,800.00	30,000.00		30,000.00
I. Other Maintenance and Operating Expenses	5-02-99-990	18,151.25	9,016.75	15,983.25	25,000.00		25,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>335,224.41</i>	<i>123,501.47</i>	<i>256,498.53</i>	<i>380,000.00</i>		<i>380,000.00</i>
2.0 Capital Outlays	1091-300						
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00		0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		<i>0.00</i>
<b>TOTAL - OFFICE OF THE MUNICIPAL TREASURER</b>		<b>4,046,525.22</b>	<b>1,848,377.93</b>	<b>3,261,363.67</b>	<b>5,109,741.60</b>		<b>5,119,741.60</b>

PREPARED BY:

REVIEWED BY:

APPROVED:

SGD  
**ALAN P. MANALASTAS**  
 I.C.O.- Municipal Treasurer's Office

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor



Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Office of the Municipal Assessor  
 Function : Assessment Services  
 Project/Activity : Assess and maintain real property records of the municipality  
 Fund : General Fund  
 Appropriation Language : Proper assessment of real properties and the improvements thereon; maintain a systematic record of assessed properties; campaign for unregistered/undeclared real properties.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	1101-100					
A. Salaries/Step Increments	5-01-01-010	1,072,435.00	551,220.00	551,220.00	1,102,440.00	1,102,440.00
B. PERA	5-01-02-010	48,000.00	24,000.00	24,000.00	48,000.00	48,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	12,000.00	12,000.00	0.00	12,000.00	12,000.00
G. Loyalty Bonus	5-01-02-990	10,000.00	0.00	0.00	0.00	0.00
H. Service Recognition Incentive	5-01-04-990	20,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
J. Cash Gift	5-01-02-150	10,000.00	0.00	10,000.00	10,000.00	10,000.00
K. Mid-year Bonus	5-01-02-990	89,876.00	91,870.00	0.00	91,870.00	91,870.00
L. Year-End Bonus	5-01-02-140	89,876.00	0.00	91,870.00	91,870.00	91,870.00
M. Life and Retirement Insurance Contributions	5-01-03-010	127,842.28	65,666.24	66,626.56	132,292.80	132,292.80
N. Pag-Ibig Contributions	5-01-03-020	2,400.00	1,200.00	20,848.80	22,048.80	22,048.80
O. Philhealth Contributions	5-01-03-030	12,061.44	6,030.72	16,469.28	22,500.00	22,500.00
P. ECC Contributions (State Insurance)	5-01-03-040	2,400.00	1,200.00	9,824.40	11,024.40	11,024.40
Q. Productivity Enhancement Incentive (PEI)	5-01-04-990	10,000.00	0.00	10,000.00	10,000.00	10,000.00
R. Other Personnel Benefits	5-01-04-990	57,122.00	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>1708012.72</i>	<i>825,186.96</i>	<i>872,859.04</i>	<i>1698046</i>	<i>1,698,046.00</i>
1.2 Maintenance and Other Operating Expenses	1101-200					
A. Travelling Expenses - Local	5-02-01-010	10,000.00	0.00	10,000.00	10,000.00	10,000.00
B. Office Supplies Expenses	5-02-03-010	57,200.00	0.00	80,000.00	80,000.00	80,000.00
C. Water Expense	5-02-04-010	3,030.00	1,995.00	8,005.00	10,000.00	10,000.00
D. Postage and Deliveries	5-02-05-010	0.00	0.00	1,000.00	1,000.00	1,000.00
E. Telephone Expenses- Landlines	5-02-05-020	74,332.11	31,893.81	55,106.19	87,000.00	87,000.00
F. Printing and Binding Expenses	5-02-09-010	9,650.00	0.00	10,000.00	10,000.00	10,000.00
G. Repairs and Maintenance - Office Equipment	5-02-13-050	19,100.00	2,800.00	17,200.00	20,000.00	20,000.00
H. Other Maintenance and Operating Expenses	5-02-99-990	14,905.00	486.00	14,514.00	15,000.00	15,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>188,217.11</i>	<i>37,174.81</i>	<i>195,825.19</i>	<i>233,000.00</i>	<i>233,000.00</i>
2.0 Capital Outlays	1101-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE MUNICIPAL ASSESSOR</b>		<b>1,896,229.83</b>	<b>862,361.77</b>	<b>1,068,684.23</b>	<b>1,931,046.00</b>	<b>1,931,046.00</b>

PREPARED BY:

SGD  
**EMILIO C. SAMPANG**  
 Municipal Assessor

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor

FDPP Form 1a - Annual Budget Report, by Office of Department  
 (DBM Local Budget Memorandum No. 77 dated May 15, 2018, LBP Form No. 2)  
 Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Office of the Municipal Budget Officer  
 Function : Budgetary Services  
 Project/Activity : Budget preparation; recommends allotment requests and preliminary review of barangay budgets  
 Fund : General Fund  
 Appropriation Language : Maintain a systematic budgetary control; review and consolidate budget proposals and other related functions.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	1071-100					
A. Salaries/Step Increments	5-01-01-010	840,086.00	431,292.00	431,292.00	862,584.00	876,672.00
B. PERA	5-01-02-010	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	6,000.00	6,000.00	0.00	6,000.00	6,000.00
G. Loyalty Bonus	5-01-02-990	0.00	0.00	5,000.00	5,000.00	5,000.00
H. Service Recognition Incentive	5-01-04-990	10,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
J. Cash Gift	5-01-02-150	5,000.00	0.00	5,000.00	5,000.00	5,000.00
K. Mid-year	5-01-02-990	69,394.00	71,882.00	0.00	71,882.00	73,056.00
L. Year-End Bonus	5-01-02-140	70,526.00	0.00	71,882.00	71,882.00	73,056.00
M. Life and Retirement Insurance Contributi	5-01-03-010	100,063.20	51,157.92	52,352.16	103,510.08	105,200.64
N. Pag-Ibig Contributions	5-01-03-020	1,200.00	600.00	16,651.68	17,251.68	17,533.44
O. Philhealth Contributions	5-01-03-030	10,555.08	5,277.54	12,222.46	17,500.00	17,500.00
P. ECC Contributions (State Insurance)	5-01-03-040	1,200.00	600.00	8,025.84	8,625.84	8,766.72
Q. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00	0.00
R. Productivity Enhancement Incentive	5-01-04-990	5,000.00	0.00	5,000.00	5,000.00	5,000.00
S. Other Personnel Benefits	5-01-04-990	44,238.35	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>1,331,262.63</i>	<i>650,809.46</i>	<i>691,426.14</i>	<i>1,342,235.60</i>	<i>1,355,784.80</i>
1.2 Maintenance and Other Operating Expen	1071-200					
A. Traveling Expenses	5-02-01-010	0.00	0.00	12,000.00	12,000.00	12,000.00
B. Office Supplies Expenses	5-02-03-010	87,422.75	0.00	100,000.00	100,000.00	100,000.00
C. Water Expenses	5-02-04-010	1,770.00	525.00	9,475.00	10,000.00	10,000.00
D. Postage and Deliveries	5-02-05-010	0.00	0.00	1,000.00	1,000.00	1,000.00
E. Telephone Expenses-Landlines	5-02-05-020	61,024.47	33,697.09	53,302.91	87,000.00	87,000.00
F. Internet Expenses	5-02-05-030	2,982.14	0.00	15,000.00	15,000.00	15,000.00
G. Printing and Binding Expenses	5-02-09-010	29,650.00	0.00	35,000.00	35,000.00	35,000.00
H. Repairs and Maintenance - Office Equipm	5-02-13-050	25,900.00	0.00	40,000.00	40,000.00	40,000.00
I. Other Maintenance and Operating Expen	5-02-99-990	10,590.48	7,108.95	32,891.05	40,000.00	40,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>219,339.84</i>	<i>41,331.04</i>	<i>298,668.96</i>	<i>340,000.00</i>	<i>340,000.00</i>
2.0 Capital Outlays	1071-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
B. Furnitures & Fixture Outlay	1-07-07-010	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE MUNICIPAL BUDGET OFFICER</b>		<b>1,550,602.47</b>	<b>692,140.50</b>	<b>990,095.10</b>	<b>1,682,235.60</b>	<b>1,695,784.80</b>

PREPARED AND REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga

Office/Department : Office of the Municipal Accountant

Function : Accounting Services

Project/Activity : Takes charge on the accounting and internal audit of the local government unit.

Fund : General Fund

Appropriation Language : To install and maintain an internal audit system; prepares financial statements and such other duties and functions as may be prescribed by law.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
<b>1.0 Current Operating Expenditures</b>						
1.1 Personal Services	1081-100					
A. Salaries/Step Increments	5-01-01-010	860,136.00	438,336.00	438,336.00	876,672.00	890,976.00
B. PERA	5-01-02-010	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	6,000.00	6,000.00	0.00	6,000.00	6,000.00
G. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	5,000.00
H. Service Recognition Incentive	5-01-04-990	10,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
J. Cash Gift	5-01-02-150	5,000.00	0.00	5,000.00	5,000.00	5,000.00
K. Mid-year Bonus	5-01-02-990	71,678.00	73,056.00	0.00	73,056.00	74,248.00
L. Year-End Bonus	5-01-02-140	71,678.00	0.00	73,056.00	73,056.00	74,248.00
M. Life and Retirement Insurance Contributions	5-01-03-010	103,216.32	52,269.60	52,931.04	105,200.64	106,917.12
N. Pag-ibig Contributions	5-01-03-020	1,200.00	600.00	16,933.44	17,533.44	17,819.52
O. Philhealth Contributions	5-01-03-030	9,402.72	4,701.36	13,298.64	18,000.00	18,000.00
P. ECC Contributions (State Insurance)	5-01-03-040	1,200.00	600.00	8,166.72	8,766.72	8,909.76
Q. Productivity Enhancement Incentive (PEI)	5-01-04-990	5,000.00	0.00	5,000.00	5,000.00	5,000.00
R. Other Personnel Benefits	5-01-04-990	45,694.35	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>1,358,205.39</i>	<i>659,562.96</i>	<i>696,721.84</i>	<i>1,356,284.80</i>	<i>1,380,118.40</i>
1.2 Maintenance and Other Operating Expenses	1081-200					
A. Travelling Expenses - Local	5-02-01-010	18,000.00	0.00	18,000.00	18,000.00	18,000.00
B. Office Supplies Expenses	5-02-03-010	79,140.50	18,700.00	68,300.00	87,000.00	87,000.00
C. Water Expenses	5-02-04-010	1,710.00	1,785.00	8,215.00	10,000.00	10,000.00
D. Postage and Deliveries	5-02-05-010	0.00	0.00	1,000.00	1,000.00	1,000.00
E. Telephone Expenses	5-02-05-020	67,068.52	31,850.92	55,149.08	87,000.00	87,000.00
F. Internet Expenses	5-02-05-030	0.00	0.00	15,000.00	15,000.00	15,000.00
G. Printing and Binding Expenses	5-02-09-010	24,100.00	0.00	25,000.00	25,000.00	25,000.00
H. Repairs and Maintenance - Office Equipment	5-02-13-050	59,900.00	0.00	60,000.00	60,000.00	60,000.00
I. Other Maintenance and Operating Expenses	5-02-99-990	36,934.65	0.00	37,000.00	37,000.00	37,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>286,853.67</i>	<i>52,335.92</i>	<i>287,664.08</i>	<i>340,000.00</i>	<i>340,000.00</i>
2.0 Capital Outlays	1081-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
B. Furnitures & Fixture Outlay	1-07-07-010	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE MUNICIPAL ACCOUNTANT</b>		<b>1,645,059.06</b>	<b>711,898.88</b>	<b>984,385.92</b>	<b>1,696,284.80</b>	<b>1,720,118.40</b>

PREPARED BY:

REVIEWED BY:

APPROVED:

SGD  
**CHRISTOPHER S. LAZATIN**  
Municipal Accountant

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor

Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
Office/Department : Office of the Municipal Engineer  
Function : Engineering Services  
Project/Activity : Takes charge on engineering works and act as local building official  
Fund : General Fund  
Appropriation Language : Advises the Municipal Mayor on matters regarding infrastructures, public works and other engineering works; initiates, reviews, and recommends changes in policies and objectives, plans and programs, techniques and procedures and practices on infrastructures and public works; provide engineering services and exercise such other powers and performs such other duties and functions as may be prescribed by law.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	8751-100					
A. Salaries/Step Increments	5-01-01-010	931,672.00	475,296.00	475,296.00	950,592.00	950,592.00
B. PERA	5-01-02-010	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	6,000.00	6,000.00	0.00	6,000.00	6,000.00
G. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	5,000.00
H. Service Recognition Incentive	5-01-04-990	10,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
J. Cash Gift	5-01-02-150	5,000.00	0.00	5,000.00	5,000.00	5,000.00
K. Mid-year Bonus	5-01-02-990	77,722.00	79,216.00	0.00	79,216.00	79,216.00
L. Year-End Bonus	5-01-02-140	77,722.00	0.00	79,216.00	79,216.00	79,216.00
M. Life and Retirement Insurance Contributions	5-01-03-010	111,919.68	56,676.96	57,394.08	114,071.04	114,071.04
N. Pag-Ibig Contributions	5-01-03-020	1,200.00	600.00	18,411.84	19,011.84	19,011.84
O. Philhealth Contributions	5-01-03-030	10,199.88	5,099.94	14,400.06	19,500.00	19,500.00
P. ECC Contributions (State Insurance)	5-01-03-040	1,200.00	600.00	8,905.92	9,505.92	9,505.92
Q. Productivity Incentive Allowance (PEI)	5-01-04-990	5,000.00	0.00	5,000.00	5,000.00	5,000.00
R. Other Personnel Benefits	5-01-04-990	49,546.90	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>1,455,182.46</i>	<i>707,488.90</i>	<i>747,623.90</i>	<i>1,455,112.80</i>	<i>1,460,112.80</i>
1.2 Maintenance and Other Operating Expenses	8751-200					
A. Office Supplies Expenses	5-02-03-010	58,000.25	4,900.00	55,100.00	60,000.00	60,000.00
B. Water Expenses	5-02-04-010	1,170.00	840.00	9,160.00	10,000.00	10,000.00
C. Postage and Deliveries	5-02-05-010	0.00	0.00	5,000.00	5,000.00	5,000.00
D. Telephone Expenses	5-02-05-020	62,449.57	32,035.25	54,964.75	87,000.00	87,000.00
E. Printing and Binding Expenses	5-02-09-010	4,800.00	0.00	5,000.00	5,000.00	5,000.00
F. Repairs and Maintenance - Office Equipment	5-02-13-050	19,000.00	0.00	20,000.00	20,000.00	20,000.00
G. Other Maintenance and Operating Expenses	5-02-99-990	11,500.00	1,849.50	13,150.50	15,000.00	15,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>156,919.82</i>	<i>39,624.75</i>	<i>162,375.25</i>	<i>202,000.00</i>	<i>202,000.00</i>
2.0 Capital Outlays	8751-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE MUNICIPAL ENGINEER</b>		<b>1,612,102.28</b>	<b>747,113.65</b>	<b>909,999.15</b>	<b>1,657,112.80</b>	<b>1,662,112.80</b>

PREPARED BY:

SGD  
**HILARIO N. MALIWAT, JR.**  
*Municipal Engineer*

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
*Municipal Budget Officer*

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
*Municipal Mayor*



Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality: Sta. Ana, Pampanga  
 Office/Department : Office of the Municipal Civil Registrar  
 Function : Civil Registration Services  
 Project/Activity : Takes charge on civil registration works and records  
 Fund : General Fund  
 Appropriation Language : Accepts all registrable documents and judicial decrees affecting civil status of persons; files, keeps and preserves in a secure place the books required by law; transcribes and enters immediately all registrable documents in the appropriate civil registry books; and exercise such other powers and performs such other duties and functions as may be prescribed by law.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	1051-100					
A. Salaries/Step Increments	5-01-01-010	932,664.00	475,296.00	475,296.00	950,592.00	950,592.00
B. PERA	5-01-02-010	24,000.00	12,000.00	12,000.00	24,000.00	24,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	6,000.00	6,000.00	0.00	6,000.00	6,000.00
G. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	0.00
H. Service Recognition Incentive	5-01-04-990	10,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-990	0.00	0.00	0.00	0.00	0.00
J. Cash Gift	5-01-02-150	5,000.00	0.00	5,000.00	5,000.00	5,000.00
K. Mid-year Bonus	5-01-02-990	77,722.00	79,216.00	0.00	79,216.00	79,216.00
L. Year-End Bonus	5-01-02-140	77,722.00	0.00	79,216.00	79,216.00	79,216.00
M. Life and Retirement Insurance Contributions	5-01-03-010	111,919.68	56,676.96	57,394.08	114,071.04	114,071.04
N. Pag-Ibig Contributions	5-01-03-020	1,200.00	600.00	18,411.84	19,011.84	19,011.84
O. Philhealth Contributions	5-01-03-030	10,199.88	5,099.94	14,400.06	19,500.00	19,500.00
P. ECC Contributions (State Insurance)	5-01-03-040	1,200.00	600.00	8,905.92	9,505.92	9,505.92
Q. Productivity Enhancement Incentive	5-01-04-990	5,000.00	0.00	5,000.00	5,000.00	5,000.00
R. Other Personnel Benefits	5-01-04-990	49,546.90	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>1,456,174.46</i>	<i>707,488.90</i>	<i>747,623.90</i>	<i>1,455,112.80</i>	<i>1,455,112.80</i>
1.2 Maintenance and Other Operating Expenses	1051-200					
A. Travelling Expenses - Local	5-02-01-010	0.00	0.00	10,000.00	10,000.00	10,000.00
B. Office Supplies Expenses	5-02-03-010	58,046.00	0.00	60,000.00	60,000.00	60,000.00
C. Water Expenses	5-02-04-010	0.00	0.00	10,000.00	10,000.00	10,000.00
D. Postage and Deliveries	5-02-05-010	0.00	0.00	1,000.00	1,000.00	1,000.00
E. Telephone Expense - Landline	5-02-05-020	59,696.40	21,000.00	66,000.00	87,000.00	87,000.00
F. Printing and Binding Expenses	5-02-09-010	4,800.00	0.00	5,000.00	5,000.00	5,000.00
G. Repairs and Maintenance - Office Equipment	5-02-13-050	8,800.00	0.00	10,000.00	10,000.00	10,000.00
H. Other Maintenance and Operating Expenses	5-02-99-990	0.00	0.00	10,000.00	10,000.00	10,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>131,342.40</i>	<i>21,000.00</i>	<i>172,000.00</i>	<i>193,000.00</i>	<i>193,000.00</i>
2.0 Capital Outlays	1051-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - OFFICE OF THE MUNICIPAL CIVIL REGISTRAR</b>		<b>1,587,516.86</b>	<b>728,488.90</b>	<b>919,623.90</b>	<b>1,648,112.80</b>	<b>1,648,112.80</b>

PREPARED BY:

SGD  
**SHEILAH MARIE M. ABADES**  
 Municipal Civil Registrar

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor



FDP Form 1a - Annual Budget Report, by Office of Department  
 (DBM Local Budget Memorandum No. 77 dated May 15, 2018, LBP Form No. 2)  
 Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Municipal Health Office (Formerly Department of Health - Devolved)  
 Function : Health Services  
 Project/Activity : Maintains health and sanitation of the town  
 Fund : General Fund  
 Appropriation Language : To take charge on health services; formulate programs; provide technical assistance and support to the Municipal Mayor in carrying the delivery of basic health services; be in the frontline of health matters; and exercise such other powers and performs such other function and duties as may be prescribed by law or ordinance.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
<b>1.0 Current Operating Expenditures</b>						
1.1 Personal Services	4411-100					
A. Salaries/Step Increments	5-01-01-010	4,812,198.08	2,718,958.00	3,784,334.00	6,503,292.00	6,514,212.00
B. PERA	5-01-02-010	296,000.00	174,000.00	186,000.00	360,000.00	360,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	49,200.00	85,200.00	85,200.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	49,200.00	85,200.00	85,200.00
F. Clothing/Uniform Allowance	5-01-02-040	60,000.00	84,000.00	6,000.00	90,000.00	90,000.00
G. Subsistence and laundry allowance	5-01-02-050	248,200.00	138,600.00	158,400.00	297,000.00	297,000.00
H. Loyalty Bonus	5-01-02-990	0.00	0.00	5,000.00	5,000.00	5,000.00
I. Service Recognition Incentive (SRI)	5-01-04-990	130,000.00	0.00	0.00	0.00	0.00
J. Special Risk Allowance (SRA)	5-01-04-990	0.00	0.00	0.00	0.00	0.00
K. Hazard Pay	5-01-02-110	1,011,101.55	568,383.90	632,677.10	1,201,061.00	1,201,061.00
L. Cash Gift	5-01-02-150	65,000.00	0.00	75,000.00	75,000.00	75,000.00
M. Mid-year Bonus	5-01-02-990	368,191.00	453,531.00	88,410.00	541,941.00	542,851.00
N. Year-End Bonus	5-01-02-140	415,820.00	0.00	541,941.00	541,941.00	542,851.00
O. Life and Retirement Insurance Contributions	5-01-03-010	583,692.26	321,277.44	459,117.60	780,395.04	781,705.44
P. Pag-Ibig Contributions	5-01-03-020	14,700.00	8,400.00	121,665.84	130,065.84	130,284.24
Q. Philhealth Contributions	5-01-03-030	50,455.69	27,028.86	98,471.14	125,500.00	125,500.00
R. ECC Contributions (State Insurance)	5-01-03-040	14,700.00	8,400.00	56,632.92	65,032.92	65,142.12
S. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00	0.00
T. Productivity Enhancement Incentive (PEI)	5-01-04-990	65,000.00	0.00	75,000.00	75,000.00	75,000.00
U. Other Personnel Benefits	5-01-04-990	210,805.40	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>8,489,863.98</i>	<i>4,574,579.20</i>	<i>6,387,049.60</i>	<i>10,961,628.80</i>	<i>10,976,006.80</i>
<b>1.2 Maintenance and Other Operating Expenses</b>	4411-200					
A. Travelling Expenses - Local	5-02-01-010	50,000.00	25,000.00	25,000.00	50,000.00	50,000.00
B. Office Supplies Expenses	5-02-03-010	34,097.50	0.00	40,000.00	40,000.00	40,000.00
C. Drugs and Medicine Expenses	5-02-03-070	148,847.00	27,565.00	122,435.00	150,000.00	150,000.00
D. Medical, Dental and Laboratory Supplies	5-02-03-080	0.00	0.00	30,000.00	30,000.00	30,000.00
E. Water Expenses	5-02-04-010	9,720.00	4,075.00	5,925.00	10,000.00	10,000.00
F. Electricity Expenses	5-02-04-020	4,605.84	7,837.42	42,162.58	50,000.00	50,000.00
G. Postage and Deliveries	5-02-05-010	0.00	0.00	2,000.00	2,000.00	2,000.00
H. Telephone Expenses - Landline	5-02-05-020	59,652.60	34,233.27	52,766.73	87,000.00	87,000.00
I. Printing and Binding Expenses	5-02-09-010	13,600.00	4,900.00	10,100.00	15,000.00	15,000.00
J. Repairs and Maintenance - Office Equipment	5-02-13-050	10,000.00	3,900.00	6,100.00	10,000.00	10,000.00
K. Other Maintenance and Operating Expenses	5-02-99-990	9,789.00	0.00	10,000.00	10,000.00	10,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>340,311.94</i>	<i>107,510.69</i>	<i>346,489.31</i>	<i>454,000.00</i>	<i>454,000.00</i>
<b>2.0 Capital Outlays</b>	4411-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - MUNICIPAL HEALTH OFFICE</b>		<b>8,830,175.92</b>	<b>4,682,089.89</b>	<b>6,733,538.91</b>	<b>11,415,628.80</b>	<b>11,430,006.80</b>

PREPARED BY:

SGD  
**DRA. ANNABELLA A. MANALILI**  
 Municipal Health Officer

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor

Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be comp  
 of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Municipal Social Welfare and Development Office ( formerly DSWDO - Devolved)  
 Function : Social Welfare and Development Services  
 Project/Activity : Self-employment assistance; practical skills development; day care service; supplemental feeding; assistance to individuals  
 in crisis situation; emergency shelter assistance; food for work and; other related matters.  
 Fund : General Fund  
 Appropriation Language : Formulate measures and provide technical assistance and support to the Municipal Mayor to ensure the delivery of basic  
 services relative to social welfare and development; identify basic needs to the needy, the disadvantaged and the  
 impoverished; facilitate the implementation of social welfare programs, be in the frontline of service delivery and; exercise  
 such other functions and performs such other duties as may be prescribed by law

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR 2022 (PROPOSED)
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	7611-100					
A. Salaries/Step Increments	5-01-01-010	1,007,940.00	520,196.00	958,708.00	1,478,904.00	1,478,904.00
B. PERA	5-01-02-010	48,000.00	24,000.00	48,000.00	72,000.00	72,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	12,000.00	12,000.00	6,000.00	18,000.00	18,000.00
G. Loyalty Bonus	5-01-02-990	0.00	0.00	0.00	0.00	0.00
H. Service Recognition Incentive	5-01-04-990	20,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-990	0.00	0.00	295,780.80	295,780.80	295,780.80
J. Cash Gift	5-01-02-150	10,000.00	0.00	15,000.00	15,000.00	15,000.00
K. Mid-year Bonus	5-01-02-990	83,995.00	87,080.00	36,162.00	123,242.00	123,242.00
L. Year-End Bonus	5-01-02-140	83,995.00	0.00	123,242.00	123,242.00	123,242.00
M. Life and Retirement Insurance Contributions	5-01-03-010	120,717.76	61,956.40	115,512.08	177,468.48	177,468.48
N. Pag-Ibig Contributions	5-01-03-020	2,400.00	1,200.00	28,378.08	29,578.08	29,578.08
O. Philhealth Contributions	5-01-03-030	13,213.08	6,606.54	23,393.46	30,000.00	30,000.00
P. ECC Contributions (State Insurance)	5-01-03-040	2,400.00	1,200.00	13,589.04	14,789.04	14,789.04
Q. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00	0.00
R. Productivity Enhancement Incentive (PEI)	5-02-99-990	10,000.00	0.00	15,000.00	15,000.00	15,000.00
S. Other Personnel Benefits	5-02-99-990	53,340.95	0.00	0.00	0.00	0.00
<i>Total Personal Services</i>		<i>1,612,001.79</i>	<i>786,238.94</i>	<i>1,750,765.46</i>	<i>2,537,004.40</i>	<i>2,537,004.40</i>
1.2 Maintenance and Other Operating Expenses	7611-200					
A. Travelling Expenses - Local	5-02-01-010	30,000.00	0.00	40,000.00	40,000.00	40,000.00
B. Office Supplies Expenses	5-02-03-010	38,806.00	0.00	40,000.00	40,000.00	40,000.00
C. Water Expenses	5-02-04-010	3,300.00	2,660.00	7,340.00	10,000.00	10,000.00
D. Postage and Deliveries	5-02-05-010	0.00	0.00	0.00	0.00	0.00
E. Telephone Expenses- Landlines	5-02-05-020	63,588.82	30,567.71	56,432.29	87,000.00	87,000.00
F. Printing and Binding Expenses	5-02-09-010	43,860.00	13,450.00	31,550.00	45,000.00	45,000.00
G. Repairs and Maintenance - Office Equipment	5-02-13-050	19,100.00	400.00	19,600.00	20,000.00	20,000.00
H. Donations (AICS)	5-02-99-080	135,000.00	80,000.00	70,000.00	150,000.00	150,000.00
I. Donations (Day Care Service)	5-02-99-080A	720,000.00	360,000.00	408,000.00	768,000.00	768,000.00
J. Other Maintenance and Operating Expenses	5-02-99-990	11,000.00	970.50	11,029.50	12,000.00	12,000.00
<i>Total Maintenance &amp; Other Operating Expenses</i>		<i>1,064,654.82</i>	<i>488,048.21</i>	<i>683,951.79</i>	<i>1,172,000.00</i>	<i>1,172,000.00</i>
2.0 Capital Outlays	7611-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
<i>Total Capital Outlays</i>		<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
<b>TOTAL - M.S.W.D OFFICE</b>		<b>2,676,656.61</b>	<b>1,274,287.15</b>	<b>2,434,717.25</b>	<b>3,709,004.40</b>	<b>3,709,004.40</b>

PREPARED BY:

REVIEWED BY:

APPROVED:

SGD  
**ROSANNA M. SANGA**  
 Municipal Social Welfare Development Office

SGD  
**PERLITO D. PANGILINAN**  
 Municipal Budget Officer

SGD  
**NORBERTO G. GAMBOA**  
 Municipal Mayor

Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipality : Sta. Ana, Pampanga  
 Office/Department : Municipal Agricultural Office ( formerly Department of Agriculture - Devolved)  
 Function : Agricultural Services  
 Project/Activity : Procurement and distribution of certified seeds; purchase, expansion and conservation of breeding stocks; procurement of materials supportive to farmers and fishermen in order to maintain or alleviate their living conditions; and other activities related to agricultural works or services.  
 Fund : General Fund  
 Appropriation Language : Formulate measures and provide technical assistance and support to the Municipal Mayor to ensure the delivery of basic agricultural services; develop plans and strategies regarding agricultural programs and projects; ensure maximum assistance and access to resources in the production, processing and marketing of agricultural and aqua-cultural and marine products; conduct and disseminate information on crops, preventive and control of plant diseases and pests; and exercise such other duties and functions as may be prescribed by law or ordinance.

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
1.0 Current Operating Expenditures						
1.1 Personal Services	8711-100					
A. Salaries/Step Increments	5-01-01-010	2,370,540.00	1,234,478.00	1,457,134.00	2,691,612.00	2,677,764.00
B. PERA	5-01-02-010	216,000.00	108,000.00	132,000.00	240,000.00	240,000.00
C. Adcom (A.O 53)	5-01-02-010	0.00	0.00	0.00	0.00	0.00
D. Representation Allowance (RA)	5-01-02-020	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
E. Transportation Allowance (TA)	5-01-02-030	72,000.00	36,000.00	36,000.00	72,000.00	72,000.00
F. Clothing/Uniform Allowance	5-01-02-040	54,000.00	54,000.00	6,000.00	60,000.00	60,000.00
G. Loyalty Bonus	5-01-02-990	0.00	0.00	5,000.00	5,000.00	15,000.00
H. Service Recognition Incentive	5-01-04-990	90,000.00	0.00	0.00	0.00	0.00
I. Hazard Pay	5-01-02-010	0.00	0.00	0.00	0.00	0.00
J. Cash Gift	5-01-02-150	45,000.00	0.00	50,000.00	50,000.00	50,000.00
K. Mid-year Bonus	5-01-02-990	197,545.00	206,240.00	18,061.00	224,301.00	223,147.00
L. Year-End Bonus	5-01-02-140	197,545.00	0.00	224,301.00	224,301.00	223,147.00
M. Life and Retirement Insurance Contributions	5-01-03-010	284,464.80	146,406.00	176,587.44	322,993.44	321,331.58
N. Pag-Ibig Contributions	5-01-03-020	10,800.00	5,400.00	48,432.24	53,832.24	53,555.28
O. Philhealth Contributions	5-01-03-030	30,655.08	15,327.54	38,672.46	54,000.00	54,000.00
P. ECC Contributions (State Insurance)	5-01-03-040	10,800.00	5,400.00	21,516.12	26,916.12	26,777.64
P. Terminal Leave Benefits	5-01-04-030	0.00	0.00	0.00	0.00	0.00
Q. Productivity Enhancement Incentive (PEI)	5-01-04-990	45,000.00	0.00	50,000.00	50,000.00	50,000.00
R. Other Personnel Benefits	5-01-04-990	123,921.20	0.00	0.00	0.00	0.00
<b>Total Personal Services</b>		<b>3820271.08</b>	<b>1,847,251.54</b>	<b>2,299,704.26</b>	<b>4,146,955.80</b>	<b>4,138,722.50</b>
1.2 Maintenance and Other Operating Expenses	8711-200					
A. Travelling Expenses - Local	5-02-01-010	60,000.00	15,000.00	45,000.00	60,000.00	60,000.00
B. Office Supplies Expenses	5-02-03-010	33,682.25	0.00	40,000.00	40,000.00	40,000.00
C. Animal/Zoological Expenses	5-02-03-040	28,925.00	0.00	100,000.00	100,000.00	100,000.00
D. Agricultural Supplies	5-02-03-100	393,788.00	198,055.00	251,945.00	450,000.00	450,000.00
E. Water Expenses	5-02-04-010	630.00	1,190.00	8,810.00	10,000.00	10,000.00
F. Electricity Expenses	5-02-04-020	21,810.76	3,703.12	56,296.88	60,000.00	60,000.00
G. Postage and Deliveries	5-02-05-010	0.00	0.00	2,000.00	2,000.00	2,000.00
H. Telephone Expenses - Landline	5-02-05-020	64,257.82	30,838.13	56,161.87	87,000.00	87,000.00
I. Printing and Binding Expenses	5-02-09-010	9,650.00	0.00	10,000.00	10,000.00	10,000.00
J. Repairs and Maintenance - Office Equipment	5-02-13-050	9,300.00	0.00	10,000.00	10,000.00	10,000.00
K. Repairs and Maintenance - Artesian Wells etc.	5-02-13-030	0.00	0.00	5,000.00	5,000.00	5,000.00
L. Other Maintenance and Operating Expenses	5-02-99-990	550.00	500.00	19,500.00	20,000.00	20,000.00
<b>Total Maintenance &amp; Other Operating Expenses</b>		<b>622,593.83</b>	<b>249,286.25</b>	<b>604,713.75</b>	<b>854,000.00</b>	<b>854,000.00</b>
2.0 Capital Outlays	8711-300					
A. Office Equipment Outlay	1-07-05-020	0.00	0.00	0.00	0.00	0.00
B. Furnitures and Fixtures Outlay	1-07-07-010	0.00	0.00	0.00	0.00	0.00
<b>Total Capital Outlays</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL - MUNICIPAL AGRICULTURAL OFFICE</b>		<b>4,442,864.91</b>	<b>2,096,537.79</b>	<b>2,904,418.01</b>	<b>5,000,955.80</b>	<b>4,992,722.50</b>

PREPARED BY:

SGD  
**GISELLE M. PINEDA**  
Acting Municipal Agriculturist

REVIEWED BY:

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

APPROVED:

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor



Note: This Form is to be filled-up or prepared by Office or by Department separately. Thus, the Annual Budget shall be composed of separate sheets of this form per Office or Department. In addition, Form 1b - ABR, Summary must also be filled-up and submitted.

**PROGRAM APPROPRIATION AND OBLIGATION BY OBJECT OF EXPENDITURE**

Province/City/Municipal: Sta. Ana, Pampanga  
Office/Department : Non-Office  
Function : Statutory and Contractual Obligations  
Project/Activity : For non-office expenditures, statutory and contractual obligations  
Fund : General Fund  
Appropriation Language: Non-office expenses , statutory and contractual obligations

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2021 (ACTUAL)	CURRENT YEAR ESTIMATE 2022			BUDGET YEAR (PROPOSED) 2023
			FIRST SEMESTER (ACTUAL)	SECOND SEMESTER (ESTIMATE)	TOTAL	
<b>NON- OFFICE EXPENSES</b>	<b>9999</b>					
Training Expenses	5-02-02-010	83,566.14	242,000.00	558,000.00	800,000.00	800,000.00
Telephone Expense -Landline	5-02-05-020	87,371.47	0.00	400,000.00	400,000.00	400,000.00
General Services	5-02-12-990	11474500	6,203,000.00	6,217,000.00	12,420,000.00	12,420,000.00
Maintenance - Municipal Roads and Bridges	5-02-13-040A	1,496,243.00	1,481,063.88	1,518,936.12	3,000,000.00	2,000,000.00
Priority Community Projects	5-02-13-040B	1,994,917.27	1,695,570.98	1,304,429.02	3,000,000.00	2,000,000.00
Repair and Maint. Water Ways	5-02-13-040C	0.00	0.00	0.00		
20 % Development Fund	18	28424264.9	17,674,377.39	26,598,581.21	44,272,958.60	37,866,705.20
5 % Calamity Fund	5-02-99-990A	5,203,247.07	1,729,439.12	9,906,810.53	11,636,249.65	10,164,686.30
Various Aids	5-02-99-080B	10493500	5,508,000.00	3,992,000.00	9,500,000.00	9,500,000.00
Aid to Barangays	5-02-99-080C	0.00	0.00	14,000.00	14,000.00	14,000.00
Training and Seminar of PLEB/PNP members ( per NAPOLCOM MC 91-001)	5-02-02-010A	0.00	0.00	10,000.00	10,000.00	10,000.00
Productivity Incentive Benefits as authorized by A.O 103 and NCC No. 71		0.00	0.00	0.00	0.00	0.00
Provision for Terminal Leaves	5-01-04-030	0.00	0.00	5,932,576.57	5,932,576.57	0.00
Election Reserve	5-02-99-990B	0.00	397,789.65	2,210.35	400,000.00	400,000.00
Magna Carta Benefits of Public Health Workers	5-01-04-990	0.00	0.00	0.00	0.00	0.00
Reserve for Salaries and Other Benefits of Person	5-02-99-990D	3,936,000.00	1,600,000.00	3,400,000.00	5,000,000.00	5,000,000.00
Prior Years' Obligations	5-02-99-990C	0.00	0.00	0.00	0.00	0.00
Gender and Development (GAD)	5-02-99-990E	6,787,396.79	2,732,691.89	8,903,557.76	11,636,249.65	10,164,686.30
Local Council for Protection of Children (LCPC)	5-02-99-990F	898,429.50	144,414.00	2,182,835.93	2,327,249.93	2,032,937.26
Public Order and Safety	5-02-99-990G	988,590.02	619,592.91	1,707,657.02	2,327,249.93	2,032,937.26
Solid Waste Mangement (Hauling and Tipping fee)	5-02-99-990H	5,000,000.00	2,153,838.96	1,446,161.04	3,600,000.00	3,600,000.00
Provision for Loan Amortization	5-02-99-990I	3,905,443.94	0.00	5,010,000.00	5,010,000.00	5,010,000.00
Provision for Agricultural Expenses	5-02-99-990J	1,477,915.00	0.00	3,000,000.00	3,000,000.00	1,800,000.00
Senior Citizen	5-02-99-990K	0.00	494,840.20	668,784.77	1,163,624.97	1,016,468.63
Persons With Disability (PWD's)	5-02-99-990L	0.00	108,500.00	1,055,124.97	1,163,624.97	1,016,468.63
Philhealth Insurance Program	5-02-99-990K	0.00	0.00	0.00	0.00	0.00
Provision for Purchase of Covid-19 Vaccine and o	5-02-99-990L	3,278,770.00	1,174,602.50	2,825,397.50	4,000,000.00	0.00
Provision for the Devolution Transition Program	5-02-99-990M	0.00	0.00	3,000,000.00	3,000,000.00	1,000,000.00
Additional Data Build-up Expenses	5-02-99-990N	120,993.00	0.00	0.00	0.00	0.00
Power Supply System	5-02-99-990O	246,852.49	0.00	0.00	0.00	0.00
<b>TOTAL NON -OFFICE EXPENSES</b>		<b>85898000.59</b>	<b>43,959,721.48</b>	<b>89,654,062.79</b>	<b>133613784.3</b>	<b>108248889.6</b>

PREPARED AND REVIEWED BY:

APPROVED:

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor

**BUDGET OF EXPENDITURES AND SOURCES OF FINANCING**  
**Municipality of Sta. Ana, Pampanga**  
**CONSOLIDATED**

Particulars	Account Code	Income Classification	Past Year 2021 Actual	Current Year Appropriation 2022		
				First Semester (Actual)	Second Semester (Estimate)	Total
<b>I. Tax Revenue</b>						
<b>A. Local Sources</b>						
Tax Revenue						
Real Property Tax (RPT) - Basic	4-01-02-040	R	957,277.71	1,315,920.62	-715,920.62	600,000.00
Real Property Tax-Previous Year	4-01-02-040A	R	425,425.54	163,278.36	-13,278.36	150,000.00
Real Property Tax Penalties	4-01-02-040B	R	80,546.50	58,498.09	41,501.91	100,000.00
Municipal Business License	4-01-03-030	R	7,695,769.80	7,873,724.04	-2,873,724.04	5,000,000.00
Community Tax	4-01-01-050	R	482,964.46	398,665.50	1,334.50	400,000.00
Special Education Fund	4-01-02-050	R	1,570,000.00	-	1,800,000.00	1,800,000.00
Internal Revenue Allotment/ National Tax Allotment	4-01-06-010	R	156,566,386.00	110,682,396.48	110,682,396.52	221,364,793.00
<b>TOTAL TAX REVENUE</b>			<b>167,778,370.01</b>	<b>120492483.1</b>	<b>108922309.9</b>	<b>229,414,793.00</b>
<b>II. Operating and Miscellaneous Revenue</b>						
Franchise Fees	4-01-03-070	R	2,100.00	234,405.15	-229,405.15	5,000.00
Registration Fees	4-02-01-020	R	16,144.50	72,960.00	-22,960.00	50,000.00
Secretary's Fees	4-02-01-990	R	63,950.00	369,000.00	-289,000.00	80,000.00
Registration - Large Cattle	4-02-01-020A	R	0.00	-	200.00	200.00
Registration - Civil Status	4-02-01-020B	R	54,500.00	-	75,000.00	75,000.00
Marriage Licence	4-02-01-990A	R	334.00	0.00	10,000.00	10,000.00
Burial Permit Fees	4-02-01-990B	R	8,100.00	47,900.00	-17,900.00	30,000.00
Police Clearance Fees	4-02-01-990C	R	42,150.00	-	10,000.00	10,000.00
Mayor's Permit Fees	4-02-01-990D	R	425,165.77	-	600,000.00	600,000.00
Sanitary Permit Fees	4-02-01-990E	R	89,831.00	-	80,000.00	80,000.00
Building Permit Fees	4-02-01-990F	R	257,635.61	1,174,717.60	-1,024,717.60	150,000.00
Miscellaneous	4-06-01-010	NR	841,165.13	594,100.00	405,900.00	1,000,000.00
Income from Cemetery	4-02-02-160	NR	40,900.00	-	20,000.00	20,000.00
Income from Markets	4-02-02-140	NR	563,515.00	371,325.00	628,675.00	1,000,000.00
Income from Slaughterhouse	4-02-02-150	NR	233,920.00	127,725.00	372,275.00	500,000.00
Other Business Income	4-02-02-990	NR	1,498,588.75	435,917.00	1,064,083.00	1,500,000.00
<b>TOTAL NON-TAX REVENUE</b>			<b>4,137,999.76</b>	<b>3,428,049.75</b>	<b>1,682,150.25</b>	<b>5,110,200.00</b>

1. Share from Internal Revenue Collections (IRA)	4-01-06-010	R				
2. Share from PCSO/PAGCOR	4-04-01-010	R				
<b>TOTAL EXTERNAL SOURCES</b>						
<b>TOTAL RECEIPTS</b>			<b>171,916,369.77</b>	<b>123,920,532.84</b>	<b>110,604,460.16</b>	<b>234,524,993.00</b>
<b>TOTAL AVAILABLE RESOURCES</b>			<b>171,916,369.77</b>	<b>123,920,532.84</b>	<b>110,604,460.16</b>	<b>234,524,993.00</b>
Less: Special Education Fund			1,570,000.00			1,800,000.00
<b>NET AVAILABLE FOR APPROPRIATION</b>			<b>170,346,369.77</b>	<b>123,920,532.84</b>	<b>110,604,460.16</b>	<b>232,724,993.00</b>
<b>III. Expenditures</b>						
<b>A. Current Operating Expenditures</b>						
<b>1. Personal Services -</b>	1011-100					
a) Salaries & Wages - regular	5-01-01-010		29,069,265.58	15,172,333.50	17,012,110.50	32,184,444.00
b) Salaries & Wages - casual	5-01-01-020		0.00	0.00	0.00	0.00
c) Personnel Economic Relief Allowance (PERA)	5-01-02-010		1,448,000.00	750,000.00	858,000.00	1,608,000.00
d) Subsistence and Laundry allowance	5-01-02-020		248,200.00	138,600.00	158,400.00	297,000.00
e) Representational Allowance (RA)	5-01-02-020		1,728,000.00	864,000.00	877,200.00	1,741,200.00
f) Transportation Allowance (TA)	5-01-02-030		1,560,000.00	780,000.00	874,800.00	1,654,800.00
g) Clothing / Uniform Allowance	5-01-02-040		354,000.00	372,000.00	36,000.00	408,000.00
h) Service Recognition Incentive (SRI)	5-01-04-990		610,000.00	-	0.00	0.00
i) Other Bonuses and Allowances	5-01-04-990		0.00	-	0.00	0.00
J) Loyalty Bonus	5-01-02-990		25,000.00	0.00	15,000.00	15,000.00
k) Special Risk Allowance (SRA)	5-01-04-990		0.00	0.00	0.00	0.00
l) Hazard Pay	5-01-02-110		1,011,101.55	568,383.90	567,616.10	1,136,000.00
m) Cash Gift	5-01-02-150		305,000.00	-	340,000.00	340,000.00
n) Mid-year Bonus	5-01-02-990		2,390,211.00	2,530,552.00	151,485.00	2,682,037.00
o) Year End Bonus	5-01-02-140		2,438,972.00	-	2,682,037.00	2,682,037.00
p) Life and Retirement Insurance Contributions	5-01-03-010		3,289,330.66	1,701,261.04	2,160,872.24	3,862,133.28
q) Pag-Ibig Contributions	5-01-03-020		71,000.00	36,600.00	-36,600.00	643,688.88
r) Philhealth Contributions	5-01-03-030		329,216.97	168,758.04	468,491.96	637,250.00
s) ECC Contributions (State Insurance)	5-01-03-040		69,770.14	35,993.10	285,851.34	321,844.44
t) Terminal Leave Benefits	5-01-04-030		112,107.67	0.00	0.00	0.00
u) Productivity Enhancement Incentive (PEI)	5-01-02-990		305,000.00	0.00	340,000.00	340,000.00
v) Other Personal Benefits	5-01-02-990		1,984,150.67	0.00	0.00	0.00
<b>Total Personal Services</b>			<b>47,348,326.24</b>	<b>23,118,481.58</b>	<b>26,791,264.14</b>	<b>50,553,434.60</b>

<b>2. Maintenance &amp; Operating Expense -</b>	1011-200					
1) Traveling Expenses-Local	5-02-01-010		220,200.00	40,000.00	215,000.00	255,000.00
2) Training Expenses	5-02-02-010		21,200.00	491,900.00	858,100.00	1,350,000.00
3) Office Supplies Expenses	5-02-03-010		1,674,811.05	419,711.90	1,817,288.10	2,237,000.00
4) Animal / Zoological Supplies Expenses	5-02-03-040		28,925.00	0.00	100,000.00	100,000.00
5) Food Supplies Expenses	5-02-13-040		0.00	0.00	0.00	0.00
6) Drug and Medicines Expenses	5-02-03-070		1,098,007.00	68,365.00	2,081,635.00	2,150,000.00
7) Medical, Dental and Laboratory Supplies Expenses	5-02-03-080		121,150.00	143,800.00	386,200.00	530,000.00
8) Gasoline, Oil and Lubricants Expenses	5-02-03-090		3,920,798.56	4,192,091.34	907,908.66	5,100,000.00
9) Agricultural Supplies Expenses	5-02-03-100		1,391,114.00	587,060.00	1,862,940.00	2,450,000.00
10) Water expenses	5-02-04-010		146,892.80	124,579.31	285,420.69	410,000.00
11) Electricity Expenses	5-02-04-020		3,209,597.55	1,666,639.67	2,943,360.33	4,610,000.00
12) Postage & Deliveries	5-02-05-010		0.00	-	24,000.00	24,000.00
13) Telephone expenses	5-02-05-020		1,517,325.67	720,045.94	1,063,954.06	1,784,000.00
14) Internet Expenses	5-02-05-030		82,052.12	27,376.28	317,623.72	345,000.00
15) Advertising Expenses	5-02-99-010		151,039.50	89,920.00	585,080.00	675,000.00
16) Printing and Binding Expenses	5-02-09-010		916,313.00	277,575.00	452,425.00	730,000.00
17) Representation Expenses	5-02-99-030		1,725,132.69	477,194.33	1,722,805.67	2,200,000.00
18) Subscription Expenses	5-02-99-070		0.00	-	30,000.00	30,000.00
19) General Services	5-02-12-990		4,814,500.00	2,905,000.00	3,351,000.00	6,256,000.00
20) Repairs & Maintenance - Market & Slaughterhouse	5-02-13-040		226,620.00	20,750.00	629,250.00	650,000.00
21) Other Supplies Expenses	5-02-03-110		0.00	0.00	0.00	0.00
22) Repairs & Maintenance -Other Structures	5-02-13-040		1,148,430.00	187,393.00	1,462,607.00	1,650,000.00
23) Repairs & Maintenance -Office Equipment	5-02-13-050		481,326.88	64,450.00	705,550.00	770,000.00
24) Repairs & Maintenance -Motor Vehicles	5-02-13-060		1,088,891.53	530,867.03	1,119,132.97	1,650,000.00
25) Repair & Maintenance- Heavy Equipment	5-02-13-050		573,990.00	236260.00	563,740.00	800,000.00
26) Repairs & Maintenance -Artesian Wells, etc.	5-02-13-030		31,000.00	0.00	105,000.00	105,000.00
27) Donations - AICS	5-02-99-080		135,000.00	80,000.00	70,000.00	150,000.00
28) donations (Day Care Services)	5-02-99-080A		720,000.00	360,000.00	408,000.00	768,000.00
29) Fidelity Bond Premium	5-02-16-020		0.00	58,687.50	51,312.50	110,000.00
30) Insurance Expenses	5-02-16-030		88,105.67	78,320.60	71,679.40	150,000.00
31) Other Maintenance & Operating Expenses	5-02-99-990		3,295,035.05	2,224,341.72	2,684,418.28	4,908,760.00
<b>Total Maintenance &amp; Operating Expense</b>			<b>28,827,458.07</b>	<b>16,072,328.62</b>	<b>26,875,431.38</b>	<b>42,947,760.00</b>
<b>3. Capital Outlays -</b>	1011-300					
a) Land	1-06-01-010		0.00	0.00	0.00	0.00
b) Office Equipments	1-07-05-020		2,003,335.00	470,450.00	1,629,550.00	2,100,000.00
c) Furnitures and Fixtures	1-07-07-010		1157930.00	273790.00	726,210.00	1,000,000.00
d) Motor Vehicle	1-07-06-010		-	2316004.00	183,996.00	2,500,000.00
<b>Total Capital Outlays</b>			<b>3,161,265.00</b>	<b>3,060,244.00</b>	<b>2,539,756.00</b>	<b>5,600,000.00</b>

<b>Special Purpose Appropriations</b>						
a) Training Expenses	5-02-02-010		83,566.14	242,000.00	558,000.00	800,000.00
b) Telephone Expenses	5-02-05-020		87,371.47	0.00	400,000.00	400,000.00
c) General Services	5-02-12-990		11,474,500.00	6,203,000.00	6,217,000.00	12,420,000.00
d) Maintenance - Roads and Bridges	5-02-13-040A		1,496,243.00	1,481,063.88	1,518,936.12	3,000,000.00
e) Priority Community Projects	5-02-13-040B		1,994,917.27	1,695,570.98	1,304,429.02	3,000,000.00
Repair and Maint. Water Ways	5-02-13-040C		0.00	0.00	0.00	0.00
f) 20% Development Fund	18		28,424,264.90	17,674,377.39	26,598,581.21	44,272,958.60
g) 5% MDRRMF	5-02-99-990A		5,203,247.07	1,729,439.12	9,906,810.53	11,636,249.65
h) Various Aids	5-02-99-080B		10,493,500.00	5,508,000.00	3,992,000.00	9,500,000.00
i) Aid to Barangays	5-02-99-080C		0.00	0.00	14,000.00	14,000.00
j) Training and Seminar of PLEB/PNP Members	5-02-02-010A		0.00	0.00	10,000.00	10,000.00
k) Election Reserve	5-02-99-990B		0.00	397,789.65	2,210.35	400,000.00
l) Provision for Terminal Leave Benefits	5-01-04-030		0.00	0.00	5,932,576.57	5,932,576.57
m) Reserve for Salaries and other Benefits of personnel	5-02-99-990D		3,936,000.00	1,600,000.00	3,400,000.00	5,000,000.00
n) Gender and Development Fund	5-02-99-990E		6,787,396.79	2,732,691.89	8,903,557.76	11,636,249.65
o) Local Council for Protection of Children (LCPC)	5-02-99-990F		898,429.50	144,414.00	2,182,835.93	2,327,249.93
p) Public Order and Safety	5-02-99-990G		988,590.02	619,592.91	1,707,657.02	2,327,249.93
q) Solid Waste Management Program	5-02-99-990H		5,000,000.00	2,153,838.96	1,446,161.04	3,600,000.00
r) Provision for Loan Amortization	5-02-99-990I		3,905,443.94	0.00	5,010,000.00	5,010,000.00
s) Agricultural Expenses	5-02-99-990J		1,477,915.00	0.00	3,000,000.00	3,000,000.00
t) Senior Citizen	5-02-99-990K		0.00	494,840.20	668,784.77	1,163,624.97
u) Persons With Disability (PWD's)	5-02-99-990L		0.00	108,500.00	1,055,124.97	1,163,624.97
v) Provision for purchase of Covid-19 Vaccine and other Covid-19 related expenses	5-02-99-990M		3,278,770.00	1,174,602.50	2,825,397.50	4,000,000.00
w) Provision for Devolution Transition Program (DTP)	5-02-99-990N			0.00	3,000,000.00	3,000,000.00
x) Additional Data Build-up expenses	5-02-99-990O		120,993.00		0.00	
y) Power Supply System	5-02-99-990P		246,852.49	0.00	0.00	0.00
<b>Total Special Purpose Appropriations</b>			<b>85,898,000.59</b>	<b>43,959,721.48</b>	<b>89,654,062.79</b>	<b>133,613,784.27</b>
<b>TOTAL EXPENDITURES</b>			<b>165,235,049.90</b>	<b>86,210,775.68</b>	<b>145,860,514.31</b>	<b>232,714,978.87</b>
<b>Ending Balance</b>						

We hereby certify that the information presented above are true and correct. We further certify that the foregoing estimated receipts are reasonably projected as collectible for the Budget Year.

Reviewed By: **Local Finance Committee**

SGD  
**ALAN P. MANALASTAS**  
ICO- Municipal Treasurer's Office

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

SGD  
**JO ANGELA R. LAPUZ**  
Municipal Planning & Development Coordinator

SGD  
**CHRISTOPHER S. LAZATI**  
Municipal Accountant

Approved By:

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor

Budget Year 2023
1,200,000.00
150,000.00
100,000.00
7,000,000.00
400,000.00
1,800,000.00
189,333,526.00
<b>199,983,526.00</b>
5,000.00
50,000.00
80,000.00
200.00
75,000.00
10,000.00
30,000.00
10,000.00
600,000.00
80,000.00
150,000.00
1,000,000.00
20,000.00
1,000,000.00
500,000.00
1,500,000.00
<b>5,110,200.00</b>

<b>205,093,726.00</b>
<b>205,093,726.00</b>
1,800,000.00
<b>203,293,726.00</b>
33,099,708.00
0.00
1,608,000.00
297,000.00
1,741,200.00
1,654,800.00
408,000.00
0.00
0.00
40,000.00
0.00
1,496,841.80
340,000.00
2,758,309.00
2,758,309.00
3,971,964.96
661,994.16
657,000.00
330,997.08
0.00
340,000.00
0.00
<b>52,164,124.00</b>

255,000.00
1,350,000.00
2,237,000.00
100,000.00
0.00
1,650,000.00
530,000.00
5,100,000.00
2,450,000.00
410,000.00
4,410,000.00
24,000.00
1,784,000.00
345,000.00
675,000.00
730,000.00
2,200,000.00
30,000.00
6,256,000.00
643,050.80
0.00
1,450,000.00
770,000.00
1,450,000.00
800,000.00
105,000.00
150,000.00
768,000.00
110,000.00
150,000.00
3,868,760.00
<b>40,800,810.80</b>
0.00
1,350,000.00
725,000.00
-
<b>2,075,000.00</b>

800,000.00
400,000.00
12,420,000.00
2,000,000.00
2,000,000.00
0.00
37,866,705.20
10,164,686.30
9,500,000.00
14,000.00
10,000.00
400,000.00
0.00
5,000,000.00
10,164,686.30
2,032,937.26
2,032,937.26
3,600,000.00
5,010,000.00
1,800,000.00
1,016,468.63
1,016,468.63
0.00
1,000,000.00
0.00
<b>108,248,889.58</b>
<b>203,288,824.38</b>
<b>4,901.62</b>

N











FDP Form 10a - Bid Results on Civil Works

Note: Bid Results are in three (3) separate forms, particularly, for Civil Works (Form 10a - CW), Goods and Services (Form 10b - GS) and Consulting Services (Form 10c - CS). If there is no bid project, good or service for the quarter, the forms must still be submitted with the said notation and signed accordingly.

Republic of the Philippines  
 CIVIL WORKS BID-OUT  
 Province, City or Municipality: STA. ANA, PAMPANGA  
 4th Quarter, CY 2022

No.	Reference No.	Name of Project	Approved Budget for Contract	Location	Winning Bidder	Name and Address	Bid Amount	Bidding Date	Contract Duration
1	SA-INF-2022-10-028	Clearing of Waterways at San Joaquin	950,000.00	San Joaquin	Three-In-One Construction &	Jerry D. Tullao	944,326.51	October 07, 2022	60 CD
		San Bartolome, Sta. Ana, Pampanga		San Bartolome	Trading	Bacolor, Pampanga			
2	<b>SA-INF-2022-10-032</b>	<b>Construction of Dalan Matulid Road</b>	1,500,000.00	Sta. Maria	Three-In-One Construction &	Jerry D. Tullao	1,491,088.48	October 07, 2022	45 CD
		Sta. Ma, Sta. Ana, Pampanga		Sta. Ana	Trading	Bacolor, Pampanga			
3	SA-INF-2022-10-034	Clearing of Waterways at Sta. Maria	1,500,000.00	Sta. Maria	Eddmari Construction & Trading	Edgardo SAgum	1,487,163.69	October 08, 2022	45 CD
		Sta. Ana, Pampanga		Sta. Ana		San Luis, Pampanga			
4	<b>SA-INF-2022-10-035</b>	<b>Improvement/Rehabilitation of Sto. Rosario</b>	2,500,000.00	Sto. Rosario	Eddmari Construction & Trading	Edgardo SAgum	2,494,519.21	October 08, 2022	60 CD
		Road		Sta. Ana		San Luis, Pampanga			
	<b>SA-INF-2022-11-036</b>	<b>Construction-Completion of mrf road san nicolas</b>	1,500,000.00	san nicolas	Eddmari Construction & Trading	Edgardo SAgum	1,494,847.64	October 09, 2022	45 CD
				sta ana		San Luis, Pampanga			

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

NICOLE S. SOLIMAN  
 BAC Secretariat Head

ENGR. HILARIO N. MALIWAT, JR.  
 BAC Chairperson

FDP Form 10b - Bid Results on Goods and Services

Note: Bid Results are in three (3) separate forms, particularly, for Civil Works (Form 10a -CW), Goods and Services (Form 10b - GS) and Consulting Services (Form 10c - CS). If there is no bid project, good or service for the quarter, the forms must still be submitted with the said notation and signed accordingly.

Republic of Philippines  
GOODS AND SERVICES BID-OUT

Province, City or Municipality: STA. ANA, PAMPANGA  
4th Quarter, CY 2022

Reference No.	Item Description	Approved Budget for Contract	Winning Bidder	Name and Address Of Bidder	Bid Amount	Date of Bidding
SA-GSS-2022-07-013	Reinstallation and Reactivation of 10-unit CCTV	414,874.00	Bennettel RF technologies and Data Infra	Amos Bennett Agbuya City of San Fernando	641,990.00	July 18, 2022
SA-GOODS-2022-10-029	Procurement of Service (Daily Hauling Services)	3,600,000.00	RMS Petroleum Tech & Waste Management Corp.	Marilao, Bulacan	3,570,000.00	November 22, 2022
SA-GOODS-2022-10-030	Purchase of Certified Seeds for 2nd Cropping November 2022 Onwards	1,498,720.00	KLC Seeds and Agri Supply	Danilo Manalo Mexico, Pampanga	496,748.00	October 28, 2022
SA-GOODS-2022-10-031	Procurement of Drugs and Medicines	1,500,000.00	Steritex Medical System	Arnel Pangilinan	517,530.88	October 28, 2022
SA-GOODS-2022-10-033	Procurement of Grocery Items (Supplemental Feeding Program (12th Cycle))	930,000.00	Guran-Sapa MPC	San Pablo,,Sta. Ana Pampanga	919,975.75	December 01, 2022
SA-GOODS-2022-12-037	Procurement of Basketball Shoes	598,500.00	AVG Office Supply Trading	Aristotle Gamboa Candaba, Pampanga	378,000.00	December 02, 2022
SA-GOODS-2022-12-038	Procurment of Office Supplies for Various Offices	1,080,000.00	Faye and Sam General Merchandise	City of San Fernando	1,061,920.50	December 01, 2022

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

NICOLE S. SOLIMAN  
BAC Secretariat Head

ENGR. HILARIO N. MALIWAT, JR.  
BAC Chairperson



**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department: OFFICE OF MAYOR (MO)				Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	144	box	97,200.00	36.00	24,300.00	36.00	24,300.00	36.00	24,300.00	36.00	24,300.00
	A4 Folder	600.00	57	ream	34,200.00	15.00	9,000.00	14.00	8,400.00	14.00	8,400.00	14.00	8,400.00
	Binder Clip 19 mm.	10.00	5	box	50.00	2.00	20.00	1.00	10.00	1.00	10.00	1.00	10.00
	Brown Envelope, Long	927.00	7	box	6,489.00	2.00	1,854.00	2.00	1,854.00	2.00	1,854.00	1.00	927.00
	Brown Envelope,A4	674.00	7	box	4,718.00	2.00	1,348.00	2.00	1,348.00	2.00	1,348.00	1.00	674.00
	Calculator	346.85	1	pcs	346.85	1.00	346.85		-		-		-
	Clear Book,Legal	43.00	25	pcs	1,075.00	7.00	301.00	6.00	258.00	6.00	258.00	6.00	258.00
	Clear Tape, 48mm	20.00	154	roll	3,080.00	39.00	780.00	38.00	760.00	39.00	780.00	38.00	760.00
	Cork Board, 2x3ft	1,495.00	3	pcs	4,485.00	1.00	1,495.00	1.00	1,495.00	1.00	1,495.00		-
	Correction Tape	14.00	66	pcs	924.00	17.00	238.00	16.00	224.00	17.00	238.00	16.00	224.00
	Expandable Envelope,Legal, 100pcs	740.00	12	box	8,880.00	3.00	2,220.00	3.00	2,220.00	3.00	2,220.00	3.00	2,220.00
	Glue, 200grams	62.10	6	jar	372.60	2.00	124.20	1.00	62.10	2.00	124.20	1.00	62.10
	G-tech Pen (0,3), 12pcs	750.00	2	box	1,500.00	1.00	750.00		-	1.00	750.00		-
	HBW Ballpen, gel pen, Black, 50pcs	180.00	25	box	4,500.00	7.00	1,260.00	6.00	1,080.00	6.00	1,080.00	6.00	1,080.00
	HBW Ballpoint Pen, Blue, 50 pcs	240.00	12	box	2,880.00	3.00	720.00	3.00	720.00	3.00	720.00	3.00	720.00
	HBW Ballpoint Pen, Red, 50 pcs	240.00	10	box	2,400.00	3.00	720.00	2.00	480.00	3.00	720.00	2.00	480.00
	Konika Minolta Toner	700.00	4	box	2,800.00	1.00	700.00	1.00	700.00	1.00	700.00	1.00	700.00
	Legal bond paper	700.00	94	box	65,800.00	24.00	16,800.00	23.00	16,100.00	24.00	16,800.00	23.00	16,100.00
	Long folder	700.00	62	ream	43,400.00	16.00	11,200.00	15.00	10,500.00	16.00	11,200.00	15.00	10,500.00
	Masking Tape, 48mm	107.00	176	roll	18,832.00	44.00	4,708.00	44.00	4,708.00	44.00	4,708.00	44.00	4,708.00
	Mechanical Sharpener	560.00	2	pcs	1,120.00	1.00	560.00		-	1.00	560.00		-
	Mouse (USB Cable)	111.30	1	pcs	111.30	1.00	111.30		-		-		-
	Mousepad	50.00	1	pcs	50.00	1.00	50.00		-		-		-
	Multi-Tray Drawer (5 layers)	1,480.00	2	pcs	2,960.00	1.00	1,480.00		-	1.00	1,480.00		-
	Paper clip, vinyl coated, 38mm	8.00	39	box	312.00	10.00	80.00	10.00	80.00	10.00	80.00	10.00	80.00
	Paper Fastener, plastic, 50pcs	42.00	46	box	1,932.00	12.00	504.00	11.00	462.00	12.00	504.00	11.00	462.00
	Pencil Sharpener	203.00	7	pcs	1,421.00	2.00	406.00	2.00	406.00	2.00	406.00	1.00	203.00
	Pencil with eraser, 12pcs	75.00	40	box	3,000.00	10.00	750.00	10.00	750.00	10.00	750.00	10.00	750.00
	Photo Paper, A4, 20sheets	180.00	60	pack	10,800.00	15.00	2,700.00	15.00	2,700.00	15.00	2,700.00	15.00	2,700.00
	Plastic ruler 24"	18.00	3	pcs	54.00	1.00	18.00	1.00	18.00	1.00	18.00		-
	Pressboard expanding folder (Legal), 100pcs	953.00	10	box	9,987.44	3.00	2,859.00	2.00	1,906.00	3.00	2,859.00	2.00	1,906.00
	Puncher (Big)	132.00	6	pcs	792.00	2.00	264.00	1.00	132.00	2.00	264.00	1.00	132.00
	Record Book, 300pages	70.75	21	pcs	1,485.75	6.00	424.50	5.00	353.75	5.00	353.75	5.00	353.75
	Scientific Calculator, FX-570ES	680.00	1	pcs	680.00	1.00	680.00		-		-		-
	Scissor big	42.00	19	pcs	798.00	5.00	210.00	5.00	210.00	5.00	210.00	4.00	168.00
	Signpen (Black)	175.00	7	box	1,225.00	2.00	350.00	2.00	350.00	2.00	350.00	1.00	175.00
	Stabilo (Highlighter)	35.00	22	pcs	770.00	6.00	210.00	5.00	175.00	6.00	210.00	5.00	175.00
	Stamp Pad	35.00	4	pcs	140.00	1.00	35.00	1.00	35.00	1.00	35.00	1.00	35.00
	Staple wire standard	22.55	66	box	1,488.30	17.00	383.35	16.00	360.80	17.00	383.35	16.00	360.80
	Stapler w/ remover	120.00	15	pcs	1,800.00	4.00	480.00	4.00	480.00	4.00	480.00	3.00	360.00
	Sticker Paper, A4, 10sheets	45.00	40	pack	1,800.00	10.00	450.00	10.00	450.00	10.00	450.00	10.00	450.00

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department: OFFICE OF MAYOR (MO)				Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Sticky Note (NOTE PAD), 4 pads	50.00	28	pack	1,400.00	7.00	350.00	7.00	350.00	7.00	350.00	7.00	350.00
	Tack Pins, 100pcs	40.00	45	box	1,800.00	12.00	480.00	11.00	440.00	11.00	440.00	11.00	440.00
	Tape Dispenser	65.00	2	pcs	130.00	1.00	65.00		-	1.00	65.00		-
	USB (32GB)	240.00	3	pcs	720.00	1.00	240.00	1.00	240.00	1.00	240.00		-
	White board Marker (Black)	168.00	10	box	1,680.00	3.00	504.00	2.00	336.00	3.00	504.00	2.00	336.00
	White board Marker (Red)	168.00	2	box	336.00	1.00	168.00		-	1.00	168.00		-
	White Board, 2x3ft	1,000.00	3	pcs	3,000.00	1.00	1,000.00	1.00	1,000.00	1.00	1,000.00		-
	White Mailing Envelope (Legal)	378.20	24	box	9,076.80	6.00	2,269.20	6.00	2,269.20	6.00	2,269.20	6.00	2,269.20
	Yellow Pad Paper, 80lvs	58.00	27	pad	1,566.00	7.00	406.00	7.00	406.00	7.00	406.00	6.00	348.00
	Generic EPSON ink B	320.00	12	bottles	3,840.00	3.00	960.00	3.00	960.00	3.00	960.00	3.00	960.00
	Generic EPSON ink C	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink M	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink Y	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	<b>OTHER SUPPLIES AND MATERIALS</b>						-		-		-		-
	Alcohol, ethyl, 500ml	85.00	100.00	pcs	8,500.00	25.00	2,125.00	25.00	2,125.00	25.00	2,125.00	25.00	2,125.00
	Detergent bar	10.00	30	pcs	300.00	8.00	80.00	7.00	70.00	8.00	80.00	7.00	70.00
	Disinfectant(Klen all purpose disinfectant Bleach 1 G	180.00	4	pcs	720.00	1.00	180.00	1.00	180.00	1.00	180.00	1.00	180.00
	Dust Pan	60.00	12	pcs	720.00	3.00	180.00	3.00	180.00	3.00	180.00	3.00	180.00
	Electrical Tape Big	35.00	24	pcs	840.00	6.00	210.00	6.00	210.00	6.00	210.00	6.00	210.00
	Face shield	50.00	200	pcs	10,000.00	50.00	2,500.00	50.00	2,500.00	50.00	2,500.00	50.00	2,500.00
	Facemasks, 50 pcs/ box	200.00	1,000	box	200,000.00	250.00	50,000.00	250.00	50,000.00	250.00	50,000.00	250.00	50,000.00
	Mop, spin-dry	420.00	3	pcs	1,260.00	1.00	420.00	1.00	420.00	1.00	420.00		-
	Philippine Flag 100% Polyester (Standare size 3x6 ft	2,010.00	2	pcs	4,020.00	1.00	2,010.00		-	1.00	2,010.00		-
	Toilet Cleaner (Domex 900 ml.)	285.00	36	pcs	10,260.00	9.00	2,565.00	9.00	2,565.00	9.00	2,565.00	9.00	2,565.00
	Walis Tambo	200.00	154	pcs	30,800.00	39.00	7,800.00	38.00	7,600.00	39.00	7,800.00	38.00	7,600.00
	Walis Ting-ting	30.00	74	pcs	2,220.00	19.00	570.00	18.00	540.00	19.00	570.00	18.00	540.00
	<b>EQUIPMENT OUTLAY</b>						-		-		-		-
	Desktop unit	60,000.00	3	sets	180,000.00	3.00	180,000.00		-		-		-
	Laptop (Lenovo ideapad S145 SSS 512GB Pentium Silver N5000 Ram 4gb or equiv.)	75,000.00	3	units	225,000.00	3.00	225,000.00		-		-		-
	Laminating machine	25,000.00	1	unit	25,000.00	1.00	25,000.00		-		-		-
	Printer with ink tank (Canon G4010)	15,000.00	8	unit	120,000.00	4.00	60,000.00		-	4.00	60,000.00		-
	DSLR camera	20,000.00	1	unit	20,000.00	1.00	20,000.00		-		-		-
	Drone	40,000.00	1	unit	40,000.00	1.00	40,000.00		-		-		-
	External disk (2TB)	551.00	3	pcs	1,653.00	3.00	1,653.00		-		-		-
	AC window-type unit, 1/2 HP	30,000.00	1	unit	30,000.00	1.00	30,000.00		-		-		-
	LCD projector	30,000.00	1	unit	30,000.00	1.00	30,000.00		-		-		-
	Opaque projector	25,000.00	1	unit	25,000.00	1.00	25,000.00		-		-		-
	Purchase Electric Fan	8,000.00	1	unit	8,000.00	1.00	8,000.00		-		-		-
	Steel cabinets, glass door	13,000.00	2	unit	26,000.00	2.00	26,000.00		-		-		-
	Biometric scanner unit	2,500.00	2	unit	5,000.00	2.00	5,000.00		-		-		-
	<b>VEHICLES</b>						-		-		-		-
	Service vehicle, general purpose	2,500,000.00	1	unit	2,500,000.00	1.00	2,500,000.00		-		-		-

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department		OFFICE OF MAYOR (MO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Service vehicle for monitoring and inspection	700,000.00	1	unit	700,000.00	1.00	700,000.00		-		-		-
	Backhoe	4,500,000.00	1	unit	4,500,000.00	1.00	4,500,000.00		-		-		-
	Mini-dumptruck	700,000.00	1	unit	700,000.00	1.00	700,000.00		-		-		-
	Heavy equipment - bulldozer	7,000,000.00	1	unit	7,000,000.00	1.00	7,000,000.00		-		-		-
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>												
	office desk and chair	9,000.00	6	sets	54,000.00	3	27,000.00		-	3.00	27,000.00		-
	filing cabinet, 4-Layer	10,380.00	4	sets	41,520.00	2	20,760.00		-	2.00	20,760.00		-
	gangchairs for waiting area	5,000.00	10	sets	50,000.00	3	15,000.00	2.00	10,000.00	3.00	15,000.00	2.00	10,000.00
	Lifetime Folding Table, 6 ft	4,000.00	20	pcs	80,000.00	5	20,000.00	5.00	20,000.00	5.00	20,000.00	5.00	20,000.00
	Orocan chair	550.00	150	pcs	82,500.00	38	20,900.00	37.00	20,350.00	38.00	20,900.00	37.00	20,350.00
	<b>DRUG AND MEDICINES EXPENSES</b>												
	- Amoxicillin drops	45.00	300	bottles	13,500.00	75.00	3,375.00	75.00	3,375.00	75.00	3,375.00	75.00	3,375.00
	- Amoxicillin 500mg CAP	320.00	5,500	box	1,760,000.00	1,375.00	440,000.00	1,375.00	440,000.00	1,375.00	440,000.00	1,375.00	440,000.00
	- Amoxicillin 250mg syrup	58.00	500	bottles	29,000.00	125.00	7,250.00	125.00	7,250.00	125.00	7,250.00	125.00	7,250.00
	- Amoxicillin Susp. (Varolox)	39.00	150	bottles	5,850.00	38.00	1,482.00	37.00	1,443.00	38.00	1,482.00	37.00	1,443.00
	- Amoxicillin Susp. 250mg/60ml	63.00	200	bottles	12,600.00	50.00	3,150.00	50.00	3,150.00	50.00	3,150.00	50.00	3,150.00
	- Ascorbic Acid drops	44.00	800	bottles	35,200.00	200.00	8,800.00	200.00	8,800.00	200.00	8,800.00	200.00	8,800.00
	- Ascorbic Acid Syrup 60ml	39.00	300	bottles	11,700.00	75.00	2,925.00	75.00	2,925.00	75.00	2,925.00	75.00	2,925.00
	- Ascorbic Acid 500mg TAB 100S	209.00	800	box	167,200.00	200.00	41,800.00	200.00	41,800.00	200.00	41,800.00	200.00	41,800.00
	- Carbocistein 250mg 60ml	34.00	150	bottles	5,100.00	38.00	1,292.00	37.00	1,258.00	38.00	1,292.00	37.00	1,258.00
	- Carbocistein 500mg CAP	197.00	200	box	39,400.00	50.00	9,850.00	50.00	9,850.00	50.00	9,850.00	50.00	9,850.00
	- Carbocistein syrup	42.00	150	bottles	6,300.00	38.00	1,596.00	37.00	1,554.00	38.00	1,596.00	37.00	1,554.00
	- cefalexin 250mg syrup	72.00	150	bottles	10,800.00	38.00	2,736.00	37.00	2,664.00	38.00	2,736.00	37.00	2,664.00
	- cefalexin 500mg tab	730.00	300	box	219,000.00	75.00	54,750.00	75.00	54,750.00	75.00	54,750.00	75.00	54,750.00
	- Cetirizine 10mg tab 100s	78.00	150	box	11,700.00	38.00	2,964.00	37.00	2,886.00	38.00	2,964.00	37.00	2,886.00
	- cloxacillin 250mg	552.00	200	box	110,400.00	50.00	27,600.00	50.00	27,600.00	50.00	27,600.00	50.00	27,600.00
	- Chloramphenicol 125mg Susp	90.00	300	bottles	27,000.00	75.00	6,750.00	75.00	6,750.00	75.00	6,750.00	75.00	6,750.00
	- Chloramphenicol 500mg CAP	655.00	80	box	52,400.00	20.00	13,100.00	20.00	13,100.00	20.00	13,100.00	20.00	13,100.00
	- Clidazide 80mg TAB (Glicamed)	405.00	50	box	20,250.00	13.00	5,265.00	12.00	4,860.00	13.00	5,265.00	12.00	4,860.00
	- cotrimoxazole 200mg syrup, 60ml	50.00	200	bottles	10,000.00	50.00	2,500.00	50.00	2,500.00	50.00	2,500.00	50.00	2,500.00
	- Cotrimoxazole 400mg	310.00	50	box	15,500.00	13.00	4,030.00	12.00	3,720.00	13.00	4,030.00	12.00	3,720.00
	- Cotrimoxazole 800mg TAB	389.00	50	box	19,450.00	13.00	5,057.00	12.00	4,668.00	13.00	5,057.00	12.00	4,668.00
	- Doxycycline 100mg cap	445.00	150	box	66,750.00	38.00	16,910.00	37.00	16,465.00	38.00	16,910.00	37.00	16,465.00
	- Glidazide 80mg TAB (Zebet)	405.00	150	box	60,750.00	38.00	15,390.00	37.00	14,985.00	38.00	15,390.00	37.00	14,985.00
	- multi vit syrup	56.00	100	bottles	5,600.00	25.00	1,400.00	25.00	1,400.00	25.00	1,400.00	25.00	1,400.00
	- Multi Vitamins 500mg CAP	140.00	150	box	21,000.00	38.00	5,320.00	37.00	5,180.00	38.00	5,320.00	37.00	5,180.00
	- multi vit tab	180.00	50	box	9,000.00	13.00	2,340.00	12.00	2,160.00	13.00	2,340.00	12.00	2,160.00
	- paracetamol drops (Novamol)	33.00	250	bottles	8,250.00	63.00	2,079.00	62.00	2,046.00	63.00	2,079.00	62.00	2,046.00
	- paracetamol 250mg syrup (Novamol)	35.00	250	bottles	8,750.00	63.00	2,205.00	62.00	2,170.00	63.00	2,205.00	62.00	2,170.00
	- Paracetamol 500mg TAB	120.00	250	box	30,000.00	63.00	7,560.00	62.00	7,440.00	63.00	7,560.00	62.00	7,440.00
	- Salbutamol 2mg TAB	155.00	500	box	77,500.00	125.00	19,375.00	125.00	19,375.00	125.00	19,375.00	125.00	19,375.00
	- Salbutamol 2mg Syrup	29.00	500	bottles	14,500.00	125.00	3,625.00	125.00	3,625.00	125.00	3,625.00	125.00	3,625.00
	- Salbutamol 2mg Susp.	29.00	500	bottles	14,500.00	125.00	3,625.00	125.00	3,625.00	125.00	3,625.00	125.00	3,625.00

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department: OFFICE OF MAYOR (MO)				Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	- Salbutamol 2mg Susp 60ml	29.00	500	bottles	14,500.00	125.00	3,625.00	125.00	3,625.00	125.00	3,625.00	125.00	3,625.00
	- Vitamin B Complex TAB 100S	899.00	250	box	224,750.00	63.00	56,637.00	62.00	55,738.00	63.00	56,637.00	62.00	55,738.00
	- Vitamin C + Zinc (Protec-Zinc)	489.00	50	box	24,450.00	13.00	6,357.00	12.00	5,868.00	13.00	6,357.00	12.00	5,868.00
	- Vitamin C syrup 60ml (Novacee)	41.50	200	box	8,300.00	50.00	2,075.00	50.00	2,075.00	50.00	2,075.00	50.00	2,075.00
	- Vitamin C drops (My-Revit C)	40.00	500	box	20,000.00	125.00	5,000.00	125.00	5,000.00	125.00	5,000.00	125.00	5,000.00
	<b>MEDICAL AND DENTAL EXPENSES</b>						-		-		-		-
	- Ascorbic Acid drops	44.00	200	btls	8,800.00	50.00	2,200.00	50.00	2,200.00	50.00	2,200.00	50.00	2,200.00
	- Ascorbic Acid pplus Zinc	499.50	900	box	449,550.00	225.00	112,387.50	225.00	112,387.50	225.00	112,387.50	225.00	112,387.50
	- Ascorbic Acid Syrup 60ml	58.00	500	btls	29,000.00	125.00	7,250.00	125.00	7,250.00	125.00	7,250.00	125.00	7,250.00
	- Ascorbic Acid 500mg TAB 100S	375.00	300	box	112,500.00	75.00	28,125.00	75.00	28,125.00	75.00	28,125.00	75.00	28,125.00
	- Cefalexin 250mg syrup	72.00	200	bottles	14,400.00	50.00	3,600.00	50.00	3,600.00	50.00	3,600.00	50.00	3,600.00
	- Cefalexin 500mg tab	730.00	200	box	146,000.00	50.00	36,500.00	50.00	36,500.00	50.00	36,500.00	50.00	36,500.00
	- Cloxacillin 500mg	671.00	200	box	134,200.00	50.00	33,550.00	50.00	33,550.00	50.00	33,550.00	50.00	33,550.00
	- Cotrimoxazole 800mg TAB	180.00	200	box	36,000.00	50.00	9,000.00	50.00	9,000.00	50.00	9,000.00	50.00	9,000.00
	- Cotrimoxazole 400mg tab	145.00	200	box	29,000.00	50.00	7,250.00	50.00	7,250.00	50.00	7,250.00	50.00	7,250.00
	- Cotrimoxazole 200mg syrup	48.00	200	btls	9,600.00	50.00	2,400.00	50.00	2,400.00	50.00	2,400.00	50.00	2,400.00
	- Dextrometharphan tab, 10mg	333.00	50	box	16,650.00	13.00	4,329.00	12.00	3,996.00	13.00	4,329.00	12.00	3,996.00
	- Doxycycline 100mg cap	445.00	50	box	22,250.00	13.00	5,785.00	12.00	5,340.00	13.00	5,785.00	12.00	5,340.00
	- Glibenclamide	75.00	50	box	3,750.00	13.00	975.00	12.00	900.00	13.00	975.00	12.00	900.00
	- Glimepiride	250.00	50	box	12,500.00	13.00	3,250.00	12.00	3,000.00	13.00	3,250.00	12.00	3,000.00
	- Gliclazide 80mg TAB (Zebet)	405.00	50	box	20,250.00	13.00	5,265.00	12.00	4,860.00	13.00	5,265.00	12.00	4,860.00
	- Ibuprofen, 200mg	220.00	100	box	22,000.00	25.00	5,500.00	25.00	5,500.00	25.00	5,500.00	25.00	5,500.00
	- Losartan 50mg	860.00	100	box	86,000.00	25.00	21,500.00	25.00	21,500.00	25.00	21,500.00	25.00	21,500.00
	- Mefenamic Acid 500mg CAP 100's	525.00	100	box	52,500.00	25.00	13,125.00	25.00	13,125.00	25.00	13,125.00	25.00	13,125.00
	- Mefenamic Acid 500mg CAP	650.00	100	box	65,000.00	25.00	16,250.00	25.00	16,250.00	25.00	16,250.00	25.00	16,250.00
	- Mefenamic acid 250mg	200.00	100	box	20,000.00	25.00	5,000.00	25.00	5,000.00	25.00	5,000.00	25.00	5,000.00
	- Metformin	295.00	500	box	147,500.00	125.00	36,875.00	125.00	36,875.00	125.00	36,875.00	125.00	36,875.00
	- Metoprolol 100mg	480.00	500	box	240,000.00	125.00	60,000.00	125.00	60,000.00	125.00	60,000.00	125.00	60,000.00
	- PPE	180.00	2,000	box	360,000.00	500.00	90,000.00	500.00	90,000.00	500.00	90,000.00	500.00	90,000.00
	- simvastatin tab 10mg	933.00	500	box	466,500.00	125.00	116,625.00	125.00	116,625.00	125.00	116,625.00	125.00	116,625.00
	- surgical gloves (medium)	200.00	300	box	60,000.00	75.00	15,000.00	75.00	15,000.00	75.00	15,000.00	75.00	15,000.00
	- syringe (0.5)	454.00	300	box	136,200.00	75.00	34,050.00	75.00	34,050.00	75.00	34,050.00	75.00	34,050.00
	- syringe (1)	450.00	300	box	135,000.00	75.00	33,750.00	75.00	33,750.00	75.00	33,750.00	75.00	33,750.00
	- syringe (medium)	150.00	300	box	45,000.00	75.00	11,250.00	75.00	11,250.00	75.00	11,250.00	75.00	11,250.00
	- Vitamin B complex	94.00	250	box	23,500.00	63.00	5,922.00	62.00	5,828.00	63.00	5,922.00	62.00	5,828.00
	<b>AGRICULTURAL EXPENSES</b>						-		-		-		-
	- certified palay seeds	1,520.00	2,000	cavan	3,040,000.00	500.00	760,000.00	500.00	760,000.00	500.00	760,000.00	500.00	760,000.00
<b>TOTAL</b>					<b>26,227,721.04</b>		<b>18,635,673.90</b>		<b>2,489,540.35</b>		<b>2,617,889.00</b>		<b>2,484,168.35</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.				Planned Amount									
Department		OFFICE OF MAYOR (MO)		Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount

SGD  
**NORBERTO G. GAMBOA**  
Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department: OFFICE OF THE VICE MAYOR (VMO)				Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
<b>OFFICE SUPPLIES</b>													
	A4 bond paper	675.00	10	box	6750.00	3	2025.00	2	1,350.00	3	2,025.00	2	1,350.00
	Brown Envelope, Long	927.00	5	box	4635.00	2	1854.00	1	927.00	1	927.00	1	927.00
	Brown Envelope,A4	674.00	5	box	3370.00	2	1348.00	1	674.00	1	674.00	1	674.00
	Clear Book Refiller (Long), 10shots	56.00	200	pack	11200.00	50	2800.00	50	2,800.00	50	2,800.00	50	2,800.00
	Clear Book,Legal	43.00	20	pcs	860.00	5	215.00	5	215.00	5	215.00	5	215.00
	Clear Tape, 48mm	20.00	20	roll	400.00	5	100.00	5	100.00	5	100.00	5	100.00
	Cork Board, 2x3ft	1,495.00	2	pcs	2990.00	1	1495.00		-	1	1,495.00		-
	Data file box, double	225.00	5	pcs	1125.00	2	450.00	1	225.00	1	225.00	1	225.00
	Data file box, single	77.20	3	pcs	231.60	1	77.20	1	77.20	1	77.20		-
	Data Folder	195.00	20	pcs	3900.00	5	975.00	5	975.00	5	975.00	5	975.00
	External Drive	2,500.00	2	pc	5000.00	1	2500.00		-	1	2,500.00		-
	HBW Ballpoint Pen, Red, 50 pcs	240.00	2	box	480.00	1	240.00		-	1	240.00		-
	Legal bond paper	700.00	2	box	1400.00	1	700.00		-	1	700.00		-
	Long folder	700.00	3	ream	2100.00	1	700.00	1	700.00	1	700.00		-
	Mousepad	50.00	3	pcs	150.00	1	50.00	1	50.00	1	50.00		-
	Notebook (STENOGRAPHER), 40p	12.04	3	pcs	36.12	1	12.04	1	12.04	1	12.04		-
	Paper clip, vinyl coated, 38mm	8.00	2	box	16.00	1	8.00		-	1	8.00		-
	Paper Fastener, plastic, 50pcs	42.00	2	box	84.00	1	42.00		-	1	42.00		-
	Pencil Sharpener	203.00	2	pcs	406.00	1	203.00		-	1	203.00		-
	Pencil with eraser, 12pcs	75.00	2	box	150.00	1	75.00		-	1	75.00		-
	Permanent Marker (Black), bullet	108.00	2	box	216.00	1	108.00		-	1	108.00		-
	Plastic Envelope, expanding (Long)	30.50	20	pcs	610.00	5	152.50	5	152.50	5	152.50	5	152.50
	Puncher (Big)	132.00	2	pcs	264.00	1	132.00		-	1	132.00		-
	Push Pins, 50pcs	42.00	1	box	42.00	1	42.00		-		-		-
	Record Book, 300pages	70.75	3	pcs	212.25	1	70.75	1	70.75	1	70.75		-
	Scissor big	42.00	2	pcs	84.00	1	42.00		-	1	42.00		-
	Signpen (Black)	175.00	2	box	350.00	1	175.00		-	1	175.00		-
	Stamp Pad	35.00	1	pcs	35.00	1	35.00		-		-		-
	Stamp Pad Ink	32.00	2	pcs	64.00	1	32.00		-	1	32.00		-
	Staple wire standard	22.55	2	box	45.10	1	22.55		-	1	22.55		-
	Stapler w/ remover	120.00	2	pcs	240.00	1	120.00		-	1	120.00		-
	Tape Dispenser	65.00	2	pcs	130.00	1	65.00		-	1	65.00		-
	Generic EPSON ink B	320.00	12	bottles	3840.00	3	960.00	3	960.00	3	960.00	3	960.00
	Generic EPSON ink C	320.00	12	bottles	3840.00	3	960.00	3	960.00	3	960.00	3	960.00

	Generic EPSON ink M	320.00	12	bottles	3840.00	3	960.00	3	960.00	3	960.00	3	960.00
	Generic EPSON ink Y	320.00	12	bottles	3840.00	3	960.00	3	960.00	3	960.00	3	960.00
	<b>EQUIPMENT OUTLAY</b>						0.00		-		-		-
	Desktop unit	60,000.00	1	sets	60,000.00	1.00	60000.00		-		-		-
	lpads	25,000.00	1	unit	25,000.00	1.00	25000.00		-		-		-
	AC window-type unit, 1/2 HP	30,000.00	1	unit	30,000.00	1.00	30000.00		-		-		-
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>						0.00		-		-		-
	office desk and chair	9,000.00	1	sets	9000.00	1	9000.00		-		-		-
	gangchairs for waiting area	5,000.00	1	sets	5000.00	1	5000.00		-		-		-
	2-Seater sofa	13,990.00	1	sets	13990.00	1	13990.00		-		-		-
<b>TOTAL</b>					<b>205,926.07</b>		<b>163,696.04</b>		<b>12,168.49</b>		<b>18,803.04</b>		<b>11,258.50</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**RAMONCITO V. BARRO V**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department	OFFICE OF THE SANGGUNIANG BAYAN MEMBERS			Regular	Contingency	Total		Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>OFFICE SUPPLIES</b>												
	A4 bond paper	675.00	20		13,500.00	5	3,375.00	5	3,375.00	5	3,375.00	5	3,375.00
	Brown Envelope, Long	927.00	10		9,270.00	3.00	2,781.00	2.00	1,854.00	3.00	2,781.00	2.00	1,854.00
	Brown Envelope,A4	674.00	10		6,740.00	3.00	2,022.00	2.00	1,348.00	3.00	2,022.00	2.00	1,348.00
	Calculator	346.85	5		1,734.25	2.00	693.70	1.00	346.85	1.00	346.85	1.00	346.85
	Clear Book Refiller (Long), 10shts	56.00	300		16,800.00	75.00	4,200.00	75.00	4,200.00	75.00	4,200.00	75.00	4,200.00
	Clear Book,Legal	43.00	30		1,290.00	8.00	344.00	7.00	301.00	8.00	344.00	7.00	301.00
	Clear Tape, 48mm	20.00	20		400.00	5.00	100.00	5.00	100.00	5.00	100.00	5.00	100.00
	Correction Pen, 4.2ml	110.00	10		1,100.00	3.00	330.00	2.00	220.00	3.00	330.00	2.00	220.00
	Correction Tape	14.00	20		280.00	5.00	70.00	5.00	70.00	5.00	70.00	5.00	70.00
	Data file box, double	225.00	20		4,500.00	5.00	1,125.00	5.00	1,125.00	5.00	1,125.00	5.00	1,125.00
	Data Folder	195.00	20		3,900.00	5.00	975.00	5.00	975.00	5.00	975.00	5.00	975.00
	HBW Ballpen, gel pen, Black, 50pcs	180.00	10		1,800.00	3.00	540.00	2.00	360.00	3.00	540.00	2.00	360.00
	HBW Ballpoint Pen, Red, 50 pcs	240.00	10		2,400.00	3.00	720.00	2.00	480.00	3.00	720.00	2.00	480.00
	Legal bond paper	700.00	10		7,000.00	3.00	2,100.00	2.00	1,400.00	3.00	2,100.00	2.00	1,400.00
	Long folder	700.00	10		7,000.00	3.00	2,100.00	2.00	1,400.00	3.00	2,100.00	2.00	1,400.00
	Masking Tape, 48mm	107.00	10		1,070.00	3.00	321.00	2.00	214.00	3.00	321.00	2.00	214.00
	Mousepad	50.00	10		500.00	3.00	150.00	2.00	100.00	3.00	150.00	2.00	100.00
	Notebook (STENOGRAPHER), 40p	12.04	10		120.40	3.00	36.12	2.00	24.08	3.00	36.12	2.00	24.08
	Packaging Tape	20.00	10		200.00	3.00	60.00	2.00	40.00	3.00	60.00	2.00	40.00
	Paper clip, vinyl coated, 38mm	8.00	10		80.00	3.00	24.00	2.00	16.00	3.00	24.00	2.00	16.00
	Paper Fastener, plastic, 50pcs	42.00	10		420.00	3.00	126.00	2.00	84.00	3.00	126.00	2.00	84.00
	Pencil with eraser, 12pcs	75.00	10		750.00	3.00	225.00	2.00	150.00	3.00	225.00	2.00	150.00
	Permanent Marker (Black), bullet	108.00	10		1,080.00	3.00	324.00	2.00	216.00	3.00	324.00	2.00	216.00
	Puncher (Big)	132.00	10		1,320.00	3.00	396.00	2.00	264.00	3.00	396.00	2.00	264.00
	Record Book, 300pages	70.75	10		707.50	3.00	212.25	2.00	141.50	3.00	212.25	2.00	141.50
	Scissor big	42.00	10		420.00	3.00	126.00	2.00	84.00	3.00	126.00	2.00	84.00
	Signpen (Black)	175.00	10		1,750.00	3.00	525.00	2.00	350.00	3.00	525.00	2.00	350.00
	Stabilo (Highlighter)	35.00	50		1,750.00	13.00	455.00	12.00	420.00	13.00	455.00	12.00	420.00
	Stamp Pad	35.00	10		350.00	3.00	105.00	2.00	70.00	3.00	105.00	2.00	70.00
	Stamp Pad Ink	32.00	10		320.00	3.00	96.00	2.00	64.00	3.00	96.00	2.00	64.00
	Staple wire standard	22.55	10		225.50	3.00	67.65	2.00	45.10	3.00	67.65	2.00	45.10
	Stapler w/ remover	120.00	10		1,200.00	3.00	360.00	2.00	240.00	3.00	360.00	2.00	240.00
	White Mailing Envelope (Legal)	378.20	5		1,891.00	2.00	756.40	1.00	378.20	1.00	378.20	1.00	378.20
	Generic EPSON ink B	320.00	20		6,400.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00
	Generic EPSON ink C	320.00	20		6,400.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00
	Generic EPSON ink M	320.00	20		6,400.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00
	Generic EPSON ink Y	320.00	20		6,400.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00	5.00	1,600.00
	<b>OTHER SUPPLIES AND MATERIALS</b>				-		-		-		-		-

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department		OFFICE OF THE SANGGUNIANG BAYAN MEMBERS		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Air Freshener gel 70g.	120.00	10		1,200.00	3.00	360.00	2.00	240.00	3.00	360.00	2.00	240.00
	Alcohol, ethyl, 500ml	85.00	50		4,250.00	13.00	1,105.00	12.00	1,020.00	13.00	1,105.00	12.00	1,020.00
	Face shield	50.00	20		1,000.00	5.00	250.00	5.00	250.00	5.00	250.00	5.00	250.00
	Facemasks, 50 pcs/ box	200.00	50		10,000.00	13.00	2,600.00	12.00	2,400.00	13.00	2,600.00	12.00	2,400.00
	Tissue Paper	15.00	50		750.00	13.00	195.00	12.00	180.00	13.00	195.00	13.00	195.00
	<b>EQUIPMENT OUTLAY</b>				-		-		-		-		-
	- Purchase of CCTV's		10		-		-		-		-		-
	- Purchase of 1 set wireless conference mics and sound system		1		-		-		-		-		-
	- Purchase of photocopying machine		1		-		-		-		-		-
	lpads	25,000.00	10		250,000.00	3.00	75,000.00	2.00	50,000.00	3.00	75,000.00	2.00	50,000.00
	DSLR camera	20,000.00	1		20,000.00	1.00	20,000.00		-		-		-
	Drone	40,000.00	1		40,000.00	1.00	40,000.00		-		-		-
	LCD projector	30,000.00	1		30,000.00	1.00	30,000.00		-		-		-
	<b>VEHICLES</b>				-		-		-		-		-
	Service vehicle for courier services	60,000.00	1		60,000.00	1.00	60,000.00		-		-		-
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>				-		-		-		-		-
	office desk and chair	9,000.00	10		90,000.00	3.00	27,000.00	2.00	18,000.00	3.00	27,000.00	2.00	18,000.00
	gangchairs for waiting area	5,000.00	6		30,000.00	2.00	10,000.00	2.00	10,000.00	1.00	5,000.00	1.00	5,000.00
	2-Seater sofa	13,990.00	1		13,990.00	1.00	13,990.00		-		-		-
<b>TOTAL</b>					<b>668,658.65</b>		<b>312,741.12</b>		<b>108,945.73</b>		<b>143,026.07</b>		<b>103,960.73</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**RAMONCITO V. BARRO V**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department	OFFICE OF THE SANGGUNIANG BAYAN SECRETARY			Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>OFFICE SUPPLIES</b>												
	A4 bond paper	675.00	20	box	13,500.00	5	3,375.00	5	3,375.00	5	3,375.00	5	3,375.00
	Acetate Clear sheets, Long	15.00	200	pcs	3,000.00	50.00	750.00	50.00	750.00	50.00	750.00	50.00	750.00
	Binding Ring 15 mm., 3ft	22.00	100	pcs	2,200.00	25.00	550.00	25.00	550.00	25.00	550.00	25.00	550.00
	Binding Ring 25 mm., 3ft	80.00	100	pcs	8,000.00	25.00	2,000.00	25.00	2,000.00	25.00	2,000.00	25.00	2,000.00
	Brown Envelope, Long	927.00	10	box	9,270.00	3.00	2,781.00	2.00	1,854.00	3.00	2,781.00	2.00	1,854.00
	Brown Envelope,A4	674.00	10	box	6,740.00	3.00	2,022.00	2.00	1,348.00	3.00	2,022.00	2.00	1,348.00
	Buffalo Board, Long, 10 sheets	50.00	20	pack	1,000.00	5.00	250.00	5.00	250.00	5.00	250.00	5.00	250.00
	Calculator	346.85	2	pcs	693.70	1.00	346.85		-	1.00	346.85		-
	Clear Book Refiller (Long), 10shts	56.00	40	pack	2,240.00	10.00	560.00	10.00	560.00	10.00	560.00	10.00	560.00
	Clear Book,Legal	43.00	40	pcs	1,720.00	10.00	430.00	10.00	430.00	10.00	430.00	10.00	430.00
	Clear Tape, 48mm	20.00	20	roll	400.00	5.00	100.00	5.00	100.00	5.00	100.00	5.00	100.00
	Cork Board, 2x3ft	1,495.00	2	pcs	2,990.00	1.00	1,495.00		-	1.00	1,495.00		-
	Correction Pen, 4.2ml	110.00	5	pcs	550.00	2.00	220.00	1.00	110.00	1.00	110.00	1.00	110.00
	Correction Tape	14.00	5	pcs	70.00	2.00	28.00	1.00	14.00	1.00	14.00	1.00	14.00
	Data file box, double	225.00	10	pcs	2,250.00	3.00	675.00	2.00	450.00	3.00	675.00	2.00	450.00
	Data file box, single	77.20	30	pcs	2,316.00	8.00	617.60	7.00	540.40	8.00	617.60	7.00	540.40
	Data Folder	195.00	20	pcs	3,900.00	5.00	975.00	5.00	975.00	5.00	975.00	5.00	975.00
	HBW Ballpen, gel pen, Black, 50pcs	180.00	20	box	3,600.00	5.00	900.00	5.00	900.00	5.00	900.00	5.00	900.00
	HBW Ballpoint Pen, Red, 50 pcs	240.00	20	box	4,800.00	5.00	1,200.00	5.00	1,200.00	5.00	1,200.00	5.00	1,200.00
	Konika Minolta Toner	700.00	8	box	5,600.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00
	Legal bond paper	700.00	20	box	14,000.00	5.00	3,500.00	5.00	3,500.00	5.00	3,500.00	5.00	3,500.00
	Long folder	700.00	5	ream	3,500.00	2.00	1,400.00	1.00	700.00	1.00	700.00	1.00	700.00
	Masking Tape, 48mm	107.00	20	roll	2,140.00	5.00	535.00	5.00	535.00	5.00	535.00	5.00	535.00
	Mousepad	50.00	2	pcs	100.00	1.00	50.00		-	1.00	50.00		-
	Notebook (STENOGRAPHER), 40p	12.04	10	pcs	120.40	3.00	36.12	2.00	24.08	3.00	36.12	2.00	24.08
	Packaging Tape	20.00	10	roll	200.00	3.00	60.00	2.00	40.00	3.00	60.00	2.00	40.00
	Paper clip, vinyl coated, 38mm	8.00	10	box	80.00	3.00	24.00	2.00	16.00	3.00	24.00	2.00	16.00
	Paper Fastener, plastic, 50pcs	42.00	10	box	420.00	3.00	126.00	2.00	84.00	2.00	84.00	3.00	126.00
	Paper Trimmer, heavy duty	9,300.00	2	pcs	18,600.00	1.00	9,300.00		-	1.00	9,300.00		-
	Pencil Sharpener	203.00	2	pcs	406.00	1.00	203.00		-	1.00	203.00		-
	Pencil with eraser, 12pcs	75.00	10	box	750.00	3.00	225.00	2.00	150.00	3.00	225.00	2.00	150.00
	Permanent Marker (Black), bullet	108.00	10	box	1,080.00	3.00	324.00	2.00	216.00	3.00	324.00	2.00	216.00
	Photo Paper, A4, 20sheets	180.00	5	pack	900.00	2.00	360.00	1.00	180.00	1.00	180.00	1.00	180.00
	Plastic Envelope, expanding (Long)	30.50	100	pcs	3,050.00	25.00	762.50	25.00	762.50	25.00	762.50	25.00	762.50
	Pressboard expanding folder (Legal), 100pcs	953.00	1	box	953.00	1.00	953.00		-		-		-
	Puncher (Big)	132.00	2	pcs	264.00	1.00	132.00		-	1.00	132.00		-
	Push Pins, 50pcs	42.00	3	box	126.00	1.00	42.00	1.00	42.00	1.00	42.00		-

Record Book, 300pages	70.75	30	pcs	2,122.50	8.00	566.00	7.00	495.25	8.00	566.00	7.00	495.25
Scissor big	42.00	2	pcs	84.00	1.00	42.00		-	1.00	42.00		-
Signpen (Black)	175.00	20	box	3,500.00	5.00	875.00	5.00	875.00	5.00	875.00	5.00	875.00
Stabilo (Highlighter)	35.00	5	pcs	175.00	2.00	70.00	1.00	35.00	1.00	35.00	1.00	35.00
Stamp Pad	35.00	2	pcs	70.00	1.00	35.00		-	1.00	35.00		-
Stamp Pad Ink	32.00	2	pcs	64.00	1.00	32.00		-	1.00	32.00		-
Staple wire standard	22.55	10	box	225.50	3.00	67.65	2.00	45.10	3.00	67.65	2.00	45.10
Stapler w/ remover	120.00	2	pcs	240.00	1.00	120.00		-	1.00	120.00		-
Sticker Paper, A4, 10sheets	45.00	5	pack	225.00	2.00	90.00	1.00	45.00	1.00	45.00	1.00	45.00
Sticky Note (NOTE PAD), 4 pads	50.00	20	pack	1,000.00	5.00	250.00	5.00	250.00	5.00	250.00	5.00	250.00
Tape Dispenser	65.00	2	pcs	130.00	1.00	65.00		-	1.00	65.00		-
Typewriter Ribbon	160.00	2	pcs	320.00	1.00	160.00		-	1.00	160.00		-
White board Eraser, felt	10.50	5	pcs	52.50	2.00	21.00	1.00	10.50	1.00	10.50	1.00	10.50
White board Marker (Black)	168.00	10	box	1,680.00	3.00	504.00	2.00	336.00	3.00	504.00	2.00	336.00
White Board, 2x3ft	1,000.00	2	pcs	2,000.00	1.00	1,000.00		-	1.00	1,000.00		-
White Mailing Envelope (Legal)	378.20	5	box	1,891.00	2.00	756.40	1.00	378.20	1.00	378.20	1.00	378.20
Generic EPSON ink B	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
Generic EPSON ink C	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
Generic EPSON ink M	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
Generic EPSON ink Y	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
<b>OTHER SUPPLIES AND MATERIALS</b>				-		-		-		-		-
Air Freshener gel 70g.	120.00	40	pcs	4,800.00	10.00	1,200.00	10.00	1,200.00	10.00	1,200.00	10.00	1,200.00
Alcohol, ethyl, 500ml	85.00	100	pcs	8,500.00	25.00	2,125.00	25.00	2,125.00	25.00	2,125.00	25.00	2,125.00
Face shield	50.00	50	pcs	2,500.00	13.00	650.00	12.00	600.00	13.00	650.00	12.00	600.00
Facemasks, 50 pcs/ box	200.00	350	box	70,000.00	88.00	17,600.00	87.00	17,400.00	88.00	17,600.00	87.00	17,400.00
Tissue Paper	15.00	100	pcs	1,500.00	25.00	375.00	25.00	375.00	25.00	375.00	25.00	375.00
<b>EQUIPMENT OUTLAY</b>				-		-		-		-		-
Desktop unit	60,000.00	2	sets	120,000.00	2.00	120,000.00		-		-		-
lpads	25,000.00	1	unit	25,000.00	1.00	25,000.00		-		-		-
Printer with ink tank (Canon G4010)	15,000.00	3	unit	45,000.00	3.00	45,000.00		-		-		-
AC window-type unit, 1/2 HP	30,000.00	2	unit	60,000.00	2.00	60,000.00		-		-		-
<b>FURNITURE &amp; FIXTURE OUTLAY</b>				-		-		-		-		-
office desk and chair	9,000.00	2	sets	18,000.00	2.00	18,000.00		-		-		-
filing cabinet, 4-Layer	10,380.00	2	sets	20,760.00	2.00	20,760.00		-		-		-
gangchairs for waiting area	5,000.00	6	sets	30,000.00	3.00	15,000.00		-	3.00	15,000.00		-
2-Seater sofa	13,990.00	1	sets	13,990.00	1.00	13,990.00		-		-		-
<b>TOTAL</b>				<b>568,158.60</b>		<b>386902.12</b>		<b>49786.03</b>		<b>81684.42</b>		<b>49786.03</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**RAMONCITO V. BARRO V**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department: OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR (MPDO)				Regular	Contingency		Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A3 bond paper	600.00	2	ream	1,200.00	1.00	600.00		-	1.00	600.00		-
	A4 bond paper	675.00	10	box	6,750.00	3.00	2,025.00	2.00	1,350.00	3.00	2,025.00	2.00	1,350.00
	A4 Folder	600.00	1	ream	600.00	1.00	600.00		-		-		-
	Acetate Clear sheets, Long	15.00	500	pcs	7,500.00	125.00	1,875.00	125.00	1,875.00	125.00	1,875.00	125.00	1,875.00
	Binder, Ring File, Legal 25 mm.	150.00	2	pcs	300.00	1.00	150.00		-	1.00	150.00		-
	Binder, Ring File, Legal 50 mm.	190.00	2	pcs	380.00	1.00	190.00		-	1.00	190.00		-
	Binder Clip 19 mm.	10.00	2	box	20.00	1.00	10.00		-	1.00	10.00		-
	Binder Clip 32 mm.	21.00	2	box	42.00	1.00	21.00		-	1.00	21.00		-
	Binding Ring 15 mm., 3ft	22.00	48	pcs	1,056.00	12.00	264.00	12.00	264.00	12.00	264.00	12.00	264.00
	Binding Ring 25 mm., 3ft	80.00	48	pcs	3,840.00	12.00	960.00	12.00	960.00	12.00	960.00	12.00	960.00
	Brown Envelope, Long	927.00	2	box	1,854.00	1.00	927.00		-	1.00	927.00		-
	Buffalo Board, Long, 10 sheets	50.00	3	pack	150.00	1.00	50.00	1.00	50.00	1.00	50.00		-
	Certified True Copy, self-ink stamp	700.00	1	pcs	700.00	1.00	700.00		-		-		-
	CD/ DVD disc set with cases	80.00	50	pcs	4,000.00	13.00	1,040.00	12.00	960.00	13.00	1,040.00	12.00	960.00
	Clear Tape, 48mm	20.00	8	roll	160.00	2.00	40.00	2.00	40.00	2.00	40.00	2.00	40.00
	Cork Board, 2x3ft	1,495.00	3	pcs	4,485.00	1.00	1,495.00	1.00	1,495.00	1.00	1,495.00		-
	Correction Pen, 4.2ml	110.00	4	pcs	440.00	1.00	110.00	1.00	110.00	1.00	110.00	1.00	110.00
	Correction Tape	14.00	4	pcs	56.00	1.00	14.00	1.00	14.00	1.00	14.00	1.00	14.00
	Data file box, double	225.00	2	pcs	450.00	1.00	225.00		-	1.00	225.00		-
	Data file box, single	77.20	4	pcs	308.80	1.00	77.20	1.00	77.20	1.00	77.20	1.00	77.20
	Data Folder	195.00	10	pcs	1,950.00	3.00	585.00	2.00	390.00	3.00	585.00	2.00	390.00
	Double Sided Tape, CM transparent, nar	95.00	3	roll	285.00	1.00	95.00	1.00	95.00	1.00	95.00		-
	Dry Seal	3,500.00	1	pcs	3,500.00	1.00	3,500.00		-		-		-
	Expandable Envelope, Legal, 100pcs	740.00	1	box	740.00	1.00	740.00		-		-		-
	External Drive	2,500.00	1	pc	2,500.00	1.00	2,500.00		-		-		-
	File Tray, 3 layer	300.00	3	pcs	900.00	1.00	300.00	1.00	300.00	1.00	300.00		-
	G-tech Pen (0.3), 12pcs	750.00	1	box	750.00	1.00	750.00		-		-		-
	HBW Ballpen, gel pen, Black, 50pcs	180.00	1	box	180.00	1.00	180.00		-		-		-
	HBW Ballpoint Pen, Red, 50 pcs	240.00	1	box	240.00	1.00	240.00		-		-		-
	Legal bond paper	700.00	11	box	7,700.00	3.00	2,100.00	3.00	2,100.00	3.00	2,100.00	2.00	1,400.00
	Long folder	700.00	5	ream	3,500.00	2.00	1,400.00	1.00	700.00	1.00	700.00	1.00	700.00
	Masking Tape, 48mm	107.00	4	roll	428.00	1.00	107.00	1.00	107.00	1.00	107.00	1.00	107.00
	Mousepad	50.00	1	pcs	50.00	1.00	50.00		-		-		-
	Notebook (STENOGRAPHER), 40p	12.04	4	pcs	48.16	1.00	12.04	1.00	12.04	1.00	12.04	1.00	12.04
	Paper clip, vinyl coated, 38mm	8.00	2	box	16.00	1.00	8.00		-	1.00	8.00		-
	Paper Fastener, plastic, 50pcs	42.00	3	box	126.00	1.00	42.00	1.00	42.00	1.00	42.00		-
	Paper Trimmer, heavy duty	9,300.00	1	pcs	9,300.00	1.00	9,300.00		-		-		-
	Pencil with eraser, 12pcs	75.00	4	box	300.00	1.00	75.00	1.00	75.00	1.00	75.00	1.00	75.00
	Permanent Marker (Black), bullet	108.00	4	box	432.00	1.00	108.00	1.00	108.00	1.00	108.00	1.00	108.00
	Photo Paper, A4, 20sheets	180.00	50	pack	9,000.00	13.00	2,340.00	12.00	2,160.00	13.00	2,340.00	12.00	2,160.00
	Plastic ruler 24"	18.00	2	pcs	36.00	1.00	18.00		-	1.00	18.00		-
	Pressboard expanding folder (Legal), 100pcs	953.00	1	box	953.00	1.00	953.00		-		-		-
	Receiving Stamp w/ Date	280.00	1	pcs	280.00	1.00	280.00		-		-		-
	Record Book, 300pages	70.75	4	pcs	283.00	1.00	70.75	1.00	70.75	1.00	70.75	1.00	70.75
	Scissor big	42.00	3	pcs	126.00	1.00	42.00	1.00	42.00	1.00	42.00		-

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department: OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR (MPDO)				Regular	Contingency		Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	Signpen (Black)	175.00	6	box	1,050.00	2.00	350.00	1.00	175.00	2.00	350.00	1.00	175.00
	Stabilo (Highlighter)	35.00	6	pcs	210.00	2.00	70.00	1.00	35.00	2.00	70.00	1.00	35.00
	Staple remover	25.00	2	pcs	50.00	1.00	25.00		-	1.00	25.00		-
	Staple wire standard	22.55	4	box	90.20	1.00	22.55	1.00	22.55	1.00	22.55	1.00	22.55
	Stapler w/ remover	120.00	1	pcs	120.00	1.00	120.00		-		-		-
	Sticker Paper, A4, 10sheets	45.00	10	pack	450.00	3.00	135.00	2.00	90.00	3.00	135.00	2.00	90.00
	Sticky Note (NOTE PAD), 4 pads	50.00	4	pack	200.00	1.00	50.00	1.00	50.00	1.00	50.00	1.00	50.00
	USB (32GB)	240.00	4	pcs	960.00	1.00	240.00	1.00	240.00	1.00	240.00	1.00	240.00
	White board Marker (Black)	168.00	4	box	672.00	1.00	168.00	1.00	168.00	1.00	168.00	1.00	168.00
	Generic CANON ink B	315.00	12	bottles	3,780.00	3.00	945.00	3.00	945.00	3.00	945.00	3.00	945.00
	Generic CANON ink C	315.00	10	bottles	3,150.00	3.00	945.00	2.00	630.00	3.00	945.00	2.00	630.00
	Generic CANON ink M	315.00	10	bottles	3,150.00	3.00	945.00	2.00	630.00	3.00	945.00	2.00	630.00
	Generic CANON ink Y	315.00	10	bottles	3,150.00	3.00	945.00	2.00	630.00	3.00	945.00	2.00	630.00
	Ink, CANON 790 M	1,200.00	1	cart	1,200.00	1.00	1,200.00		-		-		-
	Ink, CANON 790 B	1,500.00	1	cart	1,500.00	1.00	1,500.00		-		-		-
	Ink, CANON 790 C	1,200.00	1	cart	1,200.00	1.00	1,200.00		-		-		-
	Ink, CANON 790 Y	1,200.00	1	cart	1,200.00	1.00	1,200.00		-		-		-
	Ink, EPSON T188 B	1,500.00	8	cart	12,000.00	2.00	3,000.00	2.00	3,000.00	2.00	3,000.00	2.00	3,000.00
	Ink, EPSON T188 C	1,200.00	6	cart	7,200.00	2.00	2,400.00	1.00	1,200.00	2.00	2,400.00	1.00	1,200.00
	Ink, EPSON T188 M	1,200.00	6	cart	7,200.00	2.00	2,400.00	1.00	1,200.00	2.00	2,400.00	1.00	1,200.00
	Ink, EPSON T188 Y	1,200.00	6	cart	7,200.00	2.00	2,400.00	1.00	1,200.00	2.00	2,400.00	1.00	1,200.00
	Kyocera, ECOSYS Colour Toner, Black	1,500.00	4	cart	6,000.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00
	Kyocera, ECOSYS Colour Toner, Cyan	1,500.00	4	cart	6,000.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00
	Kyocera, ECOSYS Colour Toner, Yellow	1,500.00	4	cart	6,000.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00
	Kyocera, ECOSYS Colour Toner, Magen	1,500.00	4	cart	6,000.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00	1.00	1,500.00
	<b>OTHER SUPPLIES AND MATERIALS</b>				-		-		-		-		-
	Alcohol, ethyl, 500ml	85.00	16	pcs	1,360.00	4.00	340.00	4.00	340.00	4.00	340.00	4.00	340.00
	Baygon Spray	375.00	5	pcs	1,875.00	2.00	750.00	1.00	375.00	1.00	375.00	1.00	375.00
	Broom	250.00	2	pcs	500.00	1.00	250.00		-	1.00	250.00		-
	Dishwashing Liquid, 600ml conc.	125.00	2	pcs	250.00	1.00	125.00		-	1.00	125.00		-
	Doormat	25.00	4	pcs	100.00	1.00	25.00	1.00	25.00	1.00	25.00	1.00	25.00
	Sanitizer (Green Cross Sanitizing gel 200)	220.00	4	pcs	880.00	1.00	220.00	1.00	220.00	1.00	220.00	1.00	220.00
	Soap (Safeguard-Big)	160.00	4	pcs	640.00	1.00	160.00	1.00	160.00	1.00	160.00	1.00	160.00
	Sponge, Scotch-brite, heavy duty	36.00	4	pcs	144.00	1.00	36.00	1.00	36.00	1.00	36.00	1.00	36.00
	Tissue Paper	15.00	288	pcs	4,320.00	72.00	1,080.00	72.00	1,080.00	72.00	1,080.00	72.00	1,080.00
	Toilet Cleaner (Domex 900 ml.)	285.00	4	pcs	1,140.00	1.00	285.00	1.00	285.00	1.00	285.00	1.00	285.00
	<b>EQUIPMENT OUTLAY</b>				-		-		-		-		-
	Manual Book Binding Machine	50,000.00	1	set	50,000.00	1	50,000.00		-		-		-
	Desktop unit	90,000.00	1	sets	90,000.00	1	90,000.00		-		-		-
	Thermal binding machine	30,000.00	1	unit	30,000.00	1	30,000.00		-		-		-
	Color Copier, Kyocera, ECOSYS	75,000.00	1	unit	75,000.00	1	75,000.00		-		-		-
	Printer with ink tank (Canon G4010)	15,000.00	1	unit	15,000.00	1	15,000.00		-		-		-
	DSLR camera	20,000.00	1	unit	20,000.00	1	20,000.00		-		-		-
	GPS Camera	20,000.00	1	unit	20,000.00	1	20,000.00		-		-		-
	Electric Fan	8,000.00	1	unit	8,000.00	1	8,000.00		-		-		-

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.				Planned Amount									
Department: OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR (MPDO)				Regular	Contingency	Total	Date Submitted:						
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	<b>Office Supplies</b>												
	UPS/ APS	5,000.00	1	unit	5,000.00	1	5,000.00						
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>												
	- Purchase of steel cabinets	15,000.00	2	unit	30,000.00	2	30,000.00						
	gangchairs for waiting area	7,000.00	2	sets	14,000.00	2	14,000.00						
	2-Seater sofa	13,990.00	1	sets	13,990.00	1	13,990.00						
	Lifetime folding Chair	1,000.00	8	pcs	8,000.00	2	2,000.00	2.00	2,000.00	2.00	2,000.00	2.00	2,000.00
	Lifetime Folding Table, 4 ft	4,000.00	2	pcs	8,000.00	2.00	8,000.00						
	Wall Fan	3,000.00	2	pcs	6,000.00	2.00	6,000.00						
	Water Dispenser	15,000.00	1	pcs	15,000.00	1.00	15,000.00						
	<b>TOTAL</b>				<b>576,846.16</b>		<b>468,690.54</b>		<b>34,133.54</b>		<b>42,612.54</b>	<b>31,409.54</b>	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**AR/ ENP JO ANGELA R. LAPUZ**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department		OFFICE OF THE MUNICIPAL ENGINEERING OFFICER (MEO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	3	box	2,025.00	1	675.00	1	675.00	1	675.00		0.00
	Brown Envelope, Long	927.00	2	box	1,854.00	1	927.00		0.00	1	927.00		0.00
	Brown Envelope,A4	674.00	2	box	1,348.00	1	674.00		0.00	1	674.00		0.00
	Clear Tape, 48mm	20.00	10	roll	200.00	3	60.00	2	40.00	3	60.00	2	40.00
	Correction Tape	14.00	10	pcs	140.00	3	42.00	2	28.00	3	42.00	2	28.00
	HBW Ballpen, gel pen, Black, 50pcs	180.00	5	box	900.00	2	360.00	1	180.00	1	180.00	1	180.00
	Legal bond paper	700.00	3	box	2,100.00	1	700.00	1	700.00	1	700.00		0.00
	Masking Tape, 48mm	107.00	10	roll	1,070.00	3	321.00	2	214.00	3	321.00	2	214.00
	Paper Fastener, plastic, 50pcs	42.00	5	box	210.00	2	84.00	1	42.00	1	42.00	1	42.00
	Scientific Calculator, FX-570ES	680.00	3	pcs	2,040.00	1	680.00	1	680.00	1	680.00		0.00
	Signpen (Black)	175.00	5	box	875.00	2	350.00	1	175.00	1	175.00	1	175.00
	Staple remover	25.00	3	pcs	75.00	1	25.00	1	25.00	1	25.00		0.00
	Stapler w/ remover	120.00	3	pcs	360.00	1	120.00	1	120.00	1	120.00		0.00
	Technical Pencil (0.70mm)	125.00	10	pcs	1,250.00	3	375.00	2	250.00	3	375.00	2	250.00
	USB (1TB)	299.00	6	pcs	1,794.00	2	598.00	1	299.00	2	598.00	1	299.00
	Generic CANON ink B	315.00	10	bottles	3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Generic CANON ink C	315.00	10	bottles	3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Generic CANON ink M	315.00	10	bottles	3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Generic CANON ink Y	315.00	10	bottles	3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Ink, CANON, CL-98	635.00	8	cart	5,080.00	2	1,270.00	2	1,270.00	2	1,270.00	2	1,270.00
	Ink, CANON, PG-88	795.00	8	cart	6,360.00	2	1,590.00	2	1,590.00	2	1,590.00	2	1,590.00

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department		OFFICE OF THE MUNICIPAL ENGINEERING OFFICER (MEO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>OTHER SUPPLIES AND MATERIALS</b>				0.00								
	Alcohol, ethyl, 500ml	85.00	12	pcs	1,020.00	3	255.00	3	255.00	3	255.00	3	255.00
	Tissue Paper	15.00	144	pcs	2,160.00	36	540.00	36	540.00	36	540.00	36	540.00
	<b>VEHICLES</b>												
	Service vehicle for monitoring and inspection	1,300,000.00	1	unit	1,300,000.00	1	1,300,000.00		0.00		0.00		0.00
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>				0.00								
	filing cabinet, 4-Layer	10,380.00	1	sets	10,380.00	1	10,380.00		0.00		0.00		0.00
<b>TOTAL</b>					<b>1,353,841.00</b>		<b>1,323,806.00</b>		<b>9,603.00</b>		<b>13,029.00</b>		<b>7,403.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**ENGR. HILARIO N. MALIWAT JR.**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.	Planned Amount												
Department/Office	OFFICE OF THE MUNICIPAL BUDGET OFFICER (MBO)											Date Submitted:	
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	8		5,400.00	2.00	1,350.00	2.00	1,350.00	2.00	1,350.00	2.00	1,350.00
	Binder Clip 19 mm.	10.00	3		30.00	1.00	10.00	1.00	10.00	1.00	10.00		-
	<b>Book Cover</b>		<b>10</b>		-		-		-		-		-
	Brown Envelope, Long	927.00	3		2,781.00	1.00	927.00	1.00	927.00	1.00	927.00		-
	Brown Envelope,A4	674.00	3		2,022.00	1.00	674.00	1.00	674.00	1.00	674.00		-
	Calculator	346.85	2		693.70	1.00	346.85		-	1.00	346.85		-
	Cork Board, 2x3ft	1,495.00	1		1,495.00	1.00	1,495.00		-		-		-
	Correction Tape	77.20	5		386.00	2.00	154.40	1.00	77.20	1.00	77.20	1.00	77.20
	Data file box, single	740.00	10		7,400.00	3.00	2,220.00	2.00	1,480.00	3.00	2,220.00	2.00	1,480.00
	Expandable Envelope,Legal, 100pcs	180.00	5		900.00	2.00	360.00	1.00	180.00	1.00	180.00	1.00	180.00
	HBW Ballpen, gel pen, Black, 50pcs	240.00	4		960.00	1.00	240.00	1.00	240.00	1.00	240.00	1.00	240.00
	HBW Ballpoint Pen, Blue, 50 pcs	240.00	2		480.00	1.00	240.00		-	1.00	240.00		-
	HBW Ballpoint Pen, Red, 50 pcs	700.00	3		2,100.00	1.00	700.00	1.00	700.00	1.00	700.00		-
	Legal bond paper	700.00	8		5,600.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00
	Long folder	155.00	7		1,085.00	2.00	310.00	2.00	310.00	2.00	310.00	1.00	155.00
	Magazine File Box, large	107.00	1		107.00	1.00	107.00		-		-		-
	Masking Tape, 48mm	20.00	2		40.00	1.00	20.00		-	1.00	20.00		-
	Packaging Tape	18.00	2		36.00	1.00	18.00		-	1.00	18.00		-
	Paper Clip, vinyl coated, 50mm	42.00	3		126.00	1.00	42.00	1.00	42.00	1.00	42.00		-
	Paper Fastener, plastic, 50pcs	108.00	5		540.00	2.00	216.00	1.00	108.00	1.00	108.00	1.00	108.00
	Permanent Marker (Black), bullet	180.00	2		360.00	1.00	180.00		-	1.00	180.00		-
	Photo Paper, A4, 20sheets	132.00	3		396.00	1.00	132.00	1.00	132.00	1.00	132.00		-
	Puncher (Big)	42.00	2		84.00	1.00	42.00		-	1.00	42.00		-
	Scissor big	175.00	3		525.00	1.00	175.00	1.00	175.00	1.00	175.00		-
	Signpen (Black)	175.00	4		700.00	1.00	175.00	1.00	175.00	1.00	175.00	1.00	175.00
	Signpen (Blue)	35.00	2		70.00	1.00	35.00		-	1.00	35.00		-
	Stabilo (Highlighter)	22.55	5		112.75	2.00	45.10	1.00	22.55	1.00	22.55	1.00	22.55
	Staple wire standard	120.00	4		480.00	1.00	120.00	1.00	120.00	1.00	120.00	1.00	120.00
	Stapler w/ remover	45.00	2		90.00	1.00	45.00		-	1.00	45.00		-
	Sticker Paper, A4, 10sheets	1,000.00	3		3,000.00	1.00	1,000.00	1.00	1,000.00	1.00	1,000.00		-
	White Board, 2x3ft	315.00	1		315.00	1.00	315.00		-		-		-
	Generic CANON ink B	315.00	12		3,780.00	3.00	945.00	3.00	945.00	3.00	945.00	3.00	945.00
	Generic CANON ink C	315.00	10		3,150.00	3.00	945.00	2.00	630.00	3.00	945.00	2.00	630.00
	Generic CANON ink M	315.00	10		3,150.00	3.00	945.00	2.00	630.00	3.00	945.00	2.00	630.00
	Generic CANON ink Y	320.00	10		3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink B	320.00	12		3,840.00	3.00	960.00	3.00	960.00	3.00	960.00	3.00	960.00
	Generic EPSON ink C	320.00	10		3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink M	320.00	10		3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink Y	320.00	10		3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.	Planned Amount												
Department/Office	OFFICE OF THE MUNICIPAL BUDGET OFFICER (MBO)											Date Submitted:	
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>OTHER SUPPLIES AND MATERIALS</b>				-								
	Air Freshener gel 70g.	120.00	4		480.00	1.00	120.00	1.00	120.00	1.00	120.00	1.00	120.00
	Alcohol, ethyl, 500ml	85.00	12		1,020.00	3.00	255.00	3.00	255.00	3.00	255.00	3.00	255.00
	Cups & Saucers (small cup & Saucers)	310.00	12		3,720.00	3.00	930.00	3.00	930.00	3.00	930.00	3.00	930.00
	Dishwashing Liquid, 600ml conc.	125.00	4		500.00	1.00	125.00	1.00	125.00	1.00	125.00	1.00	125.00
	Doormat	25.00	4		100.00	1.00	25.00	1.00	25.00	1.00	25.00	1.00	25.00
	Dust Pan	60.00	1		60.00	1.00	60.00		-		-		-
	Glass (6pcs. set color drinking Glass Glassware)	135.00	12		1,620.00	3.00	405.00	3.00	405.00	3.00	405.00	3.00	405.00
	Mop, spin-dry	420.00	1		420.00	1.00	420.00		-		-		-
	Pail (Orocan 12 liters)	150.00	1		150.00	1.00	150.00		-		-		-
	Plastic Chairs (uni Plastic Chair)	260.00	8		2,080.00	2.00	520.00	2.00	520.00	2.00	520.00	2.00	520.00
	Plates (Melamine plates)	30.00	12		360.00	3.00	90.00	3.00	90.00	3.00	90.00	3.00	90.00
	Sanitizer (Green Cross Sanitizing gel 200 ml)	220.00	12		2,640.00	3.00	660.00	3.00	660.00	3.00	660.00	3.00	660.00
	Soap (Safeguard-Big)	160.00	8		1,280.00	2.00	320.00	2.00	320.00	2.00	320.00	2.00	320.00
	Sponge, Scotch-brite, heavy duty	36.00	4		144.00	1.00	36.00	1.00	36.00	1.00	36.00	1.00	36.00
	Spoon & Fork (12pcs. stainless steel)	50.00	12		600.00	3.00	150.00	3.00	150.00	3.00	150.00	3.00	150.00
	Tissue Paper	15.00	144		2,160.00	36.00	540.00	36.00	540.00	36.00	540.00	36.00	540.00
	Toilet Cleaner (Domex 900 ml.)	285.00	4		1,140.00	1.00	285.00	1.00	285.00	1.00	285.00	1.00	285.00
	Trash Can (Mini Hollow Transh can garbage basket)	65.00	1		65.00	1.00	65.00		-		-		-
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>				-		-		-		-		-
	filing cabinet, 4-Layer	10,380.00	1	sets	10,380.00	1.00	10,380.00		-		-		-
<b>TOTAL</b>					<b>93,953.45</b>		<b>36,265.35</b>		<b>19,308.75</b>		<b>22,885.60</b>		<b>15,493.75</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD  
**PERLITO DC PANGILINAN**  
Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.					Planned Amount								
Department/Office	OFFICE OF THE MUNICIPAL TREASURER OFFICER (MTO)				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	15		10,125.00	4.00	2,700.00	4.00	2,700.00	4.00	2,700.00	3.00	2,025.00
	Binder Clip 19 mm.	10.00	7		70.00	2.00	20.00	2.00	20.00	2.00	20.00	1.00	10.00
	<b>Book Cover</b>		<b>10</b>		-		-		-		-		-
	Brown Envelope, Long	927.00	4		3,708.00	1.00	927.00	1.00	927.00	1.00	927.00	1.00	927.00
	Brown Envelope,A4	674.00	4		2,696.00	1.00	674.00	1.00	674.00	1.00	674.00	1.00	674.00
	Calculator	346.85	6		2,081.10	2.00	693.70	1.00	346.85	2.00	693.70	1.00	346.85
	Cork Board, 2x3ft	1,495.00	1		1,495.00	1.00	1,495.00		-		-		-
	Correction Tape	14.00	10		140.00	3.00	42.00	2.00	28.00	3.00	42.00	2.00	28.00
	Data file box, single	77.20	10		772.00	3.00	231.60	2.00	154.40	3.00	231.60	2.00	154.40
	Expandable Envelope,Legal, 100pcs	740.00	7		5,180.00	2.00	1,480.00	2.00	1,480.00	2.00	1,480.00	1.00	740.00
	HBW Ballpen, gel pen, Black, 50pcs	180.00	5		900.00	2.00	360.00	1.00	180.00	1.00	180.00	1.00	180.00
	HBW Ballpoint Pen, Blue, 50 pcs	240.00	2		480.00	1.00	240.00		-	1.00	240.00		-
	HBW Ballpoint Pen, Red, 50 pcs	240.00	5		1,200.00	2.00	480.00	1.00	240.00	1.00	240.00	1.00	240.00
	Long folder	700.00	8		5,600.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00
	Magazine File Box, large	155.00	1		155.00	1.00	155.00		-		-		-
	Masking Tape, 48mm	107.00	3		321.00	1.00	107.00	1.00	107.00	1.00	107.00		-
	Packaging Tape	20.00	3		60.00	1.00	20.00	1.00	20.00	1.00	20.00		-
	Paper Clip, vinyl coated, 50mm	18.00	4		72.00	1.00	18.00	1.00	18.00	1.00	18.00	1.00	18.00
	Paper Fastener, plastic, 50pcs	42.00	5		210.00	2.00	84.00	1.00	42.00	1.00	42.00	1.00	42.00
	Permanent Marker (Black), bullet	108.00	5		540.00	2.00	216.00	1.00	108.00	1.00	108.00	1.00	108.00
	Photo Paper, A4, 20sheets	180.00	5		900.00	2.00	360.00	1.00	180.00	1.00	180.00	1.00	180.00
	Puncher (Big)	132.00	3		396.00	1.00	132.00	1.00	132.00	1.00	132.00		-
	Scissor big	42.00	5		210.00	2.00	84.00	1.00	42.00	1.00	42.00	1.00	42.00
	Signpen (Black)	175.00	5		875.00	2.00	350.00	1.00	175.00	1.00	175.00	1.00	175.00
	Signpen (Blue)	175.00	2		350.00	1.00	175.00		-	1.00	175.00		-
	Stabilo (Highlighter)	35.00	5		175.00	2.00	70.00	1.00	35.00	1.00	35.00	1.00	35.00
	Staple wire standard	22.55	5		112.75	2.00	45.10	1.00	22.55	1.00	22.55	1.00	22.55
	Stapler w/ remover	120.00	6		720.00	2.00	240.00	1.00	120.00	2.00	240.00	1.00	120.00
	Sticker Paper, A4, 10sheets	45.00	4		180.00	1.00	45.00	1.00	45.00	1.00	45.00	1.00	45.00
	White Board, 2x3ft	1,000.00	1		1,000.00	1.00	1,000.00		-		-		-
	Generic EPSON ink B	320.00	50		16,000.00	13.00	4,160.00	12.00	3,840.00	13.00	4,160.00	12.00	3,840.00
	Generic EPSON ink C	320.00	40		12,800.00	10.00	3,200.00	10.00	3,200.00	10.00	3,200.00	10.00	3,200.00
	Generic EPSON ink M	320.00	40		12,800.00	10.00	3,200.00	10.00	3,200.00	10.00	3,200.00	10.00	3,200.00
	Generic EPSON ink Y	320.00	40		12,800.00	10.00	3,200.00	10.00	3,200.00	10.00	3,200.00	10.00	3,200.00
	<b>OTHER SUPPLIES AND MATERIALS</b>												
	Air Freshener gel 70g.	120.00	4		480.00	1.00	120.00	1.00	120.00	1.00	120.00	1.00	120.00
	Alcohol, ethyl, 500ml	85.00	12		1,020.00	3.00	255.00	3.00	255.00	3.00	255.00	3.00	255.00
	Cups & Saucers (small cup & Saucers)	310.00	12		3,720.00	3.00	930.00	3.00	930.00	3.00	930.00	3.00	930.00
	Dishwashing Liquid, 600ml conc.	125.00	4		500.00	1.00	125.00	1.00	125.00	1.00	125.00	1.00	125.00
	Doormat	25.00	4		100.00	1.00	25.00	1.00	25.00	1.00	25.00	1.00	25.00
	Dust Pan	60.00	1		60.00	1.00	60.00		-		-		-

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.					Planned Amount									
Department/Office	OFFICE OF THE MUNICIPAL TREASURER OFFICER (MTO)				Regular	Contingency		Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	Glass (6pcs. set color drinking Glass Glassware)	135.00	12		1,620.00	3.00	405.00	3.00	405.00	3.00	405.00	3.00	405.00	
	Mop, spin-dry	420.00	1		420.00	1.00	420.00		-		-		-	
	Pail (Orocan 12 liters)	150.00	1		150.00	1.00	150.00		-		-		-	
	Plastic Chairs (uni Plastic Chair)	260.00	8		2,080.00	2.00	520.00	2.00	520.00	2.00	520.00	2.00	520.00	
	Plates (Melamine plates)	30.00	12		360.00	3.00	90.00	3.00	90.00	3.00	90.00	3.00	90.00	
	Sanitizer (Green Cross Sanitizing gel 200 ml)	220.00	12		2,640.00	3.00	660.00	3.00	660.00	3.00	660.00	3.00	660.00	
	Soap (Safeguard-Big)	160.00	8		1,280.00	2.00	320.00	2.00	320.00	2.00	320.00	2.00	320.00	
	Sponge, Scotch-brite, heavy duty	36.00	4		144.00	1.00	36.00	1.00	36.00	1.00	36.00	1.00	36.00	
	Spoon & Fork (12pcs. stainless steel)	50.00	12		600.00	3.00	150.00	3.00	150.00	3.00	150.00	3.00	150.00	
	Tissue Paper	15.00	144		2,160.00	36.00	540.00	36.00	540.00	36.00	540.00	36.00	540.00	
	Toilet Cleaner (Domex 900 ml.)	285.00	4		1,140.00	1.00	285.00	1.00	285.00	1.00	285.00	1.00	285.00	
	Trash Can (Mini Hollow Transh can garbage basket)	65.00	1		65.00	1.00	65.00		-		-		-	
	<b>EQUIPMENT OUTLAY</b>													
	Desktop unit	90,000.00	3		270,000.00	3.00	270,000.00		-		-		-	
	Printer with ink tank (Canon G4010)	15,000.00	3		45,000.00	3.00	45,000.00		-		-		-	
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>				-									
	filing cabinet, 4-Layer	10,380.00	2		20,760.00	1.00	10,380.00		-	1.00	10,380.00		-	
<b>TOTAL</b>					<b>449,422.85</b>		<b>358,140.40</b>		<b>27,097.80</b>		<b>38,770.85</b>		<b>25,413.80</b>	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD  
**WILDA D. LAPUZ**  
Head of Department/Office

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department		OFFICE OF THE MUNICIPAL ACCOUNTING OFFICER (MACCO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	40		27,000.00	10	6,750.00	10	6,750.00	10	6,750.00	10	6,750.00
	A4 Folder	600.00	4		2,400.00	1	600.00	1	600.00	1	600.00	1	600.00
	Binder Clip 19 mm.	10.00	5		50.00	2	20.00	1	10.00	1	10.00	1	10.00
	Brown Envelope, Long	927.00	10		9,270.00	3	2,781.00	2	1,854.00	3	2,781.00	2	1,854.00
	Calculator	346.85	6		2,081.10	2	693.70	1	346.85	2	693.70	1	346.85
	Carbon Film, A4	222.00	5		1,110.00	2	444.00	1	222.00	1	222.00	1	222.00
	Clear Tape, 48mm	20.00	5		100.00	2	40.00	1	20.00	1	20.00	1	20.00
	Columnar Pad, 16 cols, 50sheets	110.00	1		110.00	1	110.00		0.00		0.00		0.00
	Cork Board, 2x3ft	1,495.00	1		1,495.00	1	1,495.00		0.00		0.00		0.00
	Correction Tape	14.00	7		98.00	2	28.00	2	28.00	2	28.00	1	14.00
	Double Sided Tape, CM transparent, nano magic tape	95.00	5		475.00	2	190.00	1	95.00	1	95.00	1	95.00
	File Tray, 3 layer	300.00	3		900.00	1	300.00	1	300.00	1	300.00		0.00
	Glue, 200grams	62.10	4		248.40	1	62.10	1	62.10	1	62.10	1	62.10
	HBW Ballpen, gel pen, Black, 50pcs	180.00	5		900.00	2	360.00	1	180.00	1	180.00	1	180.00
	HBW Ballpoint Pen, Blue, 50 pcs	240.00	2		480.00	1	240.00		0.00	1	240.00		0.00
	HBW Ballpoint Pen, Red, 50 pcs	240.00	5		1,200.00	2	480.00	1	240.00	1	240.00	1	240.00
	Index Card, 3x5, 100sheets	30.00	3		90.00	1	30.00	1	30.00	1	30.00		0.00
	Keyboard	260.00	4		1,040.00	1	260.00	1	260.00	1	260.00	1	260.00
	Legal bond paper	700.00	20		14,000.00	5	3,500.00	5	3,500.00	5	3,500.00	5	3,500.00
	Long folder	700.00	4		2,800.00	1	700.00	1	700.00	1	700.00	1	700.00
	Magazine File Box, large	155.00	1		155.00	1	155.00		0.00		0.00		0.00
	Mouse (USB Cable)	111.30	4		445.20	1	111.30	1	111.30	1	111.30	1	111.30
	Mousepad	50.00	4		200.00	1	50.00	1	50.00	1	50.00	1	50.00
	Packaging Tape	20.00	3		60.00	1	20.00	1	20.00	1	20.00		0.00
	Paper clip, vinyl coated, 38mm	8.00	24		192.00	6	48.00	6	48.00	6	48.00	6	48.00
	Paper Fastener, plastic, 50pcs	42.00	4		168.00	1	42.00	1	42.00	1	42.00	1	42.00
	Pencil Eraser	5.00	36		180.00	9	45.00	9	45.00	9	45.00	9	45.00
	Pencil Sharpener	203.00	3		609.00	1	203.00	1	203.00	1	203.00		0.00
	Pencil with eraser, 12pcs	75.00	7		525.00	2	150.00	2	150.00	2	150.00	1	75.00
	Permanent Marker (Black), bullet	108.00	7		756.00	2	216.00	2	216.00	2	216.00	1	108.00
	Plastic ruler 24"	18.00	5		90.00	2	36.00	1	18.00	1	18.00	1	18.00
	Plastic Twine	58.24	3		174.72	1	58.24	1	58.24	1	58.24		0.00
	Pressboard expanding folder (Legal), 100pcs	953.00	5		4,765.00	2	1,906.00	1	953.00	1	953.00	1	953.00
	Puncher (Big)	132.00	4		528.00	1	132.00	1	132.00	1	132.00	1	132.00
	Receiving Stamp w/ Date	280.00	1		280.00	1	280.00		0.00		0.00		0.00

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department		OFFICE OF THE MUNICIPAL ACCOUNTING OFFICER (MACCO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Record Book, 300pages	70.75	4		283.00	1	70.75	1	70.75	1	70.75	1	70.75
	Rubber Band (Big)	109.50	5		547.50	2	219.00	1	109.50	1	109.50	1	109.50
	Scissor big	42.00	4		168.00	1	42.00	1	42.00	1	42.00	1	42.00
	Signpen (Black)	175.00	7		1,225.00	2	350.00	2	350.00	2	350.00	1	175.00
	Stabilo (Highlighter)	35.00	5		175.00	2	70.00	1	35.00	1	35.00	1	35.00
	Stamp Pad	35.00	3		105.00	1	35.00	1	35.00	1	35.00		0.00
	Stamp Pad Ink	32.00	3		96.00	1	32.00	1	32.00	1	32.00		0.00
	Staple wire standard	22.55	7		157.85	2	45.10	2	45.10	2	45.10	1	22.55
	Stapler w/ remover	120.00	5		600.00	2	240.00	1	120.00	1	120.00	1	120.00
	Tape Dispenser	65.00	4		260.00	1	65.00	1	65.00	1	65.00	1	65.00
	USB (8GB)	159.00	3		477.00	1	159.00	1	159.00	1	159.00		0.00
	White board Eraser, felt	10.50	1		10.50	1	10.50		0.00		0.00		0.00
	White board Marker (Black)	168.00	3		504.00	1	168.00	1	168.00	1	168.00		0.00
	White Board, 2x3ft	1,000.00	1		1,000.00	1	1,000.00		0.00		0.00		0.00
	White Mailing Envelope (Legal)	378.20	6		2,269.20	2	756.40	2	756.40	2	756.40	1	378.20
	Yellow Pad Paper, 80lvs	58.00	4		232.00	1	58.00	1	58.00	1	58.00	1	58.00
	EPSON L210 Ink B	200.00	10		2,000.00	3	600.00	2	400.00	3	600.00	2	400.00
	EPSON L210 Ink C	200.00	10		2,000.00	3	600.00	2	400.00	3	600.00	2	400.00
	EPSON L210 Ink M	200.00	10		2,000.00	3	600.00	2	400.00	3	600.00	2	400.00
	EPSON L210 Ink Y	200.00	10		2,000.00	3	600.00	2	400.00	3	600.00	2	400.00
	EPSON L6170 Ink B	350.00	10		3,500.00	3	1,050.00	2	700.00	3	1,050.00	2	700.00
	EPSON L6170 Ink C	350.00	10		3,500.00	3	1,050.00	2	700.00	3	1,050.00	2	700.00
	EPSON L6170 Ink M	350.00	10		3,500.00	3	1,050.00	2	700.00	3	1,050.00	2	700.00
	EPSON L6170 Ink Y	350.00	10		3,500.00	3	1,050.00	2	700.00	3	1,050.00	2	700.00
	Generic CANON ink B	315.00	10		3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Generic CANON ink C	315.00	10		3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Generic CANON ink M	315.00	10		3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Generic CANON ink Y	315.00	10		3,150.00	3	945.00	2	630.00	3	945.00	2	630.00
	Ink, CANON MP237 - CL811	1,200.00	4		4,800.00	1	1,200.00	1	1,200.00	1	1,200.00	1	1,200.00
	Ink, CANON MP237 - PG810	1,500.00	4		6,000.00	1	1,500.00	1	1,500.00	1	1,500.00	1	1,500.00
	<b>OTHER SUPPLIES AND MATERIALS</b>												
	Air Freshener gel 70g.	120.00	4		480.00	1	120.00	1	120.00	1	120.00	1	120.00
	Alcohol, ethyl, 500ml	85.00	12		1,020.00	3	255.00	3	255.00	3	255.00	3	255.00
	Dishwashing Liquid, 600ml conc.	125.00	4		500.00	1	125.00	1	125.00	1	125.00	1	125.00
	Disinfectant(Klen all purpose disinfectant Bleach 1 Gallon)	180.00	4		720.00	1	180.00	1	180.00	1	180.00	1	180.00
	Doormat	25.00	4		100.00	1	25.00	1	25.00	1	25.00	1	25.00
	Dust Pan	60.00	1		60.00	1	60.00		0.00		0.00		0.00

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department		OFFICE OF THE MUNICIPAL ACCOUNTING OFFICER (MACCO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Pail (Orocan 12 liters)	150.00	1		150.00	1	150.00		0.00		0.00		0.00
	Plastic Chairs (uni Plastic Chair)	260.00	8		2,080.00	2	520.00	2	520.00	2	520.00	2	520.00
	Sanitizer (Green Cross Sanitizing gel 200 ml)	220.00	12		2,640.00	3	660.00	3	660.00	3	660.00	3	660.00
	Soap (Safeguard-Big)	160.00	8		1,280.00	2	320.00	2	320.00	2	320.00	2	320.00
	Sponge, Scotch-brite, heavy duty	36.00	4		144.00	1	36.00	1	36.00	1	36.00	1	36.00
	Tissue Paper	15.00	144		2,160.00	36	540.00	36	540.00	36	540.00	36	540.00
	Toilet Brush (Stainless Steel Toilet Brush Long Handle)	100.00	1		100.00	1	100.00		0.00		0.00		0.00
	Toilet Cleaner (Domex 900 ml.)	285.00	4		1,140.00	1	285.00	1	285.00	1	285.00	1	285.00
	Trash Can (Mini Hollow Transh can garbage basket)	65.00	1		65.00	1	65.00		0.00		0.00		0.00
	<b>EQUIPMENT OUTLAY</b>												
	Laptop (Lenovo ideapad S145 SSS 512GB Pentium Silver N5000 Ram 4gb or equiv.)	75,000.00	1		75,000.00	1	75,000.00		0.00		0.00		0.00
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>												
	filing cabinet, 4-Layer	10,380.00	2.00		20,760.00	1	10,380.00		0.00	1	10,380.00		0.00
<b>TOTAL</b>					<b>236,884.47</b>		<b>127,758.09</b>		<b>31,976.24</b>		<b>47,330.09</b>		<b>30,198.25</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**CHRISTOPHER S. LAZATIN**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Departme	OFFICCE OF THE MUNICIPAL ASESSOR OFFICER (MASSO)					Regular	Contingency	Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Descripti on		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	10	box	6,750.00	3	2,025.00	2	1,350.00	3	2,025.00	2	1,350.00
	Binder Clip 19 mm.	10.00	2	box	20.00	1	10.00		0.00	1	10.00		0.00
	<b>Book Cover</b>		<b>10</b>	<b>pcs</b>	0.00		0.00		0.00		0.00		0.00
	Brown Envelope, Long	927.00	2	box	1,854.00	1	927.00		0.00	1	927.00		0.00
	Brown Envelope,A4	674.00	2	box	1,348.00	1	674.00		0.00	1	674.00		0.00
	Calculator	346.85	2	pcs	693.70	1	346.85		0.00	1	346.85		0.00
	Cork Board, 2x3ft	1,495.00	1	pcs	1,495.00	1	1,495.00		0.00		0.00		0.00
	Correction Tape	14.00	5	pcs	70.00	2	28.00	1	14.00	1	14.00	1	14.00
	Data file box, single	77.20	10	pcs	772.00	3	231.60	2	154.40	3	231.60	2	154.40
	Expandable Envelope,Legal, 100pcs	740.00	5	box	3,700.00	2	1,480.00	1	740.00	1	740.00	1	740.00
	HBW Ballpen, gel pen, Black, 50pcs	180.00	3	box	540.00	1	180.00	1	180.00	1	180.00		0.00
	HBW Ballpoint Pen, Blue, 50 pcs	240.00	1	box	240.00	1	240.00		0.00		0.00		0.00
	HBW Ballpoint Pen, Red, 50 pcs	240.00	3	box	720.00	1	240.00	1	240.00	1	240.00		0.00
	Legal bond paper	700.00	10	box	7,000.00	3	2,100.00	2	1,400.00	3	2,100.00	2	1,400.00
	Long folder	700.00	7	ream	4,900.00	2	1,400.00	2	1,400.00	2	1,400.00	1	700.00
	Magazine File Box, large	155.00	1	pcs	155.00	1	155.00		0.00		0.00		0.00
	Masking Tape, 48mm	107.00	4	roll	428.00	1	107.00	1	107.00	1	107.00	1	107.00
	Packaging Tape	20.00	2	roll	40.00	1	20.00		0.00	1	20.00		0.00
	Paper clip, vinyl coated, 38mm	8.00	2	box	16.00	1	8.00		0.00	1	8.00		0.00
	Paper Fastener, plastic, 50pcs	42.00	3	box	126.00	1	42.00	1	42.00	1	42.00		0.00
	Permanent Marker (Black), bullet	108.00	5	box	540.00	2	216.00	1	108.00	1	108.00	1	108.00
	Photo Paper, A4, 20sheets	180.00	4	pack	720.00	1	180.00	1	180.00	1	180.00	1	180.00
	Puncher (Big)	132.00	2	pcs	264.00	1	132.00		0.00	1	132.00		0.00
	Scissor big	42.00	3	pcs	126.00	1	42.00	1	42.00	1	42.00		0.00
	Signpen (Black)	175.00	2	box	350.00	1	175.00		0.00	1	175.00		0.00
	Signpen (Blue)	175.00	2	box	350.00	1	175.00		0.00	1	175.00		0.00
	Stabilo (Highlighter)	35.00	5	pcs	175.00	2	70.00	1	35.00	1	35.00	1	35.00
	Staple wire standard	22.55	5	box	112.75	2	45.10	1	22.55	1	22.55	1	22.55
	Stapler w/ remover	120.00	3	pcs	360.00	1	120.00	1	120.00	1	120.00		0.00
	Sticker Paper, A4, 10sheets	45.00	4	pack	180.00	1	45.00	1	45.00	1	45.00	1	45.00
	White Board, 2x3ft	1,000.00	1	pcs	1,000.00	1	1,000.00		0.00		0.00		0.00

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Departme	OFFICCE OF THE MUNICIPAL ASESSOR OFFICER (MASSO)			Regular	Contingency	Total		Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Descripti on		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	EPSON L6170 Ink B	350.00	12	bottles	4,200.00	3	1,050.00	3	1,050.00	3	1,050.00	3	1,050.00
	EPSON L6170 Ink C	350.00	10	bottles	3,500.00	3	1,050.00	2	700.00	3	1,050.00	2	700.00
	EPSON L6170 Ink M	350.00	10	bottles	3,500.00	3	1,050.00	2	700.00	3	1,050.00	2	700.00
	EPSON L6170 Ink Y	350.00	10	bottles	3,500.00	3	1,050.00	2	700.00	3	1,050.00	2	700.00
	Generic EPSON ink B	320.00	24	bottles	7,680.00	6	1,920.00	6	1,920.00	6	1,920.00	6	1,920.00
	Generic EPSON ink C	320.00	24	bottles	7,680.00	6	1,920.00	6	1,920.00	6	1,920.00	6	1,920.00
	Generic EPSON ink M	320.00	20	bottles	6,400.00	5	1,600.00	5	1,600.00	5	1,600.00	5	1,600.00
	Generic EPSON ink Y	320.00	20	bottles	6,400.00	5	1,600.00	5	1,600.00	5	1,600.00	5	1,600.00
	<b>OTHER SUPPLIES AND MATERIALS</b>												
	Air Freshener gel 70g.	120.00	4	pcs	480.00	1	120.00	1	120.00	1	120.00	1	120.00
	Alcohol, ethyl, 500ml	85.00	12	pcs	1,020.00	3	255.00	3	255.00	3	255.00	3	255.00
	Cups & Saucers (small cup & Saucers)	310.00	12	sets	3,720.00	3	930.00	3	930.00	3	930.00	3	930.00
	Dishwashing Liquid, 600ml conc.	125.00	4	pcs	500.00	1	125.00	1	125.00	1	125.00	1	125.00
	Dust Pan	60.00	1	pcs	60.00	1	60.00		0.00		0.00		0.00

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.					Planned Amount								
Departme	OFFICCE OF THE MUNICIPAL ASESSOR OFFICER (MASSO)				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Descripti on		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	Glass (6pcs. set color drinking Glass Glassware)	135.00	12	sets	1,620.00	3	405.00	3	405.00	3	405.00	3	405.00
	Mop, spin-dry	420.00	1	pcs	420.00	1	420.00		0.00		0.00		0.00
	Pail (Orocan 12 liters)	150.00	1	pcs	150.00	1	150.00		0.00		0.00		0.00
	Plastic Chairs (uni Plastic Chair)	260.00	8	pcs	2,080.00	2	520.00	2	520.00	2	520.00	2	520.00
	Plates (Melamine plates)	30.00	12	pcs	360.00	3	90.00	3	90.00	3	90.00	3	90.00
	Sanitizer (Green Cross Sanitizing gel 200 ml)	220.00	12	pcs	2,640.00	3	660.00	3	660.00	3	660.00	3	660.00
	Soap (Safeguard-Big)	160.00	8	pcs	1,280.00	2	320.00	2	320.00	2	320.00	2	320.00
	Sponge, Scotch-brite, heavy duty	36.00	4	pcs	144.00	1	36.00	1	36.00	1	36.00	1	36.00
	Spoon & Fork (12pcs. stainless steel)	50.00	12	sets	600.00	3	150.00	3	150.00	3	150.00	3	150.00
	Tissue Paper	15.00	144	pcs	2,160.00	36	540.00	36	540.00	36	540.00	36	540.00
	Toilet Cleaner (Domex 900 ml.)	285.00	4	pcs	1,140.00	1	285.00	1	285.00	1	285.00	1	285.00
	Trash Can (Mini Hollow Transh can garbage basket)	65.00	1	pcs	65.00	1	65.00		0.00		0.00		0.00
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>						0.00		0.00		0.00		0.00
	filing cabinet, 4-Layer	10,380.00	1	sets	10,380.00	1	10,380.00		0.00		0.00		0.00
<b>TOTAL</b>					<b>106,724.45</b>		<b>40,660.55</b>		<b>20,805.95</b>		<b>25,776.00</b>		<b>19,481.95</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD  
**ENGR. EMILIO C. SAMPANG**  
Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department/OFFICE OF THE MUNICIPAL REGISTRAR (MCRO)				Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	5	box	3,375.00	2	1,350.00	1	675.00	1	675.00	1	675.00
	A4 Folder	600.00	2	ream	1,200.00	1	600.00		-	1	600.00		-
	Brown Envelope, Long	927.00	2	box	1,854.00	1	927.00		-	1	927.00		-
	Brown Envelope, A4	674.00	2	box	1,348.00	1	674.00		-	1	674.00		-
	Carbon Film, A4	222.00	6	box	1,332.00	2	444.00	2	444.00	1	222.00	1	222.00
	Clear Tape, 48mm	20.00	3	roll	60.00	1	20.00	1	20.00	1	20.00		-
	Correction Tape	14.00	5	pcs	70.00	2	28.00	1	14.00	1	14.00	1	14.00
	HBW Ballpen, gel pen, Black, 50pcs	180.00	3	box	540.00	1	180.00	1	180.00	1	180.00		-
	HBW Ballpoint Pen, Red, 50 pcs	240.00	3	box	720.00	1	240.00	1	240.00	1	240.00		-
	Legal bond paper	700.00	5	box	3,500.00	2	1,400.00	1	700.00	1	700.00	1	700.00
	Long folder	700.00	2	ream	1,400.00	1	700.00		-	1	700.00		-
	Paper Clip, vinyl coated, 50mm	18.00	3	box	54.00	1	18.00	1	18.00	1	18.00		-
	Paper Fastener, plastic, 50pcs	42.00	3	box	126.00	1	42.00	1	42.00	1	42.00		-
	Puncher (Big)	132.00	3	pcs	396.00	1	132.00	1	132.00	1	132.00		-
	Record Book, 300pages	70.75	5	pcs	353.75	2	141.50	1	70.75	1	70.75	1	70.75
	Signpen (Black)	175.00	3	box	525.00	1	175.00	1	175.00	1	175.00		-
	Stamp Pad	35.00	2	pcs	70.00	1	35.00		-	1	35.00		-
	Stamp Pad Ink	32.00	2	pcs	64.00	1	32.00		-	1	32.00		-
	Staple wire standard	22.55	3	box	67.65	1	22.55	1	22.55	1	22.55		-
	Stapler w/ remover	120.00	3	pcs	360.00	1	120.00	1	120.00	1	120.00		-
	White board Marker (Black)	168.00	2	box	336.00	2	336.00	1	168.00	2	336.00	1	168.00
	White Mailing Envelope (Legal)	378.20	6	box	2,269.20	2	756.40	1	378.20	2	756.40	1	378.20
	EPSON L210 Ink B	200.00	10	bottles	2,000.00	3	600.00	3	600.00	2	400.00	2	400.00
	EPSON L210 Ink C	200.00	10	bottles	2,000.00	3	600.00	3	600.00	2	400.00	2	400.00

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department/OFFICE OF THE MUNICIPAL REGISTRAR (MCRO)				Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	EPSON L210 Ink M	200.00	10	bottles	2,000.00	3	600.00	3	600.00	2	400.00	2	400.00
	EPSON L210 Ink Y	200.00	10	bottles	2,000.00	3	600.00	3	600.00	2	400.00	2	400.00
	EPSON L3110 Ink B	245.00	10	bottles	2,450.00	3	735.00	3	735.00	2	490.00	2	490.00
	EPSON L3110 Ink C	245.00	10	bottles	2,450.00	3	735.00	3	735.00	2	490.00	2	490.00
	EPSON L3110 Ink M	245.00	10	bottles	2,450.00	3	735.00	3	735.00	2	490.00	2	490.00
	EPSON L3110 Ink Y	245.00	10	bottles	2,450.00	3	735.00	3	735.00	2	490.00	2	490.00
	EPSON L5190 Ink B	165.00	10	bottles	1,650.00	3	495.00	3	495.00	2	330.00	2	330.00
	EPSON L5190 Ink C	165.00	10	bottles	1,650.00	3	495.00	3	495.00	2	330.00	2	330.00
	EPSON L5190 Ink M	165.00	10	bottles	1,650.00	3	495.00	3	495.00	2	330.00	2	330.00
	EPSON L5190 Ink Y	165.00	10	bottles	1,650.00	3	495.00	3	495.00	2	330.00	2	330.00
	Generic CANON ink B	315.00	10	bottles	3,150.00	3	945.00	3	945.00	2	630.00	2	630.00
	Generic CANON ink C	315.00	10	bottles	3,150.00	3	945.00	3	945.00	2	630.00	2	630.00
	Generic CANON ink M	315.00	10	bottles	3,150.00	3	945.00	3	945.00	2	630.00	2	630.00
	Generic CANON ink Y	315.00	10	bottles	3,150.00	3	945.00	3	945.00	2	630.00	2	630.00
	<b>EQUIPMENT OUTLAY</b>				-								
	Desktop unit	32,000.00	1	sets	32,000.00	1	32,000.00		-		-		-
	filing cabinet, 4-Layer	10,380.00	1	sets	10,380.00	1	10,380.00		-		-		-
					-		-		-		-		-
<b>TOTAL</b>					<b>99,400.60</b>		<b>61,853.45</b>		<b>14,499.50</b>		<b>14,091.70</b>		<b>9,627.95</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**SHIELAH MARIE M. ABADES**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.			Planned Amount						Page		of pages		
Department/O	OFFICE OF THE MUNICIPAL HEALTH OFFICER (MHO)		Regular	Contingency	Total	Date Submitted:							
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	<b>Office Supplies</b>												
	A4 bond paper	675.00	12	box	8,100.00	3.00	2,025.00	3.00	2,025.00	3.00	2,025.00	3.00	2,025.00
	A4 Folder	600.00	5	ream	3,000.00	2.00	1,200.00	1.00	600.00	1.00	600.00	1.00	600.00
	Binder Clip 19 mm.	10.00	4	box	40.00	1.00	10.00	1.00	10.00	1.00	10.00	1.00	10.00
	<b>bond paper short</b>		1		-		-		-		-		-
	Brown Envelope, Long	927.00	2	box	1,854.00	1.00	927.00		-	1.00	927.00		-
	Brown Envelope,A4	674.00	2	box	1,348.00	1.00	674.00		-	1.00	674.00		-
	Carbon Film, A4	222.00	3	box	666.00	1.00	222.00	1.00	222.00	1.00	222.00		-
	Clear Tape, 48mm	20.00	4	roll	80.00	1.00	20.00	1.00	20.00	1.00	20.00	1.00	20.00
	Correction Tape	14.00	40	pcs	560.00	10.00	140.00	10.00	140.00	10.00	140.00	10.00	140.00
	Data file box, double	225.00	36	pcs	8,100.00	9.00	2,025.00	9.00	2,025.00	9.00	2,025.00	9.00	2,025.00
	Expandable Envelope,Legal, 100pcs	740.00	33	box	24,420.00	9.00	6,660.00	8.00	5,920.00	8.00	5,920.00	8.00	5,920.00
	HBW Ballpen, gel pen, Black, 50pcs	180.00	6	box	1,080.00	2.00	360.00	1.00	180.00	2.00	360.00	1.00	180.00
	HBW Ballpoint Pen, Red, 50 pcs	240.00	6	box	1,440.00	2.00	480.00	1.00	240.00	2.00	480.00	1.00	240.00
	Legal bond paper	700.00	12	box	8,400.00	3.00	2,100.00	3.00	2,100.00	3.00	2,100.00	3.00	2,100.00
	Long folder	700.00	5	ream	3,500.00	2.00	1,400.00	1.00	700.00	1.00	700.00	1.00	700.00
	Paper Clip, vinyl coated, 50mm	18.00	3	box	54.00	1.00	18.00	1.00	18.00	1.00	18.00		-
	Paper Fastener, plastic, 50pcs	42.00	3	box	126.00	1.00	42.00	1.00	42.00	1.00	42.00		-
	Pencil with eraser, 12pcs	75.00	1	box	75.00	1.00	75.00		-		-		-
	Plastic ruler 24"	18.00	2	pcs	36.00	1.00	18.00		-	1.00	18.00		-
	Puncher (Big)	132.00	6	pcs	792.00	2.00	264.00	1.00	132.00	2.00	264.00	1.00	132.00
	Record Book, 300pages	70.75	10	pcs	707.50	3.00	212.25	2.00	141.50	3.00	212.25	2.00	141.50
	Scissor big	42.00	6	pcs	252.00	2.00	84.00	1.00	42.00	2.00	84.00	1.00	42.00
	Signpen (Black)	175.00	10	box	1,750.00	3.00	525.00	2.00	350.00	3.00	525.00	2.00	350.00
	Stabilo (Highlighter)	35.00	3	pcs	105.00	1.00	35.00	1.00	35.00	1.00	35.00		-
	Stamp Pad	35.00	3	pcs	105.00	1.00	35.00	1.00	35.00	1.00	35.00		-
	Stamp Pad Ink	32.00	12	pcs	384.00	3.00	96.00	3.00	96.00	3.00	96.00	3.00	96.00
	<b>- Stationery Tape 24mm. x 50m.</b>		6		-		-		-		-		-
	Staple wire standard	22.55	6	box	135.30	2.00	45.10	1.00	22.55	2.00	45.10	1.00	22.55
	Stapler w/ remover	120.00	20	pcs	2,400.00	5.00	600.00	5.00	600.00	5.00	600.00	5.00	600.00
	Sticky Note (NOTE PAD), 4 pads	50.00	100	pack	5,000.00	25.00	1,250.00	25.00	1,250.00	25.00	1,250.00	25.00	1,250.00
	<b>velumn paper</b>		4		-		-		-		-		-
	White board Marker (Black)	168.00	6	box	1,008.00	2.00	336.00	1.00	168.00	2.00	336.00	1.00	168.00
	White Mailing Envelope (Legal)	378.20	12	box	4,538.40	3.00	1,134.60	3.00	1,134.60	3.00	1,134.60	3.00	1,134.60
	Generic EPSON ink B	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink C	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink M	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink Y	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.													Page	of pages
Department/O	OFFICE OF THE MUNICIPAL HEALTH OFFICER (MHO)			Regular	Contingency		Total		Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	<b>EQUIPMENT OUTLAY</b>				-		-		-		-		-	
	Desktop unit	90,000.00	1	sets	90,000.00	1.00	90,000.00		-		-		-	
	Laptop (Lenovo ideapad S145 SSS 512GB Pentium Silver N5000 Ram 4gb or equiv.)	75,000.00	1	units	75,000.00	1.00	75,000.00		-		-		-	
	Printer with ink tank (Canon G4010)	15,000.00	1	unit	15,000.00	1.00	15,000.00		-		-		-	
	AC window-type unit, 1/2 HP	30,000.00	2	unit	60,000.00	1.00	30,000.00		-	1.00	30,000.00		-	
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>				-		-		-		-		-	
	filing cabinet, 4-Layer	10,380.00	1.00	sets	10,380.00	1.00	10,380.00		-		-		-	
	<b>DRUG AND MEDICINE</b>				-		-		-		-		-	
	- Allopurinol 100mg	254.00	10	box	2,540.00	3.00	762.00	2.00	508.00	3.00	762.00	2.00	508.00	
	- Amoxicillin drops	45.00	276	bottles	12,420.00	69.00	3,105.00	69.00	3,105.00	69.00	3,105.00	69.00	3,105.00	
	- Amoxicillin 500mg CAP	320.00	500	box	160,000.00	125.00	40,000.00	125.00	40,000.00	125.00	40,000.00	125.00	40,000.00	
	- Amoxicillin 250mg syrup	58.00	300	bottles	17,400.00	75.00	4,350.00	75.00	4,350.00	75.00	4,350.00	75.00	4,350.00	
	- Amoxicillin Susp. (Varolox)	39.00	150	bottles	5,850.00	38.00	1,482.00	37.00	1,443.00	38.00	1,482.00	37.00	1,443.00	
	- Amoxicillin Susp. 250mg/60ml	63.00	100	bottles	6,300.00	25.00	1,575.00	25.00	1,575.00	25.00	1,575.00	25.00	1,575.00	
	- Ascorbic Acid drops	44.00	200	bottles	8,800.00	50.00	2,200.00	50.00	2,200.00	50.00	2,200.00	50.00	2,200.00	
	- Ascorbic Acid Syrup 60ml	39.00	200	bottles	7,800.00	50.00	1,950.00	50.00	1,950.00	50.00	1,950.00	50.00	1,950.00	
	- Ascorbic Acid 100mg/60ml	54.00	100	bottles	5,400.00	25.00	1,350.00	25.00	1,350.00	25.00	1,350.00	25.00	1,350.00	
	- Ascorbic Acid 500mg TAB 100S	209.00	200	box	41,800.00	50.00	10,450.00	50.00	10,450.00	50.00	10,450.00	50.00	10,450.00	
	- Carbocistein 250mg 60ml	34.00	150	bottles	5,100.00	38.00	1,292.00	37.00	1,258.00	38.00	1,292.00	37.00	1,258.00	
	- Carbocistein 500mg CAP	197.00	100	box	19,700.00	25.00	4,925.00	25.00	4,925.00	25.00	4,925.00	25.00	4,925.00	
	- Carbocistein syrup	42.00	150	bottles	6,300.00	38.00	1,596.00	37.00	1,554.00	38.00	1,596.00	37.00	1,554.00	
	- Cefalexin drops	49.00	100	bottles	4,900.00	25.00	1,225.00	25.00	1,225.00	25.00	1,225.00	25.00	1,225.00	
	- cefalexin 250mg syrup	72.00	150	bottles	10,800.00	38.00	2,736.00	37.00	2,664.00	38.00	2,736.00	37.00	2,664.00	
	- cefalexin 500mg tab	730.00	200	box	146,000.00	50.00	36,500.00	50.00	36,500.00	50.00	36,500.00	50.00	36,500.00	
	- Cetirizine 10mg tab 100s	78.00	150	box	11,700.00	38.00	2,964.00	37.00	2,886.00	38.00	2,964.00	37.00	2,886.00	
	- cloxacillin 250mg	552.00	100	box	55,200.00	25.00	13,800.00	25.00	13,800.00	25.00	13,800.00	25.00	13,800.00	
	- cloxacillin 250mg 60ml	63.00	100	bottles	6,300.00	25.00	1,575.00	25.00	1,575.00	25.00	1,575.00	25.00	1,575.00	
	- cloxacillin 500mg	520.00	10	box	5,200.00	3.00	1,560.00	2.00	1,040.00	3.00	1,560.00	2.00	1,040.00	
	- Chloramphenicol 125mg Susp	90.00	200	bottles	18,000.00	50.00	4,500.00	50.00	4,500.00	50.00	4,500.00	50.00	4,500.00	
	- Chloramphenicol 500mg CAP	655.00	20	box	13,100.00	5.00	3,275.00	5.00	3,275.00	5.00	3,275.00	5.00	3,275.00	
	- Clidazide 80mg TAB (Glicamed)	405.00	50	box	20,250.00	13.00	5,265.00	12.00	4,860.00	13.00	5,265.00	12.00	4,860.00	
	- cotrimoxazole 200mg syrup, 60ml	50.00	100	bottles	5,000.00	25.00	1,250.00	25.00	1,250.00	25.00	1,250.00	25.00	1,250.00	
	- Cotrimoxazole 400mg	310.00	50	box	15,500.00	13.00	4,030.00	12.00	3,720.00	13.00	4,030.00	12.00	3,720.00	
	- Cotrimoxazole Susp.	45.00	100	bottles	4,500.00	25.00	1,125.00	25.00	1,125.00	25.00	1,125.00	25.00	1,125.00	
	- Cotrimoxazole 400mg/80mg SUSP	172.00	20	bottles	3,440.00	5.00	860.00	5.00	860.00	5.00	860.00	5.00	860.00	

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.			Planned Amount						Page		of pages		
Department/O	OFFICE OF THE MUNICIPAL HEALTH OFFICER (MHO)		Regular	Contingency	Total	Date Submitted:							
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	- Cotrimoxazole 800mg TAB	389.00	50	box	19,450.00	13.00	5,057.00	12.00	4,668.00	13.00	5,057.00	12.00	4,668.00
	- Doxycycline 100mg cap	445.00	50	box	22,250.00	13.00	5,785.00	12.00	5,340.00	13.00	5,785.00	12.00	5,340.00
	- Glucilazide 80mg TAB (Zebet)	405.00	50	box	20,250.00	13.00	5,265.00	12.00	4,860.00	13.00	5,265.00	12.00	4,860.00
	- ibuprofen, 200mg	220.00	100	box	22,000.00	25.00	5,500.00	25.00	5,500.00	25.00	5,500.00	25.00	5,500.00
	- Mefenamic Acid 500mg CAP	140.00	20	box	2,800.00	5.00	700.00	5.00	700.00	5.00	700.00	5.00	700.00
	- multi vit syrup	56.00	100	bottles	5,600.00	25.00	1,400.00	25.00	1,400.00	25.00	1,400.00	25.00	1,400.00
	- Multi Vitamins 500mg CAP	140.00	50	box	7,000.00	13.00	1,820.00	12.00	1,680.00	13.00	1,820.00	12.00	1,680.00
	- multi vit tab	180.00	50	box	9,000.00	13.00	2,340.00	12.00	2,160.00	13.00	2,340.00	12.00	2,160.00
	- paracetamol drops (Novamol)	33.00	20	bottles	660.00	5.00	165.00	5.00	165.00	5.00	165.00	5.00	165.00
	- Vitamin B Complex TAB 100S	899.00	50	box	44,950.00	13.00	11,687.00	12.00	10,788.00	13.00	11,687.00	12.00	10,788.00
	- Vitamin C + Zinc (Protec-Zinc)	489.00	15	box	7,335.00	4.00	1,956.00	4.00	1,956.00	4.00	1,956.00	3.00	1,467.00
	- Vitamin C syrup 60ml (Novacee)	41.50	88	box	3,652.00	22.00	913.00	22.00	913.00	22.00	913.00	22.00	913.00
	- Vitamin C drops (My-Revit C)	40.00	144	box	5,760.00	36.00	1,440.00	36.00	1,440.00	36.00	1,440.00	36.00	1,440.00
	<b>DENTAL AND LAB</b>				-		-		-		-		-
	- Ascorbic Acid pplus Zinc	499.50	100	box	49,950.00	25.00	12,487.50	25.00	12,487.50	25.00	12,487.50	25.00	12,487.50
	- Ascorbic Acid 500mg TAB 100S	375.00	200	box	75,000.00	50.00	18,750.00	50.00	18,750.00	50.00	18,750.00	50.00	18,750.00
	- Cefalexin 250mg syrup	72.00	100	bottles	7,200.00	25.00	1,800.00	25.00	1,800.00	25.00	1,800.00	25.00	1,800.00
	- Cefalexin 500mg tab	730.00	50	box	36,500.00	13.00	9,490.00	12.00	8,760.00	13.00	9,490.00	12.00	8,760.00
	- Chloramphenamine maleate syrup	35.00	200	btls	7,000.00	50.00	1,750.00	50.00	1,750.00	50.00	1,750.00	50.00	1,750.00
	- Chloramphenamine maleate tab	150.00	200	box	30,000.00	50.00	7,500.00	50.00	7,500.00	50.00	7,500.00	50.00	7,500.00

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount			Page		of pages		
Department/O		FFICE OF THE MUNICIPAL HEALTH OFFICER (MHO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	- Cloxacillin 500mg	671.00	50	box	33,550.00	13.00	8,723.00	12.00	8,052.00	13.00	8,723.00	12.00	8,052.00
	- Dental Anesthesia	3,600.00	50	box	180,000.00	13.00	46,800.00	12.00	43,200.00	13.00	46,800.00	12.00	43,200.00
	- Dental Anesthesia	350.00	500	vial	175,000.00	125.00	43,750.00	125.00	43,750.00	125.00	43,750.00	125.00	43,750.00
	- Dental Needle G.27 Short	1,900.00	50	box	95,000.00	13.00	24,700.00	12.00	22,800.00	13.00	24,700.00	12.00	22,800.00
	- Ibuprofen, 200mg	220.00	50	box	11,000.00	13.00	2,860.00	12.00	2,640.00	13.00	2,860.00	12.00	2,640.00
	- Lozartan 50mg	187.00	50	box	9,350.00	13.00	2,431.00	12.00	2,244.00	13.00	2,431.00	12.00	2,244.00
	- Mefenamic Acid 500mg CAP 100's	525.00	50	box	26,250.00	13.00	6,825.00	12.00	6,300.00	13.00	6,825.00	12.00	6,300.00
	- Mefenamic Acid 500mg CAP	650.00	50	box	32,500.00	13.00	8,450.00	12.00	7,800.00	13.00	8,450.00	12.00	7,800.00
	- Mefenamic acid 250mg	200.00	50	box	10,000.00	13.00	2,600.00	12.00	2,400.00	13.00	2,600.00	12.00	2,400.00
	- PPE	125.00	50	box	6,250.00	13.00	1,625.00	12.00	1,500.00	13.00	1,625.00	12.00	1,500.00
	- surgical gloves (medium)	200.00	50	box	10,000.00	13.00	2,600.00	12.00	2,400.00	13.00	2,600.00	12.00	2,400.00
	- syringe (0.5)	454.00	20	box	9,080.00	5.00	2,270.00	5.00	2,270.00	5.00	2,270.00	5.00	2,270.00
	- syringe (1)	450.00	20	box	9,000.00	5.00	2,250.00	5.00	2,250.00	5.00	2,250.00	5.00	2,250.00
	- syringe (medium)	150.00	20	box	3,000.00	5.00	750.00	5.00	750.00	5.00	750.00	5.00	750.00
<b>TOTAL</b>					<b>1,948,873.20</b>		<b>655,374.45</b>		<b>415,730.15</b>		<b>462,879.45</b>		<b>414,889.15</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**DR. ANNABELLA A. MANALILI**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount				Page _____ of pages			
Department		OFFICE OF THE MUNICIPAL AGRICULTURIST (MAO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	6	box	4,050.00	2.00	1,350.00	1.00	675.00	2.00	1,350.00	1.00	675.00
	A4 Folder	600.00	2	ream	1,200.00	1.00	600.00		-	1.00	600.00		-
	Brown Envelope, Long	927.00	3	box	2,781.00	1.00	927.00	1.00	927.00	1.00	927.00		-
	Calculator	346.85	6	pcs	2,081.10	2.00	693.70	1.00	346.85	2.00	693.70	1.00	346.85
	Carbon Film, A4	222.00	3	box	666.00	1.00	222.00	1.00	222.00	1.00	222.00		-
	Clear Tape, 48mm	20.00	10	roll	200.00	3.00	60.00	2.00	40.00	3.00	60.00	2.00	40.00
	Correction Tape	14.00	20	pcs	280.00	5.00	70.00	5.00	70.00	5.00	70.00	5.00	70.00
	Double Sided Tape, CM transparent, nano r	95.00	10	roll	950.00	3.00	285.00	2.00	190.00	3.00	285.00	2.00	190.00
	File Tray, 3 layer	300.00	3	pcs	900.00	1.00	300.00	1.00	300.00	1.00	300.00		-
	Glue, 200grams	62.10	2	jar	124.20	1.00	62.10		-	1.00	62.10		-
	HBW Ballpen, gel pen, Black, 50pcs	180.00	16	box	2,880.00	4.00	720.00	4.00	720.00	4.00	720.00	4.00	720.00
	HBW Ballpoint Pen, Blue, 50 pcs	240.00	12	box	2,880.00	3.00	720.00	3.00	720.00	3.00	720.00	3.00	720.00
	Legal bond paper	700.00	6	box	4,200.00	2.00	1,400.00	1.00	700.00	2.00	1,400.00	1.00	700.00
	Linen Paper, letter size, 10sheets	42.75	10	pack	427.50	3.00	128.25	2.00	85.50	3.00	128.25	2.00	85.50
	Long folder	700.00	3	ream	2,100.00	1.00	700.00	1.00	700.00	1.00	700.00		-
	Masking Tape, 48mm	107.00	6	roll	642.00	2.00	214.00	1.00	107.00	2.00	214.00	1.00	107.00
	Paper clip, vinyl coated, 38mm	8.00	10	box	80.00	3.00	24.00	2.00	16.00	3.00	24.00	2.00	16.00
	Paper Fastener, plastic, 50pcs	42.00	8	box	336.00	2.00	84.00	2.00	84.00	2.00	84.00	2.00	84.00
	Pencil Sharpener	203.00	1	pcs	203.00	1.00	203.00		-		-		-
	Pencil with eraser, 12pcs	75.00	8	box	600.00	2.00	150.00	2.00	150.00	2.00	150.00	2.00	150.00
	Permanent Marker (Black), bullet	108.00	4	box	432.00	1.00	108.00	1.00	108.00	1.00	108.00	1.00	108.00
	Permanent Marker (Blue), bullet	108.00	6	box	648.00	2.00	216.00	1.00	108.00	2.00	216.00	1.00	108.00
	Photo Paper, A4, 20sheets	180.00	30	pack	5,400.00	8.00	1,440.00	7.00	1,260.00	8.00	1,440.00	7.00	1,260.00
	Plastic ruler 24"	18.00	6	pcs	108.00	2.00	36.00	1.00	18.00	2.00	36.00	1.00	18.00
	Record Book, 300pages	70.75	6	pcs	424.50	2.00	141.50	1.00	70.75	2.00	141.50	1.00	70.75
	Scientific Calculator, FX-570ES	680.00	8	pcs	5,440.00	2.00	1,360.00	2.00	1,360.00	2.00	1,360.00	2.00	1,360.00
	Scissor big	42.00	5	pcs	210.00	2.00	84.00	1.00	42.00	1.00	42.00	1.00	42.00
	Signpen (Black)	175.00	2	box	350.00	1.00	175.00		-	1.00	175.00		-
	Staple wire standard	22.55	20	box	451.00	5.00	112.75	5.00	112.75	5.00	112.75	5.00	112.75
	Stapler w/ remover	120.00	4	pcs	480.00	1.00	120.00	1.00	120.00	1.00	120.00	1.00	120.00
	USB (32GB)	240.00	4	pcs	960.00	1.00	240.00	1.00	240.00	1.00	240.00	1.00	240.00
	USB (4GB)	129.00	5	pcs	645.00	2.00	258.00	1.00	129.00	1.00	129.00	1.00	129.00

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount				Page _____ of pages			
Department		OFFICE OF THE MUNICIPAL AGRICULTURIST (MAO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	White board Marker (Black)	168.00	4	box	672.00	1.00	168.00	1.00	168.00	1.00	168.00	1.00	168.00
	White Mailing Envelope (Legal)	378.20	1	box	378.20	1.00	378.20		-		-	1.00	-
	Yellow Pad Paper, 80lvs	58.00	8	pad	464.00	2.00	116.00	2.00	116.00	2.00	116.00	2.00	116.00
	Generic EPSON ink B	320.00	12	bottles	3,840.00	3.00	960.00	3.00	960.00	3.00	960.00	3.00	960.00
	Generic EPSON ink C	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink M	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	Generic EPSON ink Y	320.00	10	bottles	3,200.00	3.00	960.00	2.00	640.00	3.00	960.00	2.00	640.00
	<b>Other Supplies and Materials</b>				-								
	Alcohol, ethyl, 500ml	85.00	30		2,550.00	8.00	680.00	7.00	595.00	8.00	680.00	7.00	595.00
	Baby Powder (Johnson Baby Powder 200g)	95.00	8	pcs	760.00	2.00	190.00	2.00	190.00	2.00	190.00	2.00	190.00
	Battery 2AAA (Eveready battery)	124.00	4	pack	496.00	1.00	124.00	1.00	124.00	1.00	124.00	1.00	124.00
	Soap (Safeguard-Big)	160.00	20	pcs	3,200.00	5.00	800.00	5.00	800.00	5.00	800.00	5.00	800.00
	Tissue Paper	15.00	130	pcs	1,950.00	33.00	495.00	32.00	480.00	33.00	495.00	32.00	480.00
	<b>Equipment Outlay</b>				-								
	Desktop unit	90,000.00	2.00	sets	180,000.00	2.00	180,000.00						
	Printer with ink tank (Canon G4010)	15,000.00	2.00	unit	30,000.00	2.00	30,000.00						
	<b>Furniture and Fixture Outlay</b>				-								
	office desk and chair	9,000.00	5.00	sets	45,000.00	5.00	45,000.00						
	filing cabinet, 4-Layer	10,380.00	1.00	sets	10,380.00	1.00	10,380.00						
	<b>Agricultural Expenses</b>				-								
	- Ampalaya (Galaxy) 100g	850.00	12	can	10,200.00	3.00	2,550.00	3.00	2,550.00	3.00	2,550.00	3.00	2,550.00
	- Calabasa (Suprema) 250g	3,295.00	10	can	32,950.00	3.00	9,885.00	2.00	6,590.00	3.00	9,885.00	2.00	6,590.00
	- eggplant, 50G	2,145.00	12	kg	25,740.00	3.00	6,435.00	3.00	6,435.00	3.00	6,435.00	3.00	6,435.00
	- fertilizer (inorganic 14-14-14)	1,550.00	45	bag	69,750.00	12.00	18,600.00	11.00	17,050.00	11.00	17,050.00	11.00	17,050.00
	- fertilizer (urea)	1,400.00	45	bag	63,000.00	12.00	16,800.00	11.00	15,400.00	11.00	15,400.00	11.00	15,400.00
	- Herbicide	550.00	40	btls	22,000.00	10.00	5,500.00	10.00	5,500.00	10.00	5,500.00	10.00	5,500.00
	- hybrid yellow corn seeds	5,800.00	15	bag	87,000.00	4.00	23,200.00	4.00	23,200.00	4.00	23,200.00	3.00	17,400.00
	- insecticide/ Cymbush	700.00	40	btls	28,000.00	10.00	7,000.00	10.00	7,000.00	10.00	7,000.00	10.00	7,000.00
	- insecticide (Brodan)	600.00	40	btls	24,000.00	10.00	6,000.00	10.00	6,000.00	10.00	6,000.00	10.00	6,000.00
	- mustard	896.00	10	can	8,960.00	3.00	2,688.00	2.00	1,792.00	3.00	2,688.00	2.00	1,792.00
	- Okra	1,668.00	10	can	16,680.00	3.00	5,004.00	2.00	3,336.00	3.00	5,004.00	2.00	3,336.00
	- Papaya (Red Lady/ Cariniosa)	300.00	20	pouch	6,000.00	5.00	1,500.00	5.00	1,500.00	5.00	1,500.00	5.00	1,500.00
	- patola (Hercules) 100g	445.00	11	can	4,895.00	3.00	1,335.00	3.00	1,335.00	3.00	1,335.00	2.00	890.00

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount				Page _____ of pages			
Department		OFFICE OF THE MUNICIPAL AGRICULTURIST (MAO)				Regular		Contingency		Total		Date Submitted:	
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	- pechay	945.00	10	can	9,450.00	3.00	2,835.00	2.00	1,890.00	3.00	2,835.00	2.00	1,890.00
	- pepper (djangol/ panigang), 25gms	1,800.00	12	can	21,600.00	3.00	5,400.00	3.00	5,400.00	3.00	5,400.00	3.00	5,400.00
	- Pole Sitao	1,595.00	10	can	15,950.00	3.00	4,785.00	2.00	3,190.00	3.00	4,785.00	2.00	3,190.00
	- Red Hot Chili	2,097.00	10	kg	20,970.00	3.00	6,291.00	3.00	6,291.00	2.00	4,194.00	2.00	4,194.00
	- tomato, 50G	3,197.00	12	kg	38,364.00	3.00	9,591.00	3.00	9,591.00	3.00	9,591.00	3.00	9,591.00
	- Upo 50G	445.00	8	can	3,560.00	2.00	890.00	2.00	890.00	2.00	890.00	2.00	890.00
<b>TOTAL</b>					<b>841,488.50</b>		<b>421,664.50</b>		<b>139,914.85</b>		<b>150,485.30</b>		<b>129,423.85</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD

**GISELLE M. PINEDA**

Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount				Page of pages			
Department		OFFICE OF THE MUNICIPAL ENVIRONMENTAL AND NATURAL RESOURCES (MENRO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	<b>Office Supplies</b>												
	A4 bond paper	675.00	4	box	2,700.00	1.00	675.00	1.00	675.00	1.00	675.00	1.00	675.00
	A4 Folder	600.00	2	ream	1,200.00	1.00	600.00		-	1.00	600.00		-
	HBW Ballpen, gel pen, Black, 50pcs	180.00	2	box	360.00	1.00	180.00		-	1.00	180.00		-
	HBW Ballpoint Pen, Red, 50 pcs	240.00	1	box	240.00	1.00	240.00		-		-		-
	Legal bond paper	700.00	4	box	2,800.00	1.00	700.00	1.00	700.00	1.00	700.00	1.00	700.00
	Legal Press Folder		24	pcs	-		-		-		-		-
	Long folder	700.00	2	ream	1,400.00	1.00	700.00		-	1.00	700.00		-
	Masking Tape, 1 inch.	107.00	24	roll	2,568.00	6.00	642.00	6.00	642.00	6.00	642.00	6.00	642.00
	Mechanical Sharpener	560.00	1	pcs	560.00	1.00	560.00		-		-		-
	Paper Fastener, plastic, 50pcs	42.00	2	box	84.00	1.00	42.00		-	1.00	42.00		-
	Pencil Sharpener	203.00	1	pcs	203.00	1.00	203.00		-		-		-
	Pencil with eraser, 12pcs	75.00	2	box	150.00	1.00	75.00		-	1.00	75.00		-
	Pressboard expanding folder (Legal), 100pcs	953.00	0.24	box	228.72	0.24	228.72		-		-		-
	Puncher (Big)	132.00	1	pcs	132.00	1.00	132.00		-		-		-
	Record Book, 300pages	70.75	3	pcs	212.25	1.00	70.75	1.00	70.75	1.00	70.75		-
	Scientific Calculator, FX-570ES	680.00	1	pcs	680.00	1.00	680.00		-		-		-
	Signpen (Black)	175.00	2	box	350.00	1.00	175.00		-	1.00	175.00		-
	Staple wire standard	22.55	2	box	45.10	1.00	22.55		-	1.00	22.55		-
	Stapler w/ remover	120.00	1	pcs	120.00	1.00	120.00		-		-		-
	White board Eraser, felt	10.50	1	pcs	10.50	1.00	10.50		-		-		-
	White board Marker (Black)	168.00	1	box	168.00	1.00	168.00		-		-		-

White board Marker (Red)	168.00	1	box	168.00	1.00	168.00		-		-		-
White Board, 2x3ft	1,000.00	1	pcs	1,000.00	1.00	1,000.00		-		-		-
<b>OTHER SUPPLIES AND MATERIALS</b>				-		-		-		-		-
Electrical Tape Big	35.00	24.00	pcs	840.00	6.00	210.00	6.00	210.00	6.00	210.00	6.00	210.00
<b>Equipment Outlay</b>				-		-		-		-		-
Desktop unit	90,000.00	1	sets	90,000.00	1.00	90,000.00		-		-		-
Laptop (Lenovo ideapad S145 SSS 512GB Pentium Silver N5000 Ram 4gb or equiv.)	75,000.00	1	units	75,000.00	1.00	75,000.00		-		-		-
Printer with ink tank (Canon G4010)	15,000.00	1	unit	15,000.00	1.00	15,000.00		-		-		-
External disk (2TB)	551.00	1	pcs	551.00	1.00	551.00		-		-		-
AC window-type unit, 1/2 HP	30,000.00	1	unit	30,000.00	1.00	30,000.00		-		-		-
Electric Fan	8,000.00	1	unit	8,000.00	1.00	8,000.00		-		-		-
<b>VEHICLES</b>				-		-		-		-		-
Mini-dumptruck	700,000.00	1.00	unit	700,000.00	1.00	700,000.00		-		-		-
Heavy equipment - bulldozer	7,000,000.00	1.00	unit	7,000,000.00	1.00	7,000,000.00		-		-		-
<b>FURNITURE &amp; FIXTURE OUTLAY</b>				-	1.00	-		-		-		-
office desk and chair	9,000.00	2.00	sets	18,000.00	2.00	18,000.00		-		-		-
filing cabinet, 4-Layer	10,380.00	1.00	sets	10,380.00	1.00	10,380.00		-		-		-
<b>TOTAL</b>				<b>7,963,150.57</b>		<b>7,954,533.52</b>		<b>2,297.75</b>		<b>4,092.30</b>		<b>2,227.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD  
**BRYAN JAMES R. GARCIA**  
 Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.					Planned Amount									
Department/OFFICE OF THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICER (MSWDO)					Regular	Contingency		Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
	<b>Office Supplies</b>													
	A4 bond paper	675.00	24	box	16,200.00	6.00	4,050.00	6.00	4,050.00	6.00	4,050.00	6.00	4,050.00	
	A4 Folder	600.00	80	ream	48,000.00	20.00	12,000.00	20.00	12,000.00	20.00	12,000.00	20.00	12,000.00	
	Binder Clip 19 mm.	10.00	10	box	100.00	3.00	30.00	2.00	20.00	3.00	30.00	2.00	20.00	
	Brown Envelope, Long	927.00	80	box	53,920.00	20.00	18,540.00	20.00	18,540.00	20.00	18,540.00	20.00	18,540.00	
	Brown Envelope,A4	674.00	80	box	74,160.00	20.00	13,480.00	20.00	13,480.00	20.00	13,480.00	20.00	13,480.00	
	Calculator	346.85	4	pcs	1,387.40	2.00	693.70	2.00	693.70	-	-	-	-	
	Carbon Film, A4	222.00	2	box	444.00	1.00	222.00	1.00	222.00	-	-	-	-	
	Clear Tape, 48mm	20.00	12	roll	240.00	3.00	60.00	3.00	60.00	3.00	60.00	3.00	60.00	
	Correction Tape	14.00	60	pcs	840.00	15.00	210.00	15.00	210.00	15.00	210.00	15.00	210.00	
	Data file box, single	77.20	10	pcs	621.00	3.00	231.60	2.00	154.40	3.00	231.60	2.00	154.40	
	Glue, 200grams	62.10	10	jar	1,440.00	3.00	186.30	2.00	124.20	3.00	186.30	2.00	124.20	
	HBW Ballpen, gel pen, Black, 50pcs	180.00	8	box	8,960.00	2.00	360.00	2.00	360.00	2.00	360.00	2.00	360.00	
	Laminating Film,100m	680.00	4	roll	7,680.00	1.00	680.00	1.00	680.00	1.00	680.00	1.00	680.00	
	Legal bond paper	700.00	24	box	7,680.00	6.00	4,200.00	6.00	4,200.00	6.00	4,200.00	6.00	4,200.00	
	Long folder	700.00	80	ream	7,680.00	20.00	14,000.00	20.00	14,000.00	20.00	14,000.00	20.00	14,000.00	
	Paper clip, vinyl coated, 38mm	8.00	10	box	2,720.00	3.00	24.00	2.00	16.00	3.00	24.00	2.00	16.00	
	Paper Clip, vinyl coated, 50mm	18.00	10	box	180.00	3.00	54.00	2.00	36.00	3.00	54.00	2.00	36.00	
	Paper Fastener, plastic, 50pcs	42.00	8	box	16,800.00	2.00	84.00	2.00	84.00	2.00	84.00	2.00	84.00	
	Pencil with eraser, 12pcs	75.00	6	box	56,000.00	2.00	150.00	2.00	150.00	2.00	150.00		-	
	Permanent Marker (Black), bullet	108.00	8	box	360.00	2.00	216.00	2.00	216.00	2.00	216.00	2.00	216.00	
	Photo Paper, A4, 20sheets	180.00	8	pack	80.00	2.00	360.00	2.00	360.00	2.00	360.00	2.00	360.00	
	Plastic ruler 24"	18.00	10	pcs	180.00	3.00	54.00	2.00	36.00	3.00	54.00	2.00	36.00	
	Record Book, 300pages	70.75	20	pcs	336.00	5.00	353.75	5.00	353.75	5.00	353.75	5.00	353.75	
	Scissor big	42.00	8	pcs	450.00	2.00	84.00	2.00	84.00	2.00	84.00	2.00	84.00	
	Signpen (Black)	175.00	20	box	864.00	5.00	875.00	5.00	875.00	5.00	875.00	5.00	875.00	
	Stabilo (Highlighter)	35.00	10	pcs	1,440.00	3.00	105.00	2.00	70.00	3.00	105.00	2.00	70.00	
	Stamp Pad	35.00	6	pcs	180.00	2.00	70.00	2.00	70.00	2.00	70.00		-	
	Staple wire standard	22.55	20	box	1,415.00	5.00	112.75	5.00	112.75	5.00	5.00	5.00	112.75	
	Stapler w/ remover	120.00	8	pcs	336.00	2.00	240.00	2.00	240.00	2.00	240.00	2.00	240.00	
	Sticky Note (NOTE PAD), 4 pads	50.00	20	pack	3,500.00	5.00	250.00	5.00	250.00	5.00	250.00	5.00	250.00	
	Typewriter Ribbon	160.00	10	pcs	772.00	3.00	480.00	2.00	320.00	3.00	480.00	2.00	320.00	
	USB (16GB)	189.00	10	pcs	350.00	3.00	567.00	2.00	378.00	3.00	567.00	2.00	378.00	
	White board Marker (Black)	168.00	8	box	210.00	2.00	336.00	2.00	336.00	2.00	336.00	2.00	336.00	
	White Mailing Envelope (Legal)	378.20	20	box	451.00	5.00	1,891.00	5.00	1,891.00	5.00	1,891.00	5.00	1,891.00	
	Yellow Pad Paper, 80lvs	58.00	10	pad	960.00	3.00	174.00	2.00	116.00	3.00	174.00	2.00	116.00	
	Generic EPSON ink B	320.00	28	bottles	1,000.00	7.00	2,240.00	7.00	2,240.00	7.00	2,240.00	7.00	2,240.00	

**ANNUAL PROCUREMENT PLAN**  
CY 2023

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount							
Department/OFFICE OF THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT OFFICER (MSWDO)		Regular		Contingency		Total		Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
	Generic EPSON ink C	320.00	24	bottles	1,600.00	6.00	1,920.00	6.00	1,920.00	6.00	1,920.00	6.00	1,920.00
	Generic EPSON ink M	320.00	24	bottles	1,890.00	6.00	1,920.00	6.00	1,920.00	6.00	1,920.00	6.00	1,920.00
	Generic EPSON ink Y	320.00	24	bottles	1,344.00	6.00	1,920.00	6.00	1,920.00	6.00	1,920.00	6.00	1,920.00
	<b>Other Supplies and Materials</b>												
	Air Freshener gel 70g.	120.00	4	pcs	480.00	1.00	120.00	1.00	120.00	1.00	120.00	1.00	120.00
	Alcohol, ethyl, 500ml	85.00	20	pcs	1,700.00	5.00	425.00	5.00	425.00	5.00	425.00	5.00	425.00
	Battery 2AAA (Eveready battery)	124.00	10	pack	1,950.00	3.00	372.00	2.00	248.00	3.00	372.00	2.00	248.00
	Tissue Paper	15.00	130	pcs	1,240.00	33.00	495.00	32.00	480.00	33.00	495.00	32.00	480.00
	<b>Equipment Outlay</b>								-		-		-
	Desktop unit	32,000.00	2	sets	64,000.00	2.00	64,000.00		-		-		-
	Laptop (Lenovo ideapad S145 SSS 512GB Pentium Silver N5000 Ram 4gb or equiv.)	45,000.00	1	units	30,000.00	1.00	45,000.00		-		-		-
	Stand mixer with microphone	15,000.00	1	units	15,000.00	1.00	15,000.00		-		-		-
	Voice Recorder	6,000.00	1	unit	6,000.00	1.00	6,000.00		-		-		-
	<b>FURNITURE &amp; FIXTURE OUTLAY</b>						-		-		-		-
	filing cabinet, 4-Layer	10,380.00	2.00	sets	20,760.00	2.00	20,760.00		-		-		-
<b>TOTAL</b>					<b>463,900.40</b>		<b>235,596.10</b>		<b>84,061.80</b>		<b>83,812.65</b>		<b>82,926.10</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD  
**ROSANNA M. SANGA**  
Head of Department/Office

**ANNUAL PROCUREMENT PLAN  
CY 2023**

MUNICIPALITY OF SANTA ANA, PAMPANGA, REG. III

Plan Control No.						Planned Amount		Page of pages					
Department		OFFICE OF THE MUNICIPAL DISASTER RISK AND REDUCTION (MDRRMO)		Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
<b>Office Supplies</b>													
	A4 bond paper	675.00	10	box	6,750.00	3.00	2,025.00	2.00	1,350.00	3.00	2,025.00	2.00	1,350.00
	A4 Folder	600.00	2	ream	1,200.00	1.00	600.00		-	1.00	600.00		-
	Cork Board, 2x3ft	1,495.00	1	pcs	1,495.00	1.00	1,495.00		-		-		-
	HBW Ballpen, gel pen, Black, 50pcs	180.00	2	box	360.00	1.00	180.00		-	1.00	180.00		-
	HBW Ballpoint Pen, Red, 50 pcs	240.00	2	box	480.00	1.00	240.00		-	1.00	240.00		-
	Legal bond paper	700.00	8	box	5,600.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00	2.00	1,400.00
	Long folder	700.00	2	ream	1,400.00	1.00	700.00		-	1.00	700.00		-
	Masking Tape, 48mm	107.00	50	roll	5,350.00	13.00	1,391.00	12.00	1,284.00	13.00	1,391.00	12.00	1,284.00
	Paper clip, vinyl coated, 38mm	8.00	2	box	16.00	1.00	8.00		-	1.00	8.00		-
	Paper Fastener, plastic, 50pcs	42.00	3	box	126.00	1.00	42.00	1.00	42.00	1.00	42.00		-
	Pencil Sharpener	203.00	2	pcs	406.00	1.00	203.00		-	1.00	203.00		-
	Pencil with eraser, 12pcs	75.00	2	box	150.00	1.00	75.00		-	1.00	75.00		-
	Puncher (Big)	132.00	2	pcs	264.00	1.00	132.00		-	1.00	132.00		-
	Record Book, 300pages	70.75	3	pcs	212.25	1.00	70.75	1.00	70.75	1.00	70.75		-
	Signpen (Black)	175.00	2	box	350.00	1.00	175.00		-	1.00	175.00		-
	Staple wire standard	22.55	2	box	45.10	1.00	22.55		-	1.00	22.55		-
	Stapler w/ remover	120.00	1	pcs	120.00	1.00	120.00		-		-		-
	White Board, 2x3ft	1,000.00	1	pcs	1,000.00	1.00	1,000.00		-		-		-
<b>Equipment Outlay</b>													
	Laminating machine	25,000.00	1	unit	25,000.00	1.00	25,000.00		-		-		-
	Drone	40,000.00	1	unit	40,000.00	1.00	40,000.00		-		-		-
<b>FURNITURE &amp; FIXTURE OUTLAY</b>													
	filing cabinet, 4-Layer	10,380.00	1	sets	10,380.00	1.00	10,380.00		-		-		-
<b>TOTAL</b>					<b>100,704.35</b>		<b>85,259.30</b>		<b>4,146.75</b>		<b>7,264.30</b>		<b>4,034.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office.

SGD  
**MARITES S. FRANCO**  
Head of Department/Office

**Summary by Office**

<b>Department</b>	<b>Head of Department / Office</b>	<b>Total Cost</b>
Office of the Mayor	Norberto G. Gamboa	26,227,721.04
Office of the Vice Mayor	Reinhart A. Guevarra	205,926.07
Office of the Sangguniang Bayan Members	Reinhart A. Guevarra	668,658.65
Office of the Sangguniang Bayan Secretary	Glenn dell C. Lapuz	568,15.60
Office of the MPDC	Ar/ EnP Jo Angela R. Lapuz	576,846.16
Office of the Municipal Treasurer	Michael L. Pingol	449,422.85
Office of the Municipal Assessor	Engr. Emilio C. Sampang	106,724.45
Office of the Municipal Budget Officer	Perlito DC Pangilinan	93,953.45
Office of the Municipal Accountant	Christopher S. Lazatin	236,884.47
Office of the Municipal Engineer	Engr. Hilario N. Maliwat, Jr.	1,353,841.00
Office of the Municipal Civil Registrar	Shielah Marie M. Abades	99,400.60
Office of the Municipal Health Officer	Dra. Annabella A. Manalili	1,948,873.20
Office of the MSWD Officer	Rosanna M. Sanga	463,900.40
Office of the Municipal Agriculturist	Gisselle M. Pineda	841,448.50
Office of the Municipal Environmental and Natural Resources	s	7,963,150.57
Office of the Municipal Disaster Risk and Reduction	Maritess S. Franco	100,704.35
<b>TOTAL ANNUAL PROCUREMENT PLAN</b>		<b>41,337,455.76</b>

Prepared By:

SGD

**ENGR. HILARIO N. MALIWAT, JR.**

Head, BAC Chairman

Approved By:

SGD

**HON. NORBERTO G. GAMBOA**

Local Chief Executive



Republic of the Philippines  
PROVINCE OF PAMPANGA  
**MUNICIPALITY OF STA. ANA**



**Office of the Mayor**

March 01, 2023

**ATTY. ANTHONY C. NUYDA, CESO III**  
Regional Director  
Department of Interior and Local Government (DILG)  
Region III

**THRU: PD MYRA B. MORAL-SORIANO, CESO V**  
Provincial Director, DILG Pampanga

Dear Director Nuyda,

The Municipality of Sta. Ana, Pampanga is requesting for rectification on the override documents for CY 2022 under the Full Disclosure Policy Portal namely Supplemental Procurement Plan CY 2021.

The aforementioned documents were uploaded ahead of time on the previous year; However, they were accidentally override during uploading of this year documents which incidentally tagged as late submission by the system.

It is in this premise; we seek your consideration to allow us rectify the said above-cited override FDP documents under CY 2022.

Thank you and warm regards.

Very truly yours,

**NORBERTO G. GAMBOA**  
Municipal Mayor



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City  
[www.dilg.gov.ph](http://www.dilg.gov.ph)

**FULL DISCLOSURE POLICY PORTAL REQUEST FOR RECTIFICATION FORM**

**A. BASIC INFORMATION**

Name : **NORBERTO G. GAMBOA**  
Position : MUNICIPAL MAYOR  
Region : III  
Province : PAMPANGA  
LGU : STA. ANA  
FDPP Username : staana-de-pampanga  
Email Address : municipalityofsantaana@gmail.com  
Contact No. : 0927-220-9248

**B. DOCUMENTS TO BE RECTIFIED**

Document/s	Year/Quarter (document period)	Reason for Rectification
Supplemental Procurement Plan CY 2021	CY 2022	OVERRIDE

**C. REMINDERS**

- For flagged as late documents due to overridden documents, please make sure to upload the overridden document upon requesting for rectification.
- For flagged as late documents due to use of the wrong template, please make sure to upload the document using the correct template upon requesting for rectification.
- For flagged as late due to technical issues encountered, please include screenshots on the issue encountered. These may be documents/templates that were uploaded, documents templates that were downloaded, or any resulting output that may help us understand the error. Or if the issue was reported to the Central Office, attach the FDPP Issue Report Form.
- Kindly send this request report form at [fdp.blgs@gmail.com](mailto:fdp.blgs@gmail.com). In sending the request form, follow the email subject template: **LGU SANTA ANA REQUEST FOR RECTIFICATION FORM.**

Requested by:

A handwritten signature in black ink, appearing to be 'N. Gamboa'.

Name and Signature : **NORBERTO G. GAMBOA**  
Date : March 01, 2023



Republic of the Philippines  
PROVINCE OF PAMPANGA  
**MUNICIPALITY OF STA. ANA**



**Office of the Mayor**

March 01, 2023

**ATTY. ANTHONY C. NUYDA, CESO III**  
Regional Director  
Department of Interior and Local Government (DILG)  
Region III

**THRU: PD MYRA B. MORAL-SORIANO, CESO V**  
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Very truly yours,

**NORBERTO G. GAMBOA**  
Municipal Mayor



Republic of the Philippines  
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[www.dilg.gov.ph](http://www.dilg.gov.ph)

**FULL DISCLOSURE POLICY PORTAL REQUEST FOR RECTIFICATION FORM**

**A. BASIC INFORMATION**

Name : **NORBERTO G. GAMBOA**  
Position : MUNICIPAL MAYOR  
Region : III  
Province : PAMPANGA  
LGU : STA. ANA  
FDPP Username : staana-de-pampanga  
Email Address : municipalityofsantaana@gmail.com  
Contact No. : 0927-220-9248

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Requested by:

A handwritten signature in black ink, appearing to be 'N. Gamboa'.

Name and Signature : **NORBERTO G. GAMBOA**

Date : March 01, 2023

**HUMAN RESOURCE COMPLEMENT**

Republic of the Philippines

Budget Year 2022

4th Quarter

Province,City or Municipality: Sta. Ana Pampanga

Nature of Appointment or Employment	Number	Compensation and Other Benefits		Total
		Salaries and Wages	Other Monetary Benefits	
I. Permanent	61	29,898,237.97	24,045,828.33	53,944,066.30
II. Contractual	0	-	-	-
III. Job Order/Contract of Service	353	20,751,000.00	-	20,751,000.00
IV. Casual				
Grand Total	414			74,695,066.30

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

Lanie R. Pelayo

Human Resources Management Officer

Christopher S. Lazatin

Local Accountant

Norberto G. Gamboa

Local Chief Executive

**UTILIZATION OF THE 20% COMPONENT OF IRA FOR DEVELOPMENT PROJECTS  
4TH QUARTER, CY 2022**

Municipality of Sta. Ana, Pampanga

Programs/Projects/Activities	Location	Total Cost	Date Started	Target Completion Date	Project Status		No. of Extensions, if any	Remarks
					% of Completion	Total Cost Incurred to Date		
<b>I. SOCIAL DEVELOPMENT SERVICES</b>								
1 Construction of New Rural Health Unit	SAP	3,000,000.00	January	December		-		
SUB-TOTAL		<b>3,000,000.00</b>				-		
<b>II. ECONOMIC DEVELOPMENT SERVICES</b>								
1 Infrastructure/ Local Economic Development - FMR - San Roque 294 Im	SAP	3,300,000.00	January	December	100%	3,287,268.08		
2 Road Rehabilitation Purok 5, San Roque 261 Im.	SAP	2,000,000.00	January	December	100%	1,988,175.91		
3 Infrastructure/ Local Economic Development - FMR - San Joquin 600 Im	SAP	5,093,896.60	January	December		-		
4 Road Construction, Barangay Road, San Jose, 250 Im.	SAP	1,500,000.00	January	December	100%	1,488,277.21		
5 Road Construction Catmon Road, San Jose 250 Im.	SAP	2,775,000.00	January	December	100%	2,767,441.56		
6 Infrastructure/ Local Economic Development - Road Construction Mabayabas Street, 601 Im.	SAP	6,000,000.00	January	December	100%	5,972,499.96		
7 Infrastructure/ Local Economic Development - Road Construction Kalye Pogi, Sta. Lucia 220 Im.	SAP	1,500,000.00	January	December	100%	1,496,060.80		
8 Infrastructure/ Local Economic Development - Road Rehab. San Nicolas portion of road going to CMRF, 64 Im.	SAP	1,000,000.00	January	December	100%	997,147.56		
9 Road Rehabilitation, Ape St., Sta. Maria, 140 Im.	SAP	1,604,062.00	January	December	100%	1,594,232.88		
10 Infrastructure/ Local Economic Development - Road Construction Pangilinan Road, Sta. Lucia 115 Im	SAP	1,000,000.00	January	December	100%	997,425.20		
11 Construction of Drainage Line Canal Barangay San Joaquin, 260 Im	SAP	2,500,000.00	January	December	100%	2,469,804.22		
12 Road Rehabilitation from Balibago Works Station going to MRF, Sta. Lucia 130 Im.	SAP	1,500,000.00	January	December	100%	1,492,037.54		
13 Road Construction, Dalan Sapang Putot, Barangay Sta. Maria, 200 Im.	SAP	2,000,000.00	January	December	100%	1,980,885.66		
14 Infrastructure/ Local Economic Development - Road Construction Dalan Matulid, Barangay Sta. Maria 120 Im	SAP	1,000,000.00	January	December	100%	985,822.18		
15 Construction of Barangay Road, San Pablo, 90 Im		1,000,000.00	January	December	100%	993,516.16		
16 Slope Protection for new local access in barangays San Juan - San Joaquin		4,093,896.60	January	December	100%	3,993,856.59		
17 Upgrade/Rehabilitation of Barangay Road Gumamela St., Santiago, 120 Im		1,500,000.00	January	December	100%	1,496,309.61		
18 Road Construction, Barangay Road Dalan Matulid, Sta. Maria 120 Im		1,500,000.00	January	December	100%	1,491,088.48		
SUB-TOTAL		<b>35,772,958.60</b>			100.00%	<b>35,491,849.60</b>		

<b>III. ENVIRONMENTAL MANGEMENT SERVICES</b> <b>Improvement of MRF and RCA at Central MRF</b> 1 Purchase of Multi - Shredder/ Pulverizer, Bricks Maker, Glass Pulverizer, Mixer, Hollow Blocks Maker+Wood chipper trailer type+rapid composting machine	SAP	8,500,000.00	January	December		-		
SUB-TOTAL		<b>8,500,000.00</b>			0.00%	-		
<b>GRAND TOTAL</b>		<b><u>44,272,958.60</u></b>			<b>RE 80.17%</b>	<b><u>35,491,849.60</u></b>		

\* As per MDC Resolution No. 01 series of 2022 and SB Resolution No. 54 series of 2022 realignment of funds was made for the projects under the 20% DF of CY2021 and CY2022.

\*\* As per BAC Resolution No. 2022-08-02 dated July 27, 2022 relocation of the project for item II.13 from Dalan Sapang Putot to Ape St. of the same Barangay.

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

SGD  
**PERLITO D. PANGILINAN**  
*Local Budget Officer*

SGD  
**NORBERTO G. GAMBOA**  
*Local Chief Executive*

**LOCAL DISASTER RISK REDUCTION AND MANAGEMENT FUND UTILIZATION**  
**4TH QUARTER, CY 2022**  
Municipality of Sta. Ana, Pampanga

Particulars	LDRRM Fund		NDRRM Fund	From Other LGUs	From Other Sources	Total
	Quick Response Fund (QRF) 30%	Mitigation Fund 70%				
<b>A. Sources of Funds</b>						
Current Appropriations	P 3,490,874.90	P 8,145,374.75				P 11,636,249.65
Continuing Appropriations		487,450.00				487,450.00
Previous Years' Appropriations Transferred to the Special Trust Fund						
2021	974,375.99	1,762,256.24				2,736,632.23
2020-2017		1,038,665.48				1,038,665.48
Transfers/Grants			-		3,000,000.00	3,000,000.00
Total Funds Available	P 4,465,250.89	P 11,433,746.47	-		3,000,000.00	P 18,898,997.36
<b>B. Utilization</b>						
<b>Mitigation Fund</b>						
Local Risk Reduction & Management Council Meetings and Emergency Meetings of the Emergency Responce Team (ERT)		25,875.00				25,875.00
Rehabilitation and Maintenance of Barangay Roads		575,700.00				575,700.00
Clearing and Improvement of Waterways		944,326.51				944,326.51
Capability building training search and rescue		170,381.40				170,381.40
Conduct of Livelihood - oriented activities						
Maintenance and Rehabilitation of Evacuation Center		388,328.00				388,328.00
Relief Goods and Medicine		199,760.00				199,760.00
Purchase of Equipment for Rescue		463,960.00				463,960.00
Purchase Supplies & Inventory (Tools)		699,363.00				699,363.00
Provision for insurance policies for DRRM workers and duly recognized/ accredited volunteers		64,500.00				64,500.00
Community Based Monitoring System (CBMS)		21,441.72				21,441.72



**SPECIAL EDUCATION FUND UTILIZATION**

4th Quarter, CY 2022

Province/City Municipality STA. ANA, PAMPANGA

Receipt from SEF		<b>P</b>	<b><u>2,291,643.00</u></b>
Less: DISBURSEMENTS			
Personal Services			-
			-
Maintenance and Other Operating Expenses			
<u>Medical, Dental and Laboratory Supplies Expenses</u>			<u>296,830.00</u>
<u>Textbooks and Instructional Materials Expenses</u>			<u>382,383.00</u>
<u>Repair and Maintenance - Transportation Equipment</u>			<u>15,303.90</u>
<u>Printing and Publication Expenses</u>			<u>99,375.00</u>
<u>Other Maintenance and Operating Expenses</u>			<u>39,500.00</u>
			<u>833,391.90</u>
Capital Outlay			
<u>Furnitures and Fixtures</u>			<u>373,850.00</u>
<u>Other Structures</u>			<u>567,000.00</u>
			<u>940,850.00</u>
	Sub-total		<u>1,774,241.90</u>
	Balance	<b>P</b>	<b><u>517,401.10</u></b>

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

SGD

CHRISTOPHER S. LAZATIN

Local Accountant

SGD

NORBERTO G. GAMBOA

Local Chief Executive

**Annual Statement of Indebtedness, Payments and Balances (SIPB)  
CY 2022**

Province, City or Municipality: STA. ANA

**Instruction: Please prepare a Statement for each kind of loan.**

ITEM NO.	PARTICULARS	DETAILS
1	LGU Income Classification	3RD CLASS
2	Date of Report	31-Dec-21
3	Lending Institution ( <i>Bank or Creditor</i> )	LAND BANK OF THE PHILIPPINES
4	Certificate Number - NDSC/BC	0
5	Date of Certification - NDSC/BC	0
6	Monetary Board (MB) Resolution Number	1443
7	Date of MB Opinion	09-Sep-15
8	Date of Approval Loan	23-Jun-15
9	Amount Approved*	34,900,00.00
10	Maturity Date	02-Oct-30
11	Type of Indebtedness Instrument ( <i>Loan, Bond or other form of indebtedness</i> )	LOAN
12	Purpose of Indebtedness	PARTIALLY FINANCE ACQUISITION OF LOT AND TO PARTIALLY FINANCE THE CONSTRUCTION OF A NEW MUNICIPAL HALL BUILDING
13	Terms and Conditions: Fixed or Variable	FIXED
14	Terms and Conditions: No. of Years of Indebtedness	15 YEARS
15	Terms and Conditions: Interest Rate	6%
16	Terms and Conditions: Grace Period ( <i>Number of Months or Years</i> )	1 YEAR
17	Frequency of Payment	MONTHLY
18	Annual Amortization: Principal	2,499,363.60
19	Annual Amortization: Interest	SUBJECT TO QUARTELY REPRICING
20	Annual Amortization: Gross Receipt Tax (GRT)	NONE
21	Starting Date of Payment	Nov-15
22	Cumulative Payment from Starting Date: Principal	15,321,651.62
23	Cumulative Payment from Starting Date: Interest	12,209,076.48
24	Cumulative Payment from Starting Date: GRT	0
25	Total Amount Released ( <i>Availment as of date</i> )	34,900,000.00
26	Remaining Balance to Date / Undrawn Amount ( <i>Line 9-25=26</i> )	0
27	Outstanding Loan Balance After Principal Payment ( <i>Line 9-22=27</i> )	19,578,348.38
28	Arrears: Principal (if any)	NONE
29	Arrears: Interest (if any)	NONE
30	Collateral Security	20% IRA & OTHER INCOME
31	Deposit to Bond Sinking Fund for the Year	NONE
32	Sinking Fund Balance to Date, if any	NONE
33	Breakdown of Fees and Other Related Costs (of loan)	A. DOCUMENTARY STAMP TAX - P174,500.00 B. CAR INSURANCE - P81,216.13 C. FIRE INSURANCE - P30,762.05
34	Other Relevant Terms and Conditions (of loan)	0

Certified Correct by:



**ALAN MANALASTAS**

Municipal Treasurer

Date Issued:

**December 31, 2022**

Note:

\*Please indicate if on a staggered basis.







Prepared By:

SGD  
NICOLE S. SOLIMAN  
Head, BAC Secretariat

Approved By:

SGD  
HON. NORBERTO G. GAMBOA  
Local Chief Executive





**STATEMENT OF CASHFLOWS**  
4th Quarter, CY 2022  
**Province, City or Municipality: Sta. Ana, Pampanga**

**Cash Flows from Operating Activities**

Cash Inflows:	
Collection from Taxpayers	Php 19,604,368.33
Share from Internal Revenue Collection	221,364,793.00
Receipts from Sale of Goods/Services	-
Interest Income	-
Dividend Income	-
Other Receipts	21,873,796.05
Total Cash Inflow	<u>Php 262,842,957.38</u>
Cash Outflows:	
Payments-	
To suppliers/ creditors	Php 139,793,561.67
To employees	41,478,031.94
Interest Expense	-
Other Expenses	31,736,632.23
Total Cash Outflow	<u>Php 213,008,225.84</u>
Net Cash from Operating Activities	<u>Php 49,834,731.54</u>

**Cash Flows from Investing Activities**

Cash Inflows:	
From Sale of Prop., Plant & Equipment	Php -
From Sale of Debt Securities of Other Entities	-
From Coll. Of Principal on Loans to Other Entities	-
Total Cash Inflow	<u>Php -</u>
Cash Outflows:	
To Purchase Property Plant and Equipment	Php 38,285,524.97
To Purchase Debt Securities of Other Entities	-
To Grant/Make loans to Other Entities	-
Total Cash Outflows	<u>Php 38,285,524.97</u>
Net Cash from Investing Activities	<u>Php (38,285,524.97)</u>

**Cash Flows from Financing Activities**

Cash Inflows:	
From Issuance of Debt Securities	Php -
From Acquisition of Loan	-
Total Cash Inflow	<u>Php -</u>
Cash Outflows:	
Retirement/ Redemption of Debt Securities	Php -
Payment of Loan Amortization	Php 3,755,413.64
Total Cash Outflows	<u>Php 3,755,413.64</u>
Net Cash from Financing Activities	<u>Php (3,755,413.64)</u>

Net Increase in Cash	Php 7,793,792.93
Cash at the Beginning of the Period	103,716,745.87
<b>Cash at the End of the Period</b>	<b><u>Php 111,510,538.80</u></b>

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

SGD  
Christopher S. Lazatin  
Local Accountant

SGD  
Norberto G. Gamboa  
Local Chief Executive

**CONSOLIDATED QUARTERLY REPORT ON GOVERNMENT PROJECTS, PROGRAMS or ACTIVITIES**  
**4TH QUARTER, CY 2022**

Province, City or Municipality: MUNICIPALITY OF STA. ANA, PAMPANGA

Program or Project	Location	Total Cost	Date Started	Target Completion Date	Project Status		No. of Extensions, if any	Remarks
					% of Completion	Total Cost Incurred to Date		
<b>FY 2021 LGSF - Disaster Reduction and Rehabilitation Assistance Program (DRRAP)</b>								
Recovery and reconstruction of the economy and livelihood in the LGUs that are directly affected by Taal Volcano eruption, Typhoon Quinta, Rolly and Ulysses/ RE: Purchase/Installation of Modular Conventional Container Van for Covid 19 Isolation Facility	Sta. Ana, Pampanga	<b>1,369,786.00</b>	07/09/2021	07/11/2021	100%	<b>1,368,500.00</b>		implemented/liquidated, balance refunded/deposited to DILG Region III thru the bureau of treasury on January 5, 2022
<b>FY 2021 LGSF - FALGU</b>								
Concreting of Road at Dalan Matulid, Brgy. Sta. Maria, Sta. Ana, Pampanga	Sta. Ana, Pampanga	<b>1,000,000.00</b>	02/02/2022	01/04/2022	100%	<b>997,836.47</b>		implemented/liquidated, balance refunded/deposited to DILG Region III thru the bureau of treasury on May 5, 2022
Repair and Rehabilitation of Drainage Canal at Brgy. San Juan, Sta. Ana, Pampanga	Sta. Ana, Pampanga	<b>1,000,000.00</b>	31/01/2022	31/03/2022	100%	<b>998,412.61</b>		
Construction of Drainage Canal - Dalanhari at Brgy. Sta. Maria, Sta. Ana, Pampanga	Sta. Ana, Pampanga	<b>1,500,000.00</b>	02/02/2022	01/04/2022	100%	<b>1,498,393.78</b>		

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SGD  
**PERLITO D. PANGILINAN**  
 Local Budget Officer

SGD  
**CHRISTOPHER S. LAZATIN**  
 Local Accountant

SGD  
**NORBERTO G. GAMBOA**  
 Local Chief Executive

**CONSOLIDATED QUARTERLY REPORT ON GOVERNMENT PROJECTS, PROGRAMS or ACTIVITIES  
4TH QUARTER, CY 2022**

Province, City or Municipality: MUNICIPALITY OF STA. ANA, PAMPANGA

Program or Project	Location	Total Cost	Date Started	Target Completion Date	Project Status		No. of Extensions, if any	Remarks
					% of Completion	Total Cost Incurred to Date		
<b>FY 2021 LGSF - FALGU</b>								
Concreting of Road at Purok 4, Brgy. Sta. Lucia, Sta. Ana, Pampanga	Sta. Ana, Pampanga	<b>1,000,000.00</b>	31/01/2022	02/04/2022	100%	<b>997,378.26</b>		implemented/liquidated, balance refunded/deposited to DILG Region III thru the bureau of treasury on May 5, 2022
Concreting of Access Road at Brgy. San Juan - San Joaquin, Sta. Ana,	Sta. Ana, Pampanga	<b>3,500,000.00</b>	31/01/2022	02/04/2022	100%	<b>3,497,141.60</b>		
Concreting of Road at Brgy. San Bartolome, Sta. Ana, Pampanga	Sta. Ana, Pampanga	<b>1,000,000.00</b>	31/01/2022	02/04/2022	100%	<b>997,220.78</b>		

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**PERLITO D. PANGILINAN**  
Local Budget Officer

SGD  
**CHRISTOPHER S. LAZATIN**  
Local Accountant

SGD  
**NORBERTO G. GAMBOA**  
Local Chief Executive

FDP Form 12 - Unliquidated Cash Advances

<b>UNLIQUIDATED CASH ADVANCES</b>									
<b>4TH QUARTER, CY 2022</b>									
Province, City or Municipality: STA. ANA, PAMPANGA									
Name of Debtor (in alphabetical order)	Amount Balance	Date Granted	Purpose	Amount Due					
				Current			Past Due		
				Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 years	3 years and above
Ramoncito C. Barro V	47,000.00	22/09/2022	Training Expenses			47,000.00			
Ramoncito C. Barro V	24,450.00	02/11/2022	Training Expenses		24,450.00				
Ramoncito C. Barro V	14,770.00	10/11/2022	Training Expenses		14,770.00				
Rameses M. Concepcion	69,600.00	01/12/2022	Training Expenses	69,600.00					
Marites S. Franco	20,000.00	19/02/2018	Training Expenses						20,000.00
Jose Lagman Jr.	19,000.00	20/03/2019	Training Expenses						19,000.00
Jose Lagman Jr.	2,100.00	18/12/2019	Training Expenses						2,100.00
Jose Lagman Jr.	74,250.00	21/10/2022	Training Expenses		74,250.00				
Glenn dell C. Lapuz	9,600.00	21/10/2022	Training Expenses		9,600.00				
Pryzbyll Shynn Maliwat	21,200.00	17/10/2022	Training Expenses		21,200.00				
Perlito D. Pangilinan	20,000.00	14/03/2019	Training Expenses						20,000.00
Perlito D. Pangilinan	13,000.00	22/04/2019	Other Expenses						13,000.00
Perlito D. Pangilinan	57,000.00	08/05/2019	Other Expenses						57,000.00
Perlito D. Pangilinan	17,500.00	04/10/2019	Training Expenses						17,500.00
Lanie R. Pelayo	89,717.00	10/20/2022	Training Expenses		89,717.00				
<b>Total</b>	<b>499,187.00</b>			<b>69,600.00</b>	<b>233,987.00</b>	<b>47,000.00</b>	<b>-</b>	<b>-</b>	<b>148,600.00</b>

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.

SGD  
 \_\_\_\_\_  
 Christopher S. Lazatin  
 Local Accountant

SGD  
 \_\_\_\_\_  
 Norberto G. Gamboa  
 Local Chief Executive

**BUDGET OF EXPENDITURES AND SOURCES OF FINANCING**  
**Municipality of Sta. Ana, Pampanga**  
**CONSOLIDATED**

Particulars	Account Code	Income Classification	Past Year 2021 Actual	Current Year Appropriation 2022			Budget Year 2023
				First Semester (Actual)	Second Semester (Estimate)	Total	
<b>I. Tax Revenue</b>							
<b>A. Local Sources</b>							
Tax Revenue							
Real Property Tax (RPT) - Basic	4-01-02-040	R	957,277.71	1,315,920.62	-715,920.62	600,000.00	1,200,000.00
Real Property Tax-Previous Year	4-01-02-040A	R	425,425.54	163,278.36	-13,278.36	150,000.00	150,000.00
Real Property Tax Penalties	4-01-02-040B	R	80,546.50	58,498.09	41,501.91	100,000.00	100,000.00
Municipal Business License	4-01-03-030	R	7,695,769.80	7,873,724.04	-2,873,724.04	5,000,000.00	7,000,000.00
Community Tax	4-01-01-050	R	482,964.46	398,665.50	1,334.50	400,000.00	400,000.00
Special Education Fund	4-01-02-050	R	1,570,000.00	-	1,800,000.00	1,800,000.00	1,800,000.00
Internal Revenue Allotment/ National Tax Allotment	4-01-06-010	R	156,566,386.00	110,682,396.48	110,682,396.52	221,364,793.00	189,333,526.00
<b>TOTAL TAX REVENUE</b>			<b>167,778,370.01</b>	<b>120492483.1</b>	<b>108922309.9</b>	<b>229,414,793.00</b>	<b>199,983,526.00</b>
<b>II. Operating and Miscellaneous Revenue</b>							
Franchise Fees	4-01-03-070	R	2,100.00	234,405.15	-229,405.15	5,000.00	5,000.00
Registration Fees	4-02-01-020	R	16,144.50	72,960.00	-22,960.00	50,000.00	50,000.00
Secretary's Fees	4-02-01-990	R	63,950.00	369,000.00	-289,000.00	80,000.00	80,000.00
Registration - Large Cattle	4-02-01-020A	R	0.00	-	200.00	200.00	200.00
Registration - Civil Status	4-02-01-020B	R	54,500.00	-	75,000.00	75,000.00	75,000.00
Marriage Licence	4-02-01-990A	R	334.00	0.00	10,000.00	10,000.00	10,000.00
Burial Permit Fees	4-02-01-990B	R	8,100.00	47,900.00	-17,900.00	30,000.00	30,000.00
Police Clearance Fees	4-02-01-990C	R	42,150.00	-	10,000.00	10,000.00	10,000.00
Mayor's Permit Fees	4-02-01-990D	R	425,165.77	-	600,000.00	600,000.00	600,000.00
Sanitary Permit Fees	4-02-01-990E	R	89,831.00	-	80,000.00	80,000.00	80,000.00
Building Permit Fees	4-02-01-990F	R	257,635.61	1,174,717.60	-1,024,717.60	150,000.00	150,000.00
Miscellaneous	4-06-01-010	NR	841,165.13	594,100.00	405,900.00	1,000,000.00	1,000,000.00
Income from Cemetery	4-02-02-160	NR	40,900.00	-	20,000.00	20,000.00	20,000.00
Income from Markets	4-02-02-140	NR	563,515.00	371,325.00	628,675.00	1,000,000.00	1,000,000.00
Income from Slaughterhouse	4-02-02-150	NR	233,920.00	127,725.00	372,275.00	500,000.00	500,000.00
Other Business Income	4-02-02-990	NR	1,498,588.75	435,917.00	1,064,083.00	1,500,000.00	1,500,000.00
<b>TOTAL NON-TAX REVENUE</b>			<b>4,137,999.76</b>	<b>3,428,049.75</b>	<b>1,682,150.25</b>	<b>5,110,200.00</b>	<b>5,110,200.00</b>

1. Share from Internal Revenue Collections (IRA)	4-01-06-010	R					
2. Share from PCSO/PAGCOR	4-04-01-010	R					
<b>TOTAL EXTERNAL SOURCES</b>							
<b>TOTAL RECEIPTS</b>			<b>171,916,369.77</b>	<b>123,920,532.84</b>	<b>110,604,460.16</b>	<b>234,524,993.00</b>	<b>205,093,726.00</b>
<b>TOTAL AVAILABLE RESOURCES</b>			<b>171,916,369.77</b>	<b>123,920,532.84</b>	<b>110,604,460.16</b>	<b>234,524,993.00</b>	<b>205,093,726.00</b>
Less: Special Education Fund			1,570,000.00			1,800,000.00	1,800,000.00
<b>NET AVAILABLE FOR APPROPRIATION</b>			<b>170,346,369.77</b>	<b>123,920,532.84</b>	<b>110,604,460.16</b>	<b>232,724,993.00</b>	<b>203,293,726.00</b>
<b>III. Expenditures</b>							
<b>A. Current Operating Expenditures</b>							
<b>1. Personal Services -</b>	1011-100						
a) Salaries & Wages - regular	5-01-01-010		29,069,265.58	15,172,333.50	17,012,110.50	32,184,444.00	33,099,708.00
b) Salaries & Wages - casual	5-01-01-020		0.00	0.00	0.00	0.00	0.00
c) Personnel Economic Relief Allowance (PERA)	5-01-02-010		1,448,000.00	750,000.00	858,000.00	1,608,000.00	1,608,000.00
d) Subsistence and Laundry allowance	5-01-02-020		248,200.00	138,600.00	158,400.00	297,000.00	297,000.00
e) Representational Allowance (RA)	5-01-02-020		1,728,000.00	864,000.00	877,200.00	1,741,200.00	1,741,200.00
f) Transportation Allowance (TA)	5-01-02-030		1,560,000.00	780,000.00	874,800.00	1,654,800.00	1,654,800.00
g) Clothing / Uniform Allowance	5-01-02-040		354,000.00	372,000.00	36,000.00	408,000.00	408,000.00
h) Service Recognition Incentive (SRI)	5-01-04-990		610,000.00	-	0.00	0.00	0.00
i) Other Bonuses and Allowances	5-01-04-990		0.00	-	0.00	0.00	0.00
J) Loyalty Bonus	5-01-02-990		25,000.00	0.00	15,000.00	15,000.00	40,000.00
k) Special Risk Allowance (SRA)	5-01-04-990		0.00	0.00	0.00	0.00	0.00
l) Hazard Pay	5-01-02-110		1,011,101.55	568,383.90	567,616.10	1,136,000.00	1,496,841.80
m) Cash Gift	5-01-02-150		305,000.00	-	340,000.00	340,000.00	340,000.00
n) Mid-year Bonus	5-01-02-990		2,390,211.00	2,530,552.00	151,485.00	2,682,037.00	2,758,309.00
o) Year End Bonus	5-01-02-140		2,438,972.00	-	2,682,037.00	2,682,037.00	2,758,309.00
p) Life and Retirement Insurance Contributions	5-01-03-010		3,289,330.66	1,701,261.04	2,160,872.24	3,862,133.28	3,971,964.96
q) Pag-Ibig Contributions	5-01-03-020		71,000.00	36,600.00	-36,600.00	643,688.88	661,994.16
r) Philhealth Contributions	5-01-03-030		329,216.97	168,758.04	468,491.96	637,250.00	657,000.00
s) ECC Contributions (State Insurance)	5-01-03-040		69,770.14	35,993.10	285,851.34	321,844.44	330,997.08
t) Terminal Leave Benefits	5-01-04-030		112,107.67	0.00	0.00	0.00	0.00
u) Productivity Enhancement Incentive (PEI)	5-01-02-990		305,000.00	0.00	340,000.00	340,000.00	340,000.00
v) Other Personal Benefits	5-01-02-990		1,984,150.67	0.00	0.00	0.00	0.00
<b>Total Personal Services</b>			<b>47,348,326.24</b>	<b>23,118,481.58</b>	<b>26,791,264.14</b>	<b>50,553,434.60</b>	<b>52,164,124.00</b>

<b>2. Maintenance &amp; Operating Expense -</b>	1011-200						
1) Traveling Expenses-Local	5-02-01-010		220,200.00	40,000.00	215,000.00	255,000.00	255,000.00
2) Training Expenses	5-02-02-010		21,200.00	491,900.00	858,100.00	1,350,000.00	1,350,000.00
3) Office Supplies Expenses	5-02-03-010		1,674,811.05	419,711.90	1,817,288.10	2,237,000.00	2,237,000.00
4) Animal / Zoological Supplies Expenses	5-02-03-040		28,925.00	0.00	100,000.00	100,000.00	100,000.00
5) Food Supplies Expenses	5-02-13-040		0.00	0.00	0.00	0.00	0.00
6) Drug and Medicines Expenses	5-02-03-070		1,098,007.00	68,365.00	2,081,635.00	2,150,000.00	1,650,000.00
7) Medical, Dental and Laboratory Supplies Expenses	5-02-03-080		121,150.00	143,800.00	386,200.00	530,000.00	530,000.00
8) Gasoline, Oil and Lubricants Expenses	5-02-03-090		3,920,798.56	4,192,091.34	907,908.66	5,100,000.00	5,100,000.00
9) Agricultural Supplies Expenses	5-02-03-100		1,391,114.00	587,060.00	1,862,940.00	2,450,000.00	2,450,000.00
10) Water expenses	5-02-04-010		146,892.80	124,579.31	285,420.69	410,000.00	410,000.00
11) Electricity Expenses	5-02-04-020		3,209,597.55	1,666,639.67	2,943,360.33	4,610,000.00	4,410,000.00
12) Postage & Deliveries	5-02-05-010		0.00	-	24,000.00	24,000.00	24,000.00
13) Telephone expenses	5-02-05-020		1,517,325.67	720,045.94	1,063,954.06	1,784,000.00	1,784,000.00
14) Internet Expenses	5-02-05-030		82,052.12	27,376.28	317,623.72	345,000.00	345,000.00
15) Advertising Expenses	5-02-99-010		151,039.50	89,920.00	585,080.00	675,000.00	675,000.00
16) Printing and Binding Expenses	5-02-09-010		916,313.00	277,575.00	452,425.00	730,000.00	730,000.00
17) Representation Expenses	5-02-99-030		1,725,132.69	477,194.33	1,722,805.67	2,200,000.00	2,200,000.00
18) Subscription Expenses	5-02-99-070		0.00	-	30,000.00	30,000.00	30,000.00
19) General Services	5-02-12-990		4,814,500.00	2,905,000.00	3,351,000.00	6,256,000.00	6,256,000.00
20) Repairs & Maintenance - Market & Slaughterhouse	5-02-13-040		226,620.00	20,750.00	629,250.00	650,000.00	643,050.80
21) Other Supplies Expenses	5-02-03-110		0.00	0.00	0.00	0.00	0.00
22) Repairs & Maintenance -Other Structures	5-02-13-040		1,148,430.00	187,393.00	1,462,607.00	1,650,000.00	1,450,000.00
23) Repairs & Maintenance -Office Equipment	5-02-13-050		481,326.88	64,450.00	705,550.00	770,000.00	770,000.00
24) Repairs & Maintenance -Motor Vehicles	5-02-13-060		1,088,891.53	530,867.03	1,119,132.97	1,650,000.00	1,450,000.00
25) Repair & Maintenance- Heavy Equipment	5-02-13-050		573,990.00	236260.00	563,740.00	800,000.00	800,000.00
26) Repairs & Maintenance -Artesian Wells, etc.	5-02-13-030		31,000.00	0.00	105,000.00	105,000.00	105,000.00
27) Donations - AICS	5-02-99-080		135,000.00	80,000.00	70,000.00	150,000.00	150,000.00
28) donations (Day Care Services)	5-02-99-080A		720,000.00	360,000.00	408,000.00	768,000.00	768,000.00
29) Fidelity Bond Premium	5-02-16-020		0.00	58,687.50	51,312.50	110,000.00	110,000.00
30) Insurance Expenses	5-02-16-030		88,105.67	78,320.60	71,679.40	150,000.00	150,000.00
31) Other Maintenance & Operating Expenses	5-02-99-990		3,295,035.05	2,224,341.72	2,684,418.28	4,908,760.00	3,868,760.00
<b>Total Maintenance &amp; Operating Expense</b>			<b>28,827,458.07</b>	<b>16,072,328.62</b>	<b>26,875,431.38</b>	<b>42,947,760.00</b>	<b>40,800,810.80</b>
<b>3. Capital Outlays -</b>	1011-300						
a) Land	1-06-01-010		0.00	0.00	0.00	0.00	0.00
b) Office Equipments	1-07-05-020		2,003,335.00	470,450.00	1,629,550.00	2,100,000.00	1,350,000.00
c) Furnitures and Fixtures	1-07-07-010		1157930.00	273790.00	726,210.00	1,000,000.00	725,000.00
d) Motor Vehicle	1-07-06-010		-	2316004.00	183,996.00	2,500,000.00	-
<b>Total Capital Outlays</b>			<b>3,161,265.00</b>	<b>3,060,244.00</b>	<b>2,539,756.00</b>	<b>5,600,000.00</b>	<b>2,075,000.00</b>

<b>Special Purpose Appropriations</b>							
a) Training Expenses	5-02-02-010		83,566.14	242,000.00	558,000.00	800,000.00	800,000.00
b) Telephone Expenses	5-02-05-020		87,371.47	0.00	400,000.00	400,000.00	400,000.00
c) General Services	5-02-12-990		11,474,500.00	6,203,000.00	6,217,000.00	12,420,000.00	12,420,000.00
d) Maintenance - Roads and Bridges	5-02-13-040A		1,496,243.00	1,481,063.88	1,518,936.12	3,000,000.00	2,000,000.00
e) Priority Community Projects	5-02-13-040B		1,994,917.27	1,695,570.98	1,304,429.02	3,000,000.00	2,000,000.00
Repair and Maint. Water Ways	5-02-13-040C		0.00	0.00	0.00	0.00	0.00
f) 20% Development Fund	18		28,424,264.90	17,674,377.39	26,598,581.21	44,272,958.60	37,866,705.20
g) 5% MDRRMF	5-02-99-990A		5,203,247.07	1,729,439.12	9,906,810.53	11,636,249.65	10,164,686.30
h) Various Aids	5-02-99-080B		10,493,500.00	5,508,000.00	3,992,000.00	9,500,000.00	9,500,000.00
i) Aid to Barangays	5-02-99-080C		0.00	0.00	14,000.00	14,000.00	14,000.00
j) Training and Seminar of PLEB/PNP Members	5-02-02-010A		0.00	0.00	10,000.00	10,000.00	10,000.00
k) Election Reserve	5-02-99-990B		0.00	397,789.65	2,210.35	400,000.00	400,000.00
l) Provision for Terminal Leave Benefits	5-01-04-030		0.00	0.00	5,932,576.57	5,932,576.57	0.00
m) Reserve for Salaries and other Benefits of personnel	5-02-99-990D		3,936,000.00	1,600,000.00	3,400,000.00	5,000,000.00	5,000,000.00
n) Gender and Development Fund	5-02-99-990E		6,787,396.79	2,732,691.89	8,903,557.76	11,636,249.65	10,164,686.30
o) Local Council for Protection of Children (LCPC)	5-02-99-990F		898,429.50	144,414.00	2,182,835.93	2,327,249.93	2,032,937.26
p) Public Order and Safety	5-02-99-990G		988,590.02	619,592.91	1,707,657.02	2,327,249.93	2,032,937.26
q) Solid Waste Management Program	5-02-99-990H		5,000,000.00	2,153,838.96	1,446,161.04	3,600,000.00	3,600,000.00
r) Provision for Loan Amortization	5-02-99-990I		3,905,443.94	0.00	5,010,000.00	5,010,000.00	5,010,000.00
s) Agricultural Expenses	5-02-99-990J		1,477,915.00	0.00	3,000,000.00	3,000,000.00	1,800,000.00
t) Senior Citizen	5-02-99-990K		0.00	494,840.20	668,784.77	1,163,624.97	1,016,468.63
u) Persons With Disability (PWD's)	5-02-99-990L		0.00	108,500.00	1,055,124.97	1,163,624.97	1,016,468.63
v) Provision for purchase of Covid-19 Vaccine and other Covid-19 related expenses	5-02-99-990M		3,278,770.00	1,174,602.50	2,825,397.50	4,000,000.00	0.00
w) Provision for Devolution Transition Program (DTP)	5-02-99-990N			0.00	3,000,000.00	3,000,000.00	1,000,000.00
x) Additional Data Build-up expenses	5-02-99-990O		120,993.00		0.00		
y) Power Supply System	5-02-99-990P		246,852.49	0.00	0.00	0.00	0.00
<b>Total Special Purpose Appropriations</b>			<b>85,898,000.59</b>	<b>43,959,721.48</b>	<b>89,654,062.79</b>	<b>133,613,784.27</b>	<b>108,248,889.58</b>
<b>TOTAL EXPENDITURES</b>			<b>165,235,049.90</b>	<b>86,210,775.68</b>	<b>145,860,514.31</b>	<b>232,714,978.87</b>	<b>203,288,824.38</b>
<b>Ending Balance</b>							<b>4,901.62</b>

We hereby certify that the information presented above are true and correct. We further certify that the foregoing estimated receipts are reasonably projected as collectible for the Budget Year.

Reviewed By: **Local Finance Committee**

SGD  
**ALAN P. MANALASTAS**  
ICO- Municipal Treasurer's Office

SGD  
**PERLITO D. PANGILINAN**  
Municipal Budget Officer

SGD  
**JO ANGELA R. LAPUZ**  
Municipal Planning & Development Coordinator

SGD  
**CHRISTOPHER S. LAZATIN**  
Municipal Accountant

Approved By:

SGD  
**NORBERTO G. GAMBOA**  
Municipal Mayor